



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 17th, 2019*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17th day of September, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Becker absent.

Approval of Agenda

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Kircher and second by Erickson, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for September 3rd, 2019 as presented.
To accept the resignation of Ben Guell effective September 26, 2019.

GAMBLING PERMIT – BROWERVILLE SPORTSMAN CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Browerville Sportsman Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Browerville Sportsman Club to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on March 1st, 2020.

GAMBLING PERMIT – TODD COUNTY COUNCIL ON AGING

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Todd County Council On Aging through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Todd County Council On Aging to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on November 2nd, 2019.

To approve an On Sale, Off Sale and Sunday Liquor License for The Rock Tavern, LLC at the address of 11977 County 47, Grey Eagle, MN in Grey Eagle Township effective October 15, 2019 through March 31, 2020.

Auditor-Treasurer

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400355 through 400373 in the amount of \$6,832.37 and (Regular) 52175 through 52249 in the amount of \$70,247.24 for a total of \$77,079.61.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800088 through 800131 and (Regular) 705709 through 705797 for a total amount of \$80,338.97.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 600032 through 600041 and (Regular) 515373 through 515410 in the amount of \$61,598.59.



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On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To set the County Fee Schedule Public Hearing for October 15, 2019 to begin at 9:15 a.m. in the County Commissioners Board Room and instruct all appropriate legal notices be generated and published accordingly.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Electronic Roster (PollPad) purchase with KNOWiNK for \$83,817.50 for and on behalf of the Municipal Agreements received from the Cities and Townships within Todd County.

Ditch/Ag Inspector

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Drainage System Repair Request for Minor Maintenance of County Ditch 15. The request is to clean the section of Main Ditch located on parcel 02-0022300.

Environmental Health Ordinance 1st Reading

The Todd County Unified Environmental Health Ordinance has been updated to incorporate new state regulations. A Public Hearing was held to solicit public input of the 1st Reading of the Ordinance proposal.

Initiative Foundation

Carl Newbanks, Grants & Development Manager provided the County Board with an update/report of the 2019 Initiative Foundation's activities and projects.

County Sheriff

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve to hire two additional deputies at the Todd County Sheriff's Office.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Policing Contract with the City of Browerville effective January 1, 2020 for two years.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Policing Contract with the City of Burtrum effective January 1, 2020 for two years.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Policing Contract with the City of Grey Eagle effective January 1, 2020 for two years.

Planning & Zoning

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve authorization for Adam Ossefoort to sign grant agreement for the PZ/SWCD departments.

Health & Human Services

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Energy Assistance Program Contract and Internal Controls Documentation for FFY2020.



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Closed Session

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To enter into closed session to discuss pending litigation pursuant to MN Statute 13D.05 subd 3(b) at 9:47 a.m.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To reopen the meeting at 10:25 a.m.

Solid Waste

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve and sign the Second Amendment to the Prairie Lakes Municipal Solid Waste Authority Joint Powers Financing Agreement.

Facilities Committee

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: to authorize to move forward with Phases 1 and 2 for the Expo Building.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the professional services agreement from Ringdahl Architects for the Expo Building project.

Administration

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To nominate Commissioner Becker to serve on the RTCC.

Finance Committee

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING THE 2020 PRELIMINARY LEVY

WHEREAS, the Laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a preliminary levy no later than September 30th annually, and;
WHEREAS, The Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the 2020 preliminary levy for Todd County, for property taxes payable in 2020 per table below, with the authority to reduce this levy before the final levy deadline of December 30th 2019.

	Certified Levy	Program Aid	Local Levy
General Revenue	10,110,213.00	1,624,878.00	8,485,335.00
Road & Bridge	2,617,380.00		2,617,380.00
Human Services	3,844,228.00		3,844,228.00
Public Health	603,373.00		603,373.00
Comp Water	5,360.00		5,360.00
Regional Library	333,406.00		333,406.00
Bonded Indebtedness	570,590.00		570,590.00
County Fair	20,000.00		20,000.00
Parks & Trails	20,000.00		20,000.00
Total	18,124,550.00	1,624,878.00	16,499,672.00



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On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To set the Truth in Taxation Hearing for Tuesday, December 3, 2019 to begin at 6:00 p.m. in the Todd County Commissioner's Boardroom.

Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and projects in progress.

Commissioner's Report

The Commissioners reported on meetings attended.

Adjourn

On motion by Kircher and second by Neumann, the meeting was adjourned for the month of September 2019.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BRAATEN SAND & GRAVEL	\$ 5,096.45
CELLULAR CONCRETE INC.	\$ 8,850.00
CENTRAL APPLICATORS INC	\$ 8,054.60
HILLYARD	\$ 2,547.80
LONG PRAIRIE LEADER	\$ 3,772.95
MORRISON CO PUBLIC HEALTH SERV	\$ 5,590.96
SOUTHSIDE TOWING & RECOVERY INC	\$ 5,095.21
TODD CO AUDITOR-TREASURER	\$ 2,181.96
WIDSETH SMITH NOLTING INC	\$ 7,722.50
85 PAYMENTS LESS THAN 2000	\$ 28,167.18
Total:	\$ 77,079.61

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
ITEN FUNERAL HOME - BROWERVILLE	\$ 3,500.00
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
US POSTAL SERVICE	\$ 3,981.00
PAYMENTS LESS THAN 2000	\$ 57,761.87
Total:	\$ 80,338.97

VENDOR NAME	AMOUNT
# 15677	\$ 2,388.74
# 2818	\$ 2,672.29
HOLISTIC FAMILY EDUCATION SERVICES	\$ 5,848.35
LITTLE SAND GROUP HOME	\$ 3,355.94
NORTHERN PINES MENTAL HLTH CTR INC	\$ 5,756.64
REVERENCE FOR LIFE AND CONCERN	\$ 2,588.00
# 15615	\$ 2,604.15
STEP	\$ 7,129.28
PAYMENTS LESS THAN 2000	\$ 29,255.20
Total:	\$ 61,598.59



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On a motion by Becker and second by Neumann, the preceding minutes of the County Board meeting held September 17, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 1, 2019.

Witness my hand and seal:

A handwritten signature in cursive script, appearing to read "Gary Kneisl", written over a horizontal line.

Gary Kneisl, County Board Chairperson

A handwritten signature in cursive script, appearing to read "Denise Gaida", written over a horizontal line.

Denise Gaida, Todd County Auditor-Treasurer