



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 2nd, 2019*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of July, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Kircher was absent.

Approval of Agenda

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Neumann and second by Erickson, the following motions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for June 18th, 2019 as presented.

To approve promoting Douglas Johnson to Chief Deputy Recorder at Grade 10, step 1, \$24.92 per hour effective July 3, 2019.

To approve the hire of Adam Ossefoort as the SWCD P&Z Division Director.

Auditor-Treasurer

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the June 2019 Auditor Warrants number (ACH) 900371 through 900388 in the amount of \$697,541.87, (Manual) 511 thru 511 in the amount of \$804.20 and (Regular) 233791 through 233912 in the amount of \$560,991.86 for a total of \$1,259,339.93.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400263 through 400278 in the amount of \$4,687.12 and (Regular) 51759 through 51846 in the amount of \$96,044.48 for a total of \$100,731.60.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 800000 through 800001 in the amount of \$509.54 and (Regular) 705289 through 705365 in the amount of \$53,912.64 for a total of \$54,422.18.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number 515206 through 515238 in the amount of \$52,886.67.

Policy Committee

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote: To adopt the attached resolution for the Todd County Government Center Campus Parking Policy with the full resolution on file in the Todd County Auditor-Treasurer's Office.

Public Works

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:



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**GRANT AGREEMENT TO STATE TRANSPORTATION FUND FOR SAP 077-626-008
LOCAL BRIDGE REPLACEMENT PROGRAM (GRANT TERMS & CONDITIONS)**

WHEREAS, Todd County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 77538, and;

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available, and;

WHEREAS, the amount of the grant has been determined to be \$444,205.63 by the reason of the lowest responsible bid.

NOW, THEREFORE BE IT RESOLVED, be it resolved Todd County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The Todd County Board Chairman and the Todd County Auditor/Treasurer are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

On motion by Erickson and second by Neumann, the following resolution as introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2018 BOX CULVERT CONSTRUCTION CONTRACT

WHEREAS, the contract with Houle Excavating LLC for a 2018 Box Culvert Construction Contract known as SAP 077-599-061 located on 320th Street in Iona Township in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2019 with the value of the total work certified being \$175,009.99, and;

WHEREAS, partial payments amounting to \$163,504.51 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$11,505.48 still remains to be paid to Houle Excavating LLC.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed projects for and in behalf of the County of Todd and authorizes final payment as specified.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

REQUEST FOR SPEED LIMIT STUDY ON COUNTY ROAD #95

WHEREAS, some Todd County residents have expressed concerns over the appropriateness of the 45 mile per hour speed limit on County Road 95 from County State Aid Highway 11 to just west of 183rd Avenue in Kandota Township, and;

WHEREAS, by Minnesota Statute 169.14, Subdivision 5, local authorities can request the Commissioner of the Department of Transportation to authorize a speed limit on a local (non-trunk highway) roadway.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby request the Commissioner of Transportation to make the necessary investigation to determine the reasonable and safe speed limit, as provided in Section 169.14, Subdivision 5, of the Minnesota Statutes, on Todd County Road 95 from County State Highway 11 to just west of 183rd Avenue in Kandota Township.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:



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FINAL PAYMENT AUTHORIZATION–2019 DUST CONTROL CONSTRUCTION CONTRACT

WHEREAS, the contract with Knife River Corporation for a 2019 Dust Control Construction Contract known as CP 77-19-08 located on various county roads in Todd County in all things been completed, and; **WHEREAS**, construction work on this contract was scheduled and completed in 2019 with the value of the total work certified being \$94,257.75, and; **WHEREAS**, partial payments amounting to \$43,899.67 have been previously been made to the contractor as work progressed, and; **WHEREAS**, it has been determined that \$50,358.08 still remains to be paid to Knife River Corporation. **NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

County Ditch/Ag Inspector

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement petition from CCMorgan, LLC – Jeff Lopez, to clean part of County Ditch 15 on parcels 02-0023000, 02-0023100, 02-0023300, and 02-0023402, Bertha Twp section 28.

