TODD COUNTY SWCD BOARD MEETING AGENDA

There will be a meeting of the Todd Soil and Water Conservation District Board of Supervisors on Thursday, July 31, 2019 beginning at 8:30 a.m. The meeting will take place at the Todd County Historic Courthouse (Prairie Conferences Room) 215 1st Ave South, Long Prairie, MN 56347

Call to Order
Pledge of Allegiance
Act On Approving Agenda
Call for Conflict of Interest
Secretary's Report (June's Minutes)
Treasurer's Report (Financial) (June)
Public Introductions & Comment (when present)

1 Reports
1 Refresher Presentation on Fund 79- Limitations and Capacities
2 Commissioner's Report
3 Staff Reports
4 Phenaast's Forever Report
5 NRCS Report
6 1WIP Report - SRWD
7 Celebrations and Accomplishments: Phase 2 Partridge River Grant- EPA APPROVED & Receipt of an additional $17,500 performance credit for feedlot work completed in 2018
8

2 Decisions Needed
1 Approve payment FY2019 Local Capacity cost share funds for Randy Alexander in the amount of $4,456.82 for pit closure
2 Approve payment FY2018 Partridge River Phase I cost share funds for Randy Alexander in the amount of $17,827.26 for pit closure
3 Approve letter of support for CIG Irrigation Management Grant
4 Approve In Kind contribution for CIG Irrigation Management Grant
5 Approve policy for pit closure measures to include establishment of a pond as a fundable c/e practice
6 Approve Local Partner's Agreement between Todd SWCD and Phenaast's Forever

3 Discussion
1 Annual Work Plan Mid-Year Assessment
2 Local Governance Training- September 12 & 13-Bloomington 12th is the same day as our Board Meeting

4 Informational
1 1WIP "Index Card" information- no more than an index card worth of information
2 Area 2 Meeting- October 16, 2019- Save the Date
3 Picture needed of all Board Supervisor's and Staff following close of meeting

* Estimated times do not include any discussions

Adjourn
The next regular SWCD board meeting will be August 8, 2019 at 8:30 a.m. at the Historic Courthouse, (Prairie Conference Room), 215 1st Ave South, Long Prairie, MN 56351

Conservation, Protection, and Enhancement of Todd County's Natural Resources
MINUTES FROM THE JUNE 13, 2019 REGULAR BOARD MEETING

Chairman Williamson called the Thursday, June 13, 2019 meeting to order at 8:30 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta, Dale Katterhagen and Dan Whitney. Others present were: Deja Anton, SWCD District Manager, Russell Kleinschmidt, NRCS, Reba Van Beusekom and Lew Noska, Todd SWCD technicians, and Luke Thoma, Farm Biologist.

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. Katterhagen made a motion, seconded by Pesta to approve the agenda for June 13, 2019 regular board meeting as is. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Williamson called for conflict of interest. No conflict of interest.

Williamson asked if there were any additions or corrections to the minutes from the May 9, 2019 regular board meeting. Buchholz made a motion, seconded by Katterhagen to approve the minutes as disbursed from the May 9, 2019 regular board meeting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen presented May’s Program Summary. Whitney made a motion, seconded by Pesta to accept May’s program summary with receipts totaling $40,226.35 and disbursements totaling $34,817.63. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

COST SHARE REPORT: Anton updated the following actions: the excavation of the Wiese pit having been completed, Middendorfs are waiting for contractor to return; the Johnson pit closure having been completed; CC Morgan having requested an extension on their buffer contract; Alexander having submitted bids to consider in today’s meeting; and the Motley cemetery having a compete engineer design.

REPORTS:

Commissioner Report: Absent

Staff Reports: Anton: discussed Henry Street having met all the conditions of their permit before deadline; Pits and Pits informational meeting held for landowners on May 19 in Eagle Bend was well received and the option of doing this type of outreach for other grants is encouraged - overall costs were cheaper than one newspaper ad. The Hollermann project is moving slowly due to rains; the MPCA encouraged Hollermans to start testing water coming out of the outlet from the new sediment control structure once the project is complete. Whitney questioned the anonymity of complainants. Anton explained that it was a protection afforded all complainants and the importance of the Tennessean Act which protects complainants (name and address) unless the nature of the complaint was brought to the Courts. All technicians are required to explain the Tennessean Act to complainants as a part of protocol. Van Beusekom reported - no questions: Noska reported most of his work was in wetlands and restoration orders this past month with some buffers and cost-share work, intermittent. Discussion was held on how he deals with wetland fills and other violations.

Pheasant Forever Report: Thoma reported that he had been conducting a lot of field visits this past month. CRP opened on July 3rd and he was doing field verifications for those. There had been 3 new CREP easements applied for (1
filter strip, and two wetland restorations—waiting for eligibility approval; he has not received final numbers for EQIP apps; field verifications were still in progress. He spent a week in Iowa at the National Pheasants Forever Conference.

NRCS Report: Kleinschmidt reported that the Little Falls position should be filled by July. NRCS has been receiving more applications for EQIP; 1.4 million in apps were not funded in 2018.

IWIP Report: Williamson reported that there was no meeting so there was nothing to report.

BWSR Report: Absent.

Whitney made a motion, seconded by Katterhagen to approve encumbering FY2019 Local Capacity cost share funds for Randy Alexander in the amount of $4,500 for pit closure. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Pesta, to approve encumbering FY2018 Partridge River Phase 1 cost share funds for Randy Alexander in the amount of $18,000 for pit closure. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Pesta, to approve amendment of FY2019 state cost share funds for an additional $900.00 for Jason Johnson for pit closure. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Pesta made a motion, seconded by Buchholz, to approve payment of FY2018 State cost share of $137.50 to Jason Johnson for pit closure. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Whitney, to approve payment of FY2019 Local Capacity funds to Jason Johnson in the amount of $12,045.50 for pit closure. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Buchholz, to approve payment of FY2019 State cost share funds for Jason Johnson in the amount of $8,817.00 for pit closure. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Buchholz, to approve encumbering FY2019 State cost share funds for Larry Capko, contract #3-19 in the amount of $162.50 for well sealing. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney, to approve encumbering FY2018 Buffer cost share for John Petron, contract #8-18 BUFF, in the amount of $114.00 for a buffer planting. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Whitney, to approve extension for FY2018 Buffer cost share for CC Morgan, contract #7-18 BUFF. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney, to approve payment of FY2018 Buffer cost share to Doug Kaiser, contract #5-18 BUFF, in the amount of $93.00. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.
Pesta made a motion, seconded by Whitney, to accept the 2018 Enviro-Fest donation from the City of Long Prairie in the amount of $300.00. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Buchholz made a motion, seconded by Whitney, to accept the 2019 Feedlot Meeting donation from the Minnesota Association of County Feedlot Officers (MACFO) in the amount of $700.00. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Whitney, to approve the use of wetland/pond restoration measures to become a fundable c/s practice for pit closure based on the criteria provided by Anton with the following amendments: remove requirement for water testing and adjust slope ratio to match that found within the NRCS code 378 for pond side walls. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

Katterhagen made a motion, seconded by Pesta, to approve FY2020 Groundwater Monitoring Agreement. Affirmative: Williamson, Buchholz, Pesta, Katterhagen and Whitney. Motion Carried.