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

Hold Harmless Agreement – Ditch Maintenance – County Ditch 7

WHEREAS, Steve Gaugert is requesting to maintain approximately 200 feet of CD7 that is located on his parcel 01-0027600. The maintenance will be done at Steve’s own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and; **WHEREAS**, an onsite inspection has been done; a Wetland Application has been submitted to the TEP, and; **WHEREAS**, the sections of the ditch to be excavated are at the inlets and outlets of his two culverts. He will remove the silt and place it back on his cattle crossing paths. **NOW, THEREFORE BE IT RESOLVED**, the Todd County Ditch Authority gives permission to Steve Gaugert to maintain approximately 200 feet of CD7 to repair his cattle crossings, on his own property, at his own expense.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: Acting as the Ditch Authority, approves hiring Statema Backhoe Service LLC to complete the cleaning of the County Ditch 19 Sediment Pond as detailed in the Contractor Estimate #2346. The cost is not to exceed \$1,700.00.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement petition from William Bontrager to clean part of County Ditch 31 on parcel 07-0007100, 07-0007200 and Pankonin parcel 07-0007300, located in section 8 of Eagle Valley Twp.

MIS

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Service Agreement for Security Monitoring Program through the State of MN.



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Health & Human Services

On motion by Erickson and second by Becker, the following resolution was introduced and adopted by unanimous vote:

MinnesotaCare

WHEREAS, the Minnesota Department of Human Services (DHS) has published a Request For Proposals (RFPs) to provide health care services to recipients of Families and Children and MinnesotaCare in eighty (80) Minnesota counties, including Todd County, and;

WHEREAS, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county, and;

WHEREAS, HMO Minnesota d/b/a Blue Plus, Medica and UCare submitted proposals to provide managed health care services in Todd County, and;

WHEREAS, Representatives of Todd County Health & Human Services have reviewed and evaluated the proposals, and;

WHEREAS, UCare has submitted proposals suitable to meet our needs.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners supports the recommendation of Todd County Health & Human Services approving UCare as the Managed Care Organization (MCO) providing managed health care services in Todd County.

Administration

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the Separation Agreement for an Employee to be signed by the Chair and Vice Chair.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To appoint Chris Pelzer as Interim Coordinator.

Auditor-Treasurer's Report

The County Auditor-Treasurer reported on meetings attended and projects in progress.

Commissioner's Report

The Commissioners reported on meetings attended.

Recess

Chairperson Kneisl recessed the meeting until July 16th, 2019.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
BIG SAUK LAKE ASSOCIATION	\$ 2,303.70
CENTRAL SPECIALTIES INC	\$ 80,336.75
CLIFTON LARSONALLEN, LLP	\$ 8,000.00
HEALTH PARTNERS DENTAL	\$ 4,428.30
KNIFE RIVER CORP	\$ 43,899.67
LIBERTY TIRE SERVICES LLC	\$ 23,928.18
LONG PRAIRIE SANITATION INC	\$ 5,185.18
PETERS LAW OFFICE, P.A.	\$ 4,080.00