DISCUSSION: Tree sale went great. Place a blurb about available tree tubes in the newsletter for public consideration for 2020 tree purchases.

INFORMATIONAL:

1W1P “Index Card” Information: Anton reported that the Long Prairie One Watershed, One Plan (1W1P) has not been initiated yet. The Sauk River Watershed and Red-eye Watershed 1W1P’s are in development while others are close behind. Douglas, Morrison and Todd Counties have a goal to apply for the development of the Long Prairie 1W1P for spring of 2020 but will need Commissioners and Supervisors on board in all counties. See handout.

The City of Grey Eagle is moving forward with its Wellhead Protection Plan.

Anton handed out findings from the 2019 Water Plan meeting which will be utilized in future development of the 1W1Ps.

Anton requested pictures of planting/ harvest/ livestock and any other newsletter worthy topics to include in the 2020 Farmer Appreciation slideshow and upcoming newsletters.

Chairman Williamson adjourned the meeting at 10:31 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be held on July 11, 2019 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.

[Signatures and dates]

Page 3: Todd SWCD Board Minutes from June 13, 2019-DRAFT
## TODD SOIL & WATER CONSERVATION DISTRICT
### SWCD TREASURER'S MONTHLY REPORT
#### PROGRAM SUMMARY

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**TOTAL** $905,049.64 $20,240.08 $21,582.50 $903,727.22

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Prepared by: Deja Anton, Todd SWCD District Manager

Reviewed by: Deja Anton, SWCD District Manager

Dale Katterhagen, District Treasurer

Date: 7/5/19
ACCOUNT ACTIVITY REPORT

Page Break Option: 2 1 - Page Break by FUND
                        2 - Page Break by DEPT
Print Service Dates: No

Sort: 1st: 2nd 3rd 4th 5th 6th
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F - G/L Object Within Fund Number
G - G/L Account Number
P - G/L Object Within Dept Number
D - Transaction Date
M - G/L Month & Year
N - Vendor/Payer Name
T - Type Of Transaction
W - Receipt/Warrant Number

Range Subtotals: 1 1 - No Subtotals
                   2 - Detail and Subtotals by OBJECT Range
                   3 - Subtotals only by OBJECT Range
                   4 - Account Totals and Subtotals by OBJECT Range
                   5 - Account Totals and Subtotals by PROGRAM Range
Report Basis: 1 Cash Only This Basis?: No
Print YTD Totals: No Type of Report: 1 1 - DETAIL
                  2 - ABBREVIATED
Specific Dates: From: 06/01/2019 Thru: 06/30/2019

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Copyright 2010-2018 Integrated Financial Systems
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**Todd County**

**ACCOUNT ACTIVITY REPORT**

From: 05/01/2019 Thru: 06/30/2019

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| PROGRAM 531 | | | | | | | | | | | |
| 79- 603- 531- 0000 - 6807 | COST SHARE EXP- RIPARIAN BUFFER PROGR. | | | | | | 93.00 | CostSharePymtBufferPlanting | S-18BUFF. | 1 | |
| 79- 603- 531- 0000 - 6807 | COST SHARE EXP- RIPARIAN BUFFER | | | | | | 93.00 | CostSharePymtBufferPlanting | S-18BUFF. | 1 | |
| 79- 603- 531- 0000 - 6807 | COST SHARE EXP- RIPARIAN BUFFER | | | | | | 93.00 | CostSharePymtBufferPlanting | S-18BUFF. | 1 | |

**PROGRAM 531 Total**

| PROGRAM 563 | | | | | | | | | | | |
| 79- 603- 563- 0000 - 5001 | PROPERTY TAXES - CURRENT | | | | | | 2,740.08- | WATER PLAN LEVY | 1 | |
| 79- 603- 563- 0000 - 5001 | PROPERTY TAXES - CURRENT | | | | | | 2,740.08- | WATER PLAN LEVY | 1 | |
| 79- 603- 563- 0000 - 5001 | PROPERTY TAXES - CURRENT | | | | | | 2,740.08- | WATER PLAN LEVY | 1 | |

**PROGRAM 563 Total**

| PROGRAM 567 | | | | | | | | | | | |
| 79- 603- 567- 0000 - 6807 | COST SHARE EXP | | | | | | 137.50 | CostSharePymtFY2018 | 02-002570C | 1 | |
| 79- 603- 567- 0000 - 6807 | COST SHARE EXP | | | | | | 8,817.00 | CostSharePymtFY2019 | 02-002570C | 1 | |
| 79- 603- 567- 0000 - 6807 | COST SHARE EXP | | | | | | 8,954.50 | CostSharePymtFY2019 | 02-002570C | 1 | |

**PROGRAM 567 Total**

| PROGRAM 580 | | | | | | | | | | | |
| 79- 603- 580- 0000 - 6807 | COST SHARE EXP- LOCAL CAPACITY SERV G | | | | | | 12,045.50 | CostSharePymtFY2019 | 02-002570C | 1 | |
| 79- 603- 580- 0000 - 6807 | COST SHARE EXP- LOCAL CAPACITY SERV G | | | | | | 12,045.50 | CostSharePymtFY2019 | 02-002570C | 1 | |

**PROGRAM 580 Total**

| DEPT 603 - SOIL AND WATER CONSERVATION (FEEDLOT) | | | | | | | | | | | |
| 1,342.42 | | | | | | | | | | | |

29 Transactions
16 Accounts
Final Total
100,913.76

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Dear Commissioners & SWCD Supervisors,

We are happy to learn that the County has found a new SWCDD Division Director to replace Tim Stieber. There has been much research done on the 2015 Joint Agreement that originates back to 2012 when the County first took the SWCD under wing.

It is important to note that by taking the SWCD and its employees under wing at that time, the SWCD simply became another department within the County—just like Public Works, Health & Human Services, Auditor/Treasurer, etc.—the benefit being that this department could reimburse the County for the majority of the technical wages and salaries of its employees due to grants acquisition. At that time, Todd SWCD became one of, if not THE, most cost effective department in the County while simultaneously serving in conjunction with and assisting the Planning & Zoning office with land use decisions and technical services.

In terms of the Division Director position, the fundamentals behind how an SWCD operates and its funding (grants) were not fully understood at the time. If it were understood by all, the lack of feasibility in hiring a Division Director with the notion of a 50%: 50% cost (County: SWCD) would have been discovered—the limitations of such being found within the grant acquisition protocols. I do not believe the supervisors or the commissioners were aware that Tim’s salary was cut 100% out of county coffers those past 6-7 years. In all honesty, I am not sure if anyone knew—the Director needed to be paid, and the County paid him the salary he was promised. It is history now and no benefit comes from delving into it any further. But with that being said the SWCD remains a committed department of the County, and will work moving forward, to collaborate with the desires of our Commissioners when it comes to operational costs in as much as we are able, understanding it is the SWCD supervisors who, along with the District Manager, oversee Fund 79 with guidance from BWSR.

To help explain our limitations for funding a Division Director, I have used the 2019 Fund 79 budget as an example. SWCD funding either comes from grants or grant matches (aside from the tree sale and other miscellaneous revenue in collaboration with other agencies). Each grants defines the specific work to be done, the number of hours to be allocated to each duty, and who will perform the tasks. The money is either technically assigned (to pay technicians or engineers) or is banked for landowners in the form of cost-share (In the latter case, the funds appear to be “income” but in reality are held for landowners to take advantage of—the whole intent behind grants that administer cost-share). The designated work and processes are outlined and agreed upon between the agency issuing the grant and Todd SWCD in a work plan far before the monies are executed. If we were later to use these funds for something other than the work plan allowances, it would be a misappropriation of funds. As you walk down each line item on the attached 2019 budget, you will see that grants, like the feedlot grant, WCA, Farm Bill, etc. are used strictly for work done in those programs and its employees. We have two state operational grants that are issued to the SWCD to meet operational requirements like Board Supervisor per diems, etc. Other grants received help cover our shoreland technical work, water planning, farm conservation, buffers, etc. Unless the Division Director becomes a partially funded field technician, none of these grants are designed to cover his salary. Grant writing, an important aspect to keeping the SWCD the cost effective department that it is, is interestingly enough work not covered under a specific grant, per se.

Conservation, Protection, and Enhancement of Todd County’s Natural Resources
There lies a request from the Personnel Committee for Todd SWCD to cover a portion of the Director’s salary. In talking to Chris Pence from BWSR, we are limited in that capacity. There may be some potential to help cover costs of the Division Director in the local capacity grants we receive annually (so far). However, the dollar amount applied to the Division Director would have to match the percentage of time he spends annually working within that grant. For example if he were to receive $50,000 (roughly 50% of his salary, say) of a $100,000 grant, then 50 percent of his time must be spent and documented in working on tasks specific to the grant (even if there was a “blow up” in the Planning & Zoning department needing him more), and very likely the intended work would have to be outlined within his job description in order for BWSR to agree to that type of payout. For a second example, if Todd SWCD wanted to use local capacity to cover the cost of a shoreland technician, I would first write the objectives of the grant outlining the work needing to be done, and then build the job description around those objectives to show that 100 percent of the technician’s duties are working within the parameters of the grant.

With that being said, the SWCD may be able to feasibly come up with $15-20,000 dollars per year from local capacity, when available, to apply towards the Division Director’s salary at best if the county were to commit his time to a specific grant project. Other than that, aside from eliminating the job of the District Manager and putting the new Director back into the same tangle that Tim faced concerning workload- in addition to playing a technical role in the SWCD, we are at a loss for further ideas. Budgets are tight within any SWCD. By maintaining a current minimum fund balance of five months, no more, we continue to operate to state standards.

We hope the County continues to value the SWCD department. With the County staying viable these past seven years covering nearly 100 percent of the Division Director’s salary and with the grant funded position of the SWCD District Manager relieving the majority of the new Director’s SWCD duties, there lies a rationale to bypass our department in looking to fund the salary of the Division Director for 2019 at least.

Respectfully,

Deja C. Anton
Todd SWCD District Manager
June 23, 2019
## 2019 Todd County Soil and Water Budget

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<td>Farm Bill Assistance Grant</td>
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<td>MPCA Lake/Soils/319 Grant</td>
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### Project Expenses

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### Total Project Expenses

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### Net Income

**This budget doesn’t reflect balances that will carry forward at the end of the year. This draft was prepared by Tim Steiber and Sarah Kastenhagen, Todd SWCD. This draft will be reviewed during the regular board meeting on October 11, 2018 for final approval. This budget shows MPCA Feedlot Program/NEIP grants as income from County. In Audit completed by Clifton Larson Allen, it is considered at State Revenue. This budget only includes grants that have grant agreements.**

**$19,050.00**
Fund 79 Revenue- Todd SWCD

A. County currently allocates this money to the feedlot program to cover work done outside of MPCA parameters- this includes work done on variance and conditional use requests, county level registrations, assistance and follow up.

B. Funding allocated to SWCD for management, implementation, and education to benefit those areas adjacent to streams, lakes, and other surface waters. The SWCD District Manager’s job description includes the implementation and outreach of this program. So funding partly supports her position.

C. This is the County match for the feedlot program. It is in the delegation agreement that the County provide match to administer the program. Without the match, the agreement is nullified, and the entire program and allocations of funds would go back to the state leaving Planning and Zoning (P&Z) to deal with feedlot requests, complaints, and permitting on their own.

D. Ditto for the WCA program. Even if the SWCD did not house these two positions, the County would still have to provide match unless the agreements were nullified- again leaving P & Z to manage in conjunction with the DNR. Similarly, P&Z would work with the MPCA to meet the demands of feedlot related issues.

E. This is levied and assigned currently to the SWCD to manage. Part of the SWCD District Manager’s job description includes these duties, and part of her job is funded through this allocation.

F. Monies provided from the MPCA to the County to administer the program. The County in turn passes these over the SWCD who houses and manages the feedlot officer positions. The feedlot officer(s) wages are paid out of this allocation.

G. Ditto for the WCA program. WCA Specialist wages come out of this allocation.

H. Ditto for the Water Management which partly covers the SWCD District Managers salary.

I. All SWCD’s receive state aid to help with operational expenses.

J. BWSR provides this funding assistance to all SWCD’s for the operation and management necessary to meet state requirements.

K. Comes to SWCD specifically to help cost share erosion control projects (so this is banked for landowner use)

L. Comes from the DNR to continue local assistance in reading the water depths in observation wells on a quarterly basis. A technician records his hours under this grant allocation for the time he spends doing ob wells. So, a tiny portion of his position is covered under this allocation.

*Conservation, Protection, and Enhancement of Todd County’s Natural Resources*
M. This covers the Farm Biologists position. We have to report quarterly on his work, and go into agreement annually.

N. This is a grant the SWCD obtained. The hours the technicians spend working on Osakis projects are covered under this grant as well as some of Sarah's and the District Manager's hours when we do technical/data entry in this area. While some of the grant pays for the WCTSA engineers, the majority of this money is banked for landowner projects. But the hours we work help pay for our positions. The grants usually last for 3 years. The SWCD continues to land additional grants yearly; the Partridge River Grant budgeted for 2020 and the Phase 2 grant budgeted in 2021 will bring the SWCD budget up over a million dollars. Again, these are 3 year grants with most of the money banked for landowner projects meaning it is not available for operating funds to the SWCD or the County.

O. This is provided to the SWCD to manage the buffer program. Part of Lew's wage comes out of the hours he spends in this program. Local capacity grants are based on work plans agreed upon between BWSR and the SWCD office. The money is outlined how is to be spent and must directly relate to conservation efforts. For example we could cost-share a shoreland technicians out of local capacity if we outline a clear directive on how this individual will work with shoreland landowners, do specific research, or outreach in this area. IF the Division Director had a duty outlined in his job description that was in a local capacity plan, the hours he puts into this work could be covered by the grant. Please understand that if 50% of his salary were to come from this grant then 50 percent of his time must be spent working under this grant.
Fund 79 Expenses- Todd SWCD

S. Expenditures common to every SWCD- general operational funds.

T. Again, comes out of state and BWSR operational funding allotted to SWCD's, annually. (See Income listed under STATE).

U. See, tree income covers tree expense; nothing else.

V. This is technical hours for monies coming in from other agencies, i.e. SRWD and is paid out to cover technical wages.

W. Farm Biologist money comes in to go right back out to pay Farm Biologist wage.

X. It is all the other allotments taken in as income but paid out to cover wages and program expenses as outlined and defined under the executed grants- feedlots, WCA, etc. etc.- all the income listed under "County" Funding paid first to the County that the County in turn allocates to SWCD's to execute the program.

Y. This includes costs and Tech/Admin payout.

Z. COST-SHARE
Feedlot & Farm Conservation Program:

Site Visits (3)
Alexander- Pre- construction inspection and write-up
Williamson- Pre-Construction meeting and write-up- WASCOB for Ag Water Quality
Zimmer- Stockpile inspection & on site meeting to avoid NOV

Hollermann Conditional Use Request:
Hollermann Phone Consultation: .5 hrs.
Long Lake Phone Consultation: .5 hrs.

In-house Meetings (3)
Alexanders (assist with pit closure record on deed); Wiese- pit closure update; Daly- field runoff solutions

Producer/Citizen Assistance- Counter & Phone Calls until July 4 (29)

Complaints (3):
(1) Run-off from field into road ditch and neighbor yard- no violation found
(2) Failure to install buffer and field runoff entering Prairie Creek- referred to Lew- buffer has been seeded
(3) Trash along wetland- caller refused to give name- no response

Other:
- Breakfast on the Farm- Tour Guide- 6/22
- Todd County Fair- worked Fair booth Saturday evening (6/29)
- Gourley CUP case and research (3.5 hrs.)
- Ag Water Quality Program- (7 hrs.)
- Nutrient Management Position (MIS services, grant management, & training agenda)
- Pit Closure Certification for Jerome Detloff
- Bruce TWP assistance on feedlots
- Ag BMP loan assistance
- Feedlot Registration Reviews
- Prep Johnson pit Closure voucher and payout
- Develop new pit- pond closure option

SWCD Manager Duties:
Shoreland/ Riparian component:

Site visits: (3)
Bjornebo- Maple Lake- engineering visit & project background research
Sandy Shores/Frey- Lake Osakis- engineering visit
Welle- Birch Lake- visit with WCTSA for solution to faulty pipe and stilling basin design

Customer service/Counter & phone calls (Shoreland, AIS, tree sales; general SWCD service)- 7/4: (26)

To Meet the Public’s Needs by Protecting the Land and Safeguarding the Water
Soil & Water Conservation District

215 1st Avenue South, Suite 104, Long Prairie, MN 56347 Phone: 320-732-2644 Fax: 320-732-4803

General Management:

Grants:

AIS:

- Paid out on 3 AIS cost-share contracts: Big Swan, Latimer, and Big Sauk
- Sylvan Shores assistance with DNR protocol for AIS Controls
- Swan Lake assistance with required permits for plant harvest and management
- AIS in house Meeting with Dan Ziegler, Mound Lake
- Zebra Mussels now in Mound Lake (new) and Big Birch Pontoon ID by AIS inspector

Other:

Ob Well sign off

MPCA 319 Small Watershed Prep for Round 2 interviews

319 Partridge River Phase II- approved by EPA

Aitkin County Grant Coordination

Meetings:

- Meeting with Jonathan Stainbrook over Division Director Position (6/17) (1.5 hrs. ~total of 8.5 hours of input provided on this position including development of interview questions and needs of office
- Finance Committee- 6/19
- Area 2 Meeting- 6/19
- Meeting w/BWSR over ability to budget for Division Director Position- 6/19
- General Staff: 6/18 & 7/1
- SWCD Board Meeting 6/13
- In house individual SWCD Supervisor Meetings: 8/18 & 6/13
- WCTSA meeting over execution of Nutrient Management Grant- 6/26
- PIC Steve Brody phone conference with P&Z over documents sent in for CUP Proposal at Gourley site 6/28

Trainings:

Public Administrator/ SWCD Manager’s Training Session 2: 6/25-6/26: GRADUATED!

Other:

Annual Budget Review & draft submittal
Voucher Payouts to Waterguards, State Auditor, Supervisor per diems & cost share contracts, etc.
Employee Management & Services- Time Cards, guidance, oversight
July Newsletter
Overall Program Management & Assistance

Per Request of Board

Project Status Report for Feedlot & Conservation Next Page

To Meet the Public’s Needs by Protecting the Land and Safeguarding the Water
Project Status Report for Feedlot & Conservation Programming

Top Conservation Focus- (Bold currently under construction): (Items in Bold = new for this report)

1. Middendorf- Construction has begun
2. Kreemer- Project Complete - Final Compliance Inspection and Permit Review due
3. Wiese- Excavation Complete- backfill after crops are in- delayed due to illness
4. Vetsch- Construction started
5. Hollermann Family Dairy, Inc.- Construction in Process
6. Bauer- PROJECT COMPLETED
7. Williamson- Pre- Construction Meeting held
8. Alexander- PROJECT COMPLETED
9. Motley Cemetery- Bid packets issued- waiting for bids
10. Villard TWP- Obtaining bids
11. Anderson- Bid packets provided
12. Helle- Obtaining Bids
13. Eischen- Forced in roof over if EQIP funded- 3rd Plan in Development
14. Gray- Developing Nutrient Management Plan and working on acceptable design- Site Visit Needed
15. Yoder- Under Permit- reduced lot usage for minimal impact until fix complete- Spring Inspection due
16. Schmitz- Low cost fix design- Under Permit- Inspection scheduled
17. Lamm- Waiting for nutrient management plan; survey & design in preliminary stages
18. Lamusga- Funded for CNMP
19. Schmidt- Constructing Lot 1- Needs Follow up visit
20. Buderus North- Refer to Planning & Zoning for CUP Review- no action; Failure to meet deadlines
21. Bertram- Tech assistance and SWCD contract requested
22. Judd- Preliminary design
23. Julig- Nutrient Management Plan Complete- final design- Construction slated for Change in circumstances
24. Hauer- Nutrient management plan complete- design complete- P&Z referred entered into County agreement- minimum action- construction due by 2023 per County Agreement. Request for Pit Closure funding. Change in circumstances
25. Larson- technician design complete- waiting for bids. Contact Needed by Deja
26. Watzing- Preliminary plan in progress; interested in receiving Riparian funds c/s. Site Visit Next Step.
27. Asfeld- Roof Over Structure ranked
29. Unger- preliminary plan
30. Berarheit- Nutrient Mgt. Plan Complete- Construction slated for Spring Grant Declined
31. Keepers- plan complete- grant submitted- Grant Declined
32. Johnson- plan complete- grant submitted- Grant Declined
33. Hollerman- preliminary design- grant submitted Grant Declined
34. Marcy- Waiting for Plan
35. Rewitzer- Construction slated for 2019- NOT Funded
36. Herrich- Construction slated for 2019- NOT Funded
37. J-V Feeders- NMP Complete- Design Plan Complete- Elevated to EQIP consideration for 2019
38. Sylvan Shores/ Frey- Plan in development
39. Pat Bjornebo- Plan in Development

To Meet the Public’s Needs by Protecting the Land and Safeguarding the Water
Trainings/Meetings attended: Facilitated June WCA TEP Mtg, ISTS Inspector Training

WCA:

Local Road Replacements:
  o Todd County Public Works – CSAH 11 Bridge Replacement

Notice of Application:
  o Lopez – CD15 Maint

Ongoing Violations/Upcoming Projects:
  o Hartford Twp. – 275th Ave Delineation
  o Richard Zunker – Restoration order sent by DNR

Other:
  o Tiling Setback Mapping
  o Contractor Responsibility for Twp culvert projects
  o Ditch Surveying for Landowners
  o Wetland crossing rehabilitations

Customer outreach:
  o 9 Site visits
  o 34 Phone calls, office visits, etc.

SWCD:
  o Buffer Technical Assistance
  o Buffer Cost-Share landowner assistance
  o Buffer Law State Compliance Tracking
  o Streambank restoration assistance/Bid packets (Villard/Motley Cemetery)
  o Erosion Issues on Fairy Lake
  o Backed up water and beaver complaints

County:
  o Front Counter Assistance (mapping)
  o Tax forfeit parcel Wetland and Farmland determinations
Kevin Brown
June 2019 Staff Report

Feedlot:
- Hanson – Compliance Inspection
- Cook – Compliance Inspection
- Holmquist – MPCA Inspection

Conservation Planning:
- Williamson – Water Sediment Control Basin Pre Con

MAWQCP:
- Williamson – WASCOB Project
Staff Report for June 1, 2019 to June 30, 2019:

Reba Van Beusekom

- Feedlot registrations
  - Put in several of 2018’s into TEMPO
  - Working on 2019’s - confirmation letters and sending to PCA

- Other Feedlot Stuff
  - Set-up and sent letters for July Feedlot Inspections
  - Mid-Year Review Worksheet

- Historical documents
  - Going through out files to link them to the current pits with the parcel

- Site visits
  - Stellings – Ag Water Quality – 6/14/2019
  - Zimmer’s – Complaint Inspection – 6/20/2019
  - Alexander’s Pit Closure
  - Tom Panek – Ag Water Quality – 6/27/2019
  - Jacob May – Ag Water Quality – 6/27/2019

- Meetings
  - Joe Mulliner SDS Application Review – 6/5/2019
  - SWCD Board Meeting – 6/13/2019
  - Staff Meetings

- Trainings
  - Irrigation Management Training – 6/4/19
  - Soil Health & Sustainability for Field Staff Training (Webinar) – 6/4/2019 & 6/6/2019
    - Soil Health & Sustainability for Field Staff (Field Days) – 6/24/2019 & 6/25/2019
  - Right to Know Training – 6/10/2019
  - Navigating Conflict and Tough Conversations in Ag – 6/18/2019
  - CFO WebEx – 6/26/2019

- Other
  - 1W1P Kickoff Event in Wadena – 6/6/2019
  - Todd Co. Breakfast on the Farm – 6/22/2019
  - Todd Co. Fair – Booth set-up – 6/26/2019
    - Worked booth – 6/29/2019
The upper photos show the excavation of the site.

Above: Closure designed to match natural elevations.
Randy and Kathryn Alexander – Waste Facility Closure: Sect. 28, Germania TWP.
Todd Co. Submitted by R. Van Beusekom

Resource Concern: Partridge River; and associated wetlands draining to the Crow Wing River located in the Major Watershed of the Crow Wing River; Minor: 12048 Partridge R. impaired for biology and bacteria- high restoration priority according to WRAPS report, 2016. Site is located 270 feet from associated wetlands leading directly into the Partridge River.

Background & Research: Randy and Kathryn Alexander came into the SWCD and Planning and Zoning Office for a building permit. When looking into their feedlot file, the feedlot registration was expired and they had an old, unused manure pit. This was caught in the 2017 registration inventory. They were quite interested in closing the pit after we talked to them about it and suggested potential cost-share in the future. The pit was permitted in 1979 and the original plans were located in the historic files.

Final Reduction Estimates ~ 284-2200 mg/ml of Nitrogen & 7mg/ml annually based off of 2001 MPCA Studies of unlined pits constructed prior to 1996.

Bacteria reductions: 1.3797e11 CFU annually

Project Components include:

- Primary: Waste Facility Closure (CODE 360)

Fund Source: 1-18 State Cost-Share, 2-19 Local Capacity, 1-19 State Cost-Share

<table>
<thead>
<tr>
<th>Low Bid</th>
<th>Contracted Pay Out</th>
<th>Actual Costs</th>
<th>Adjusted Pay Out</th>
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<tr>
<td>$30,000.00</td>
<td>$22,500</td>
<td>$29,712.10</td>
<td>$22,284.08</td>
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</tbody>
</table>

Technical staff: Deja Anton, SWCD Manager, Reba Van Beusekom- CFO, and Kevin Brown - CFO
PAYEE AND COST INFORMATION

Name: Randy & Kathryn Alexander  Contract No.: 1-18 PR 3-19 LC
Address: 19064 404th St.
City, State, Zip: Clarissa, MN 56440
Total Amount Authorized: $22,500.00  % Approved: 15% (state)  75% (sta)

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
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<tbody>
<tr>
<td>See attached invoice for Pit Closure</td>
<td>1</td>
<td></td>
<td>$29,712.10</td>
</tr>
</tbody>
</table>

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final
B. Total cost of practice to date: $29,712.10
C. Eligible amount (total cost x % approved): $4,456.82 (state) $22,284.08 (sta)
D. Total other state payment amount: $0.00
E. Total non-state payment amount: $17,827.26
F. Total previous partial payments: $0.00
G. Pre-Construction Cover payment amount: $0.00
H. Maximum payment amount: $22,284.08

Amount Approved for This Voucher: $22,284.08

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

[Signature]
Technical Assistance Provider

I certify that I have reviewed this voucher and all supporting info invoices and paid receipts, and that to the best of my knowledge quantities and billed cost or disbursements are accurate and in terms of the contract identified.

[Signature]
Administrative Sign-off
Bill To:
Todd County Soil & Water Conservation District
Long Prairie, MN 56347

<table>
<thead>
<tr>
<th>Invoice Item Description</th>
<th>Quantity</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apply water and liquid manure to the field with pump and tractor</td>
<td>181,764 gallons</td>
<td>$0.025/gallon</td>
<td>$4544.10</td>
</tr>
<tr>
<td>Rip out trees, stumps, and fencing around the manure pit to gain access to work site. Put hole in north side of manure pit in order to get to bottom of manure pit to haul sludge and contaminated soil out to field</td>
<td>1</td>
<td>$2160.00</td>
<td>$2160.00</td>
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<tr>
<td>Use of excavator to load tractor and wagon with the manure at the bottom of manure pit</td>
<td>15 hours</td>
<td>$180.00/hour</td>
<td>$2700.00</td>
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<tr>
<td>Tractor and wagon used to haul manure from bottom of manure pit</td>
<td>1575 yards³</td>
<td>$3.50/yard³</td>
<td>$5512.50</td>
</tr>
<tr>
<td>Dozer used to push up sludge and scrape bottom of manure pit</td>
<td>10 hours</td>
<td>$120.00/hour</td>
<td>$1200.00</td>
</tr>
<tr>
<td>Excavation of contaminated soil with excavator</td>
<td>5 hours</td>
<td>$180.00/hour</td>
<td>$900.00</td>
</tr>
<tr>
<td>Hauling of contaminated soil with tractor and wagon</td>
<td>427 yards³</td>
<td>$3.50/yard³</td>
<td>$1495.50</td>
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<tr>
<td>Backfill manure pit with excavator</td>
<td>20 hours</td>
<td>$180.00/hour</td>
<td>$3600.00</td>
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<tr>
<td>Use of dozer to push in fill, pack land, and put final grade on former manure pit site</td>
<td>24 hours</td>
<td>$120.00/hour</td>
<td>$2880.00</td>
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<tr>
<td>Use of dozer to level off piles of sludge and contaminated soil in field</td>
<td>6 hours</td>
<td>$120.00/hour</td>
<td>$720.00</td>
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<tr>
<td>Disk former manure pit site, seed site, and drag after seeding</td>
<td>1</td>
<td>$1000.00</td>
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<tr>
<td>Transportation/hauling of equipment to and from job site</td>
<td>1</td>
<td>$3000.00</td>
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**TOTAL:** $29,712.10
## TODD COUNTY VOUCHER

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<th>Description</th>
<th>Amount</th>
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<th>Account #</th>
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<tr>
<td>7/11/2019</td>
<td>Cost Share Payment- MPCA Partridge River Phase</td>
<td>$17,827.26</td>
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<td></td>
<td>Contract # 1-18 PR1</td>
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<tr>
<td>7/11/2019</td>
<td>Cost Share Payment-Local Capacity FY2019</td>
<td>$4,456.82</td>
<td>1073</td>
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<tr>
<td></td>
<td>Contract # 3-19 LC</td>
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</tr>
</tbody>
</table>

**Total Claim:** $22,284.08

If this expense reimbursement request includes personal automobile mileage, my submission affirms that I possess a current valid driver’s license and appropriate motor vehicle insurance.

---

**Mileage Purposes Only - Employee Signature**

Date:

An Equal Opportunity Employer

Todd County Auditor-Treasurer’s Office, 215 1st Ave S, #201, Long Prairie, MN 56347
July 11, 2019

To Whom it may Concern,

Please find this letter of support for the Minnesota State Colleges and University’s Central Lakes College On-Farm Conservation Innovation grant application titled: “Integrating Precision Irrigation Conservation Technologies in Minnesota Central Sands”.

The purpose of this grant is to work in partnership with four other area Soil and Water Conservation Districts to stimulate the adoption and evaluation of innovative conservation approaches by agricultural producers. Central Lakes College will be using a 3-tiered approach to gauge producer interest at various levels of technology adoption. The tiered method supports the implementation of producer feasible innovative approaches that have a positive conservation impact but which, for any number of reasons, have not yet been adopted. Examples of innovative irrigation management technologies include:

• Technologies that measure plant distress or soil moisture and automate irrigation through regular reporting to a centralized system.

• Sensors that report data from weather stations or soil monitoring sensors to cloud-based systems and devices, allowing producers to assess irrigation needs remotely or from a handheld device.

• Innovative approaches that address barriers to adoption of irrigation management systems. These barriers may include substantial upfront costs of system installation, accessibility of systems (i.e. availability for purchase at mainstream retailers), ease of installation and the need for system customization.

The coarse sandy soils of our region require a constant need to combat potential drought conditions while heeding impacts to groundwater quality. Studies in the region have shown that the groundwater nitrate concentration in several area community water supplies and rural wells is elevated.

Opportunity for on-farm trials and implementation methods identified in the grant will enhance a producer’s ability to monitor irrigation needs effectively, manage irrigation practices efficiently, and increase water savings.

Sincerely,

Tom Williamson
Todd County SWCD Chair
Pledge Agreement
Applicant In-kind Contribution

1) Donor Organization:

Todd County Soil & Water Conservation District
215 1st Ave S, Suite 104
Long Prairie, MN 56347

2) Applicant Organization: Minnesota State Colleges and Universities – Central Lakes College

3) Project Title: *Integrating Precision Irrigation Conservation Technologies in Minnesota Central Sands*

4) Description of in-kind contribution:

Todd SWCD is committing a minimum in-kind contribution of staff time, including educational outreach and in-County technical assistance, including incidental indirect costs of:

160 hours @ a billable rate of 27.91/hr. equating to $4,465 and $785.00 worth of indirect costs
Totaling: $ 5250

*Examples of indirect costs include but are not limited to printing of informational media, radio, trainings, fuel, and postage.*

5) Pledge Statement:

Todd County Soil and Water Conservation District (SWCD) pledges to make this contribution over the USDA NRCS 2019 Conservation Innovation Grants funding period as an in-kind match to USDA NRCS CIG grant funds awarded to the *Integrating Precision Irrigation Conservation Technologies in Minnesota Central Sands* project.

_________________________    ________________________
Tom Williamson, Todd SWCD Chair    Date:

*Conservation, Protection, and Enhancement of Todd County’s Natural Resources*
LOCAL PARTNERS AGREEMENT

_______ SWCD and Pheasants Forever, Inc.

THIS AGREEMENT is made this ______ day of ___________ 2019 by and between the
_______ Soil and Water Conservation District ("SWCD"), a body corporate and politic, and
Pheasants Forever, Inc. (PF) a Minnesota non-profit organization and local partner ("Partner").
In consideration of the mutual promises and covenants hereunder, the parties hereto agree as
follows:

1. **Term.** The term of this agreement shall be from July 1, 2019 to June 30, 2020, or the
   funds have been expended, unless this Agreement is terminated by either party as herein
   provided.

2. **Representations by Partner.** Partner makes the following representations to the SWCD for
   the purpose of inducing the SWCD to enter into this Agreement:
   
   a. Partner is competent to perform the services contemplated under this Agreement.

   b. Partner is under no legal impediment that would preclude Partner from performing the
      services contemplated under this Agreement.

   c. Partner has not been the subject of any claims or allegations of negligent or intentional
      acts or omissions that relate to the type and scope of services to be provided by Partner
      to SWCD under this Agreement.

3. **Duties of Partner.** To add staff capacity in _________ County to increase landowner
   participation in State and Local conservation programs as well as the conservation
   provisions of the Federal Farm conservation Bill which increase the amount of native grasses and
   wetlands on the landscape and projects that enhance water quality, reduce soil erosion,
   and increase fish and wildlife habitat.

   Specifically, the following conservation programs are to be the focus of this Agreement:
   Conservation Reserve Program (CRP), Continuous Conservation Reserve Program
(CCRP), Conservation Reserve Enhancement Program (CREP), Agriculture Conservation Easement Program (ACEP), Re-Invest in Minnesota (RIM), Environmental Quality Incentive Program (EQIP), US Fish and Wildlife Programs, Prairie Bank, Clean Water Fund projects, and any other programs that enhance the quality of soil health, water quality and wildlife habitat are part of the scope of work.

The primary focus shall be to provide quality customer service and enroll farmers/landowners into voluntary conservation programs. Under no circumstance is the Partner to work on anything related to violations or enforcement of Federal, State or Local laws. The Partner shall not be involved in any actions taken regarding conservation violations.

4. **No Authority to Bind SWCD.** Partner acknowledges that he/she has no authority to bind SWCD to any contract, agreement, or arrangement, nor shall the Partner state or imply that he/she has authority to do such acts. Use of the name or logo of SWCD by Partner is prohibited without the consent of SWCD's District Manager or his/her designee.

5. **Compensation.** PF through a NRCS contribution agreement will provide $29,250, and the SWCD agrees to pay Partner (PF) $29,250 from the Minnesota Board of Water and Soil Resources ("BWSR") grant and ______ local contribution from the SWCD and local partners for a total local contribution of $6,500. The SWCD Board can track the progress monthly by reviewing the Partner's monthly report.

6. **Recordkeeping.** SWCD shall not be required to compensate Partner for services or to reimburse Partner for expenses without adequate documentation by Partner supporting the request for compensation or reimbursement.

7. **Compliance with SWCD Policies.** Partner agrees to comply with SWCD policies regarding personal and professional conduct and conflicts of interest as may be presented to Partner by SWCD from time to time.

8. **Intellectual Property Rights.** Partner acknowledges that any original copyrightable work created within the scope of his/her engagement is and shall remain SWCD's sole property as a "work for hire" under copyright law and Partner irrevocably assigns any and all rights and interests in such work to SWCD. Partner further agrees to promptly disclose in writing all inventions, discoveries, improvements, formulas, techniques, and know-how (whether or not patentable and/or reduced to practice), made, conceived or learned of during the period of his/her employment which relate to or result from the actual or anticipated business of SWCD or from the use of SWCD’s premises or property (the "Technology"). Partner hereby irrevocably assigns to SWCD all rights and interest in such Technology and agrees to assist SWCD in every way at SWCD’s expense, but without further compensation to protect said Technology, and to execute all documents
which SWCD reasonably determines as necessary or convenient for the protection of said Technology. Partner agrees to keep complete, accurate and authentic accounts, notes, data and records of all such Technology in the manner and form requested by SWCD. Such documentation shall be the property of SWCD and Partner shall promptly deliver to SWCD such documentation upon his/her termination or upon SWCD’s request at any time.

9. **Local Partner Relationship.** Partner and SWCD agree that the relationship created by this Agreement is that of local partners. Partner is responsible for the payment of any taxes, including, without limitation, all federal, state and local personal and business income taxes, sales and use taxes, other business taxes, and license fees arising out of Partner’s activities. Partner will also keep in force all necessary public liability insurance and vehicle insurance with carriers that are satisfactory to SWCD and shall hold SWCD harmless from all claims, demands and suits arising from the acts of the Partner.

10. **Indemnification.** Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney’s fees which the other, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to this Agreement.

11. **Insurance.** In order to protect itself and SWCD under the indemnity provision herein, PF will at all times during the term of this Agreement have and keep in force general liability and automobile insurance in an amount of not less than $500,000 for bodily injury or damages to any one person, and $1,500,000 for any number of injuries and/or damages arising out of a single incident.

12. **Termination.** This Agreement shall automatically terminate upon the expiration of the term of this Agreement. This Agreement may be terminated by written agreement of the parties or by either party, without cause, by giving written notice of termination to the other party. Termination shall be effective on the date of such written agreement between the parties; or, if terminated by one party, 30 days after the written notice of termination is given. In the event of a breach of any term and condition of this Agreement, the Agreement may be terminated by the aggrieved party, if the other party has failed to cure the default within five business days after receiving written notice specifying the nature of the default, with such termination becoming effective upon expiration of the cure period. Upon termination of this Agreement prior to the expiration of the term, the compensation payable to Partner shall be the pro-rata portion of the total compensation payable in the same ratio as the percentage of services actually performed prior to termination in relation
to the total services which would have been performed had the Agreement not been prematurely terminated.

12. Arbitration. The parties agree to submit to binding arbitration all monetary disputes arising under this Agreement for claims of $25,000 or less.

13. Miscellaneous. If any clause or provision herein shall be adjudged invalid or unenforceable by a court of competent jurisdiction by operation of any applicable law, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect. This Agreement shall be governed by laws of the State of Minnesota, and the courts of the State of Minnesota shall have jurisdiction over any dispute which arises under this Agreement, and each of the parties shall submit and hereby consent to such court's exercise of jurisdiction, except to the extent that the parties have agreed to submit any dispute to binding arbitration. In any to enforce rights under this agreement, the prevailing party shall be entitled to recover its attorney's fees and expenses incurred in such action. This Agreement supersedes all prior agreements and understandings between Partner and the SWCD, and may not be modified, changed or altered except as specifically set forth in writing and signed by both parties.

IN WITNESS WHEREOF, the undersigned have executed this Agreement the date and year first above written.

PHEASANTS FOREVER

By: ______________________________
Pheasants Forever, Inc.
Date: _________________

______________________________

______________________________

By: ______________________________

______________________________

Date: _________________

SWCD

SWCD
A Resolution to Include Creation of a Pond as a Cost Share Practice for Waste Facility Closures

WHEREAS, Todd SWCD supports the closing of outdated manure pits (Waste Facility Closure) as a cost share fundable conservation practice to assist producers with expenses incurred while closing a pit,

WHEREAS, approved pit closure practices have been limited in the past to the “standard procedure” of removal and land application of manure, full excavation of contaminated soils, and backfill,

WHEREAS, the cost of traditional pit closure through full excavation and backfill has increased by 25% or more in the last decade with the transport of fill being the largest common expenditure,

WHEREAS, Minnesota Pollution Control Agency (MPCA) lists creation of a pond as an acceptable alternative closure method,

WHEREAS, the Board of Water and Soil Resources (BWSR) permits cost-share for practices following Natural Resource Conservation Service (NRCS) codes and standards,

WHEREAS, there exists NRCS Conservation Code 378: Pond supporting the creation of a pond from an excavated pit

WHEREAS, Todd SWCD has outlined specific criteria in the attached description for applying this cost share practice

BE IT THEREFORE RESOLVED that the Todd County SWCD Board accepts the creation of a POND as an acceptable alternative cost-shareable practice for pit closure to the “standard procedure” described above where applicable.

BE IT FURTHER RESOLVED that the Todd SWCD Board recommends a cost-share percentage up to 75% of the total cost for installing Pond practice, not to exceed $15,000- to be reviewed and modified as needed in the event of inflation.

______________________________
Signature of Todd SWCD Chair

______________________________
Date

Conservation, Protection, and Enhancement of Todd County's Natural Resources
Proposed additional criteria for creation of pond/wetland as a form of Waste Facility Closure

- Applies to an excavated pit only.
- All manure and contaminated soils must be removed and land applied at agronomic rates.
- Location of pit must indicate groundwater supply based on soils and water tables using Web Soil Survey or USGS Soil Survey. Minimal surface water outside of berms should contribute to pond. In the event of overflow, spillway must not endanger personal property or pose a threat to humans or water quality.
- Pond edges must be no steeper than a 1:1 slope at completion and require seeding/ revegetation.
- Have a minimum area of 8’x8’x4’ per NRCS 378- Excavated Pond fed by groundwater.
- Are not intended for watering livestock.
- Reserve topsoil to spread over shaped areas for planting of erosion control seeding, mulch, and stormwater controls.
- Seed and vegetation selection must be suitable and common to local site conditions referencing MN Agronomy Tech. Note #31 and planted in season with appropriate growing conditions (temp., time of year, etc.)
- Required stormwater/sediment BMP’s must be installed and kept in place until vegetation is fully established
- Landowner must agree keep the pond in place throughout ownership or a minimum of 10 years whichever is longer; disclosure of contract is necessary in the event of a real estate transaction

Proposed Fundable practices:
- Removal of contaminants/land application Code 360- Waste facility Closure
- Obstruction removal Code- 500
- Reshaping of side walls to no steeper than 1:1 slope Code- 378 Pond
- Critical Area Planting (Code- 342) and reseeding of soil appropriate grasses, sedges, woody shrubs, and forbs Riparian Herbaceous Cover Code- 390
- Mulch & disc or other anchor activity Code- 484
- Stormwater BMP’s Code- 570

Proposed non-fundable activities:
- Fill and liners
- Decorative landscaping, fencings & planting not common to the landscape
- Inlets and outlets- if necessary to maintain pond function, the pond creation will not be funded

Recommendation:
75% funding available for pond/ wetland creation as a form of Waste Facility Closure not to exceed $15,000.
Save the Date: Governance 101 Training For Local SWCD Board Members & Staff
September 12-13, 2019

The MASWCD sponsoring a training course entitled Governance 101. The training will be held September 12-13, 2019 at the Minneapolis/Bloomington Airport Marriott, 2020 American Blvd. East, Bloomington, Minnesota. New this year: The MASWCD is partnering with the Minnesota Association of Watershed Districts for this training event.

This conference provides the basics of governance and leadership instruction to enhance your district’s mission. Plan to attend and hear the latest information on governance topics including:

- an overview of statutory requirements;
- open meeting law;
- data practices requirements for public boards;
- using parliamentary procedures to conduct effective board meetings,
MASWCD and MAWD are providing quality training for SWCD & WD staff and board officials to maintain and improve the governance of local Soil and Water Conservation Districts and Watershed Districts.

Registration materials will be coming to your district office soon!