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TODD CO AGRICULTURAL SOC.	\$	10,280.79
TODD CO AUD-TREAS	\$	7,248.78
TODD SOIL & WATER CONS DIST	\$	2,740.08
WIDSETH SMITH NOLTING INC	\$	2,224.32
14 PAYMENTS LESS THAN 2000	\$	6,078.20
AMERICAN HERITAGE BANK	\$	4,702.81
CARDMEMBER SERVICE	\$	3,934.01
COUNTIES PROVIDING TECHNOLOGY	\$	4,988.80
COUNTRYSIDE RESTAURANT	\$	3,634.40
FLEET SERVICES/WEX BANK	\$	6,074.09
GREAT RIVER REGIONAL LIBRARY	\$	83,540.50
LONG PRAIRIE OIL COMPANY	\$	5,974.72
21 PAYMENTS LESS THAN 2000	\$	7,330.51
AMERICAN HERITAGE BANK	\$	47,216.45
HILLTOP REGIONAL KITCHEN	\$	40,000.00
JOHNSON/JASON	\$	21,000.00
MINNESOTA POWER & LIGHT	\$	11,516.85
MN DEPT OF FINANCE	\$	6,762.00
MORRISON COUNTY	\$	53,354.00
P J SIGNS	\$	2,500.00
Prairie Lakes Municipal Solid Waste Auth	\$	78,672.00
SHIRLEY'S GAS & GROCERIES	\$	2,324.77
STEP	\$	9,737.54
TODD TRAILS ASSOCIATION	\$	7,029.80
US POSTAL SERVICE	\$	4,000.00
WATERGUARDS, LLC	\$	16,131.35
WENCK ASSOCIATES, INC.	\$	5,040.10
38 PAYMENTS LESS THAN 2000	\$	22,661.85
AMERICAN HERITAGE	\$	5,827.79
AMERICAN HERITAGE BANK	\$	44,694.24
BIG SAUK LAKE ASSOCIATION	\$	2,498.13
CARD SERVICES COBORNS	\$	2,084.06
CENTRAL SPECIALTIES INC	\$	251,528.80
CITY OF LONG PRAIRIE	\$	9,000.00
EBSO INC	\$	217,070.76
LATIMER LAKE ASSOCIATION	\$	2,906.86
METRO SALES INC	\$	2,347.96
REGENTS OF THE UNIV OF MN	\$	35,793.98
STAPLES ADVANTAGE	\$	3,025.99
US POSTAL SERVICE	\$	17,449.97
VERIZON	\$	3,415.51
VOYANT COMMUNICATIONS, LLC	\$	3,550.73
20 PAYMENTS LESS THAN 2000	\$	8,478.45
1 PAYMENT LESS THAN 2000	\$	804.20
Total:	\$	1,259,337.93



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COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BROCK WHITE CO LLC	\$ 7,308.00
CONTECH CONSTRUCTION PRODUCTS	\$ 26,934.73
IVERSON REUVERS LLC	\$ 2,547.00
JMD MANUFACTURING, INC	\$ 2,466.54
MORRISON CO PUBLIC HEALTH SERV	\$ 2,539.86
NEAT BRANDS, LLC	\$ 19,180.97
PHELAN CPA/FRANCIS	\$ 2,785.00
TURNKEY/THREE SQUARE MARKET	\$ 2,747.02
WIDSETH SMITH NOLTING INC	\$ 3,670.00
WOLF RIDGE ELC	\$ 3,606.00
94 PAYMENTS LESS THAN 2000	\$ 26,946.48
Total:	\$ 100,731.60

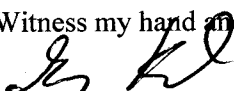
HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 18,448.81
NOW MICRO INC	\$ 3,594.00
PERISH/ALAN	\$ 3,058.71
RURAL MN CEP INC	\$ 14,038.70
75 PAYMENTS LESS THAN 2000	\$ 15,281.96
Total:	\$ 54,422.18

VENDOR NAME	AMOUNT
CARLSON/BARBARA J	\$ 3,400.00
DHS - MSOP-MN SEX OFFENDER PROG	\$ 5,781.50
DHS - ST PETER RTC - 472	\$ 9,036.50
# 15702	\$ 2,875.96
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 4,679.14
PINEHAVEN YOUTH AND FAMILY SRVS INC	\$ 2,748.90
PORT OF CROW WING BOYS HOME	\$ 7,619.80
WEST CENTRAL REG JUV CTR	\$ 5,431.00
PAYMENTS LESS THAN 2000	\$ 11,313.87
TOTAL:	\$ 52,886.67

On a motion by Neumann and second by Kircher, the preceding minutes of the County Board meeting held July 2nd, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 16th, 2019.

Witness my hand and seal:



Gary Kneisl, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer