



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
June 18<sup>th</sup>, 2019*

### Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18<sup>th</sup> day of June, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

### Approval of Agenda

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the addition of a new consent agenda item 4.6 Nutrient Management Specialist.

### Consent Agenda

On motion by Neumann and second by Erickson, the following motions were introduced and adopted by unanimous vote:

- To approve the Commissioner's Meeting Minutes for June 4<sup>th</sup>, 2019 as presented.
- To approve a 1-Day Temporary On Sale Liquor License for the American Legion #417 Jacobson Post (Little Sauk Legion) for July 13<sup>th</sup>, 2019 at 16268 County 50, Long Prairie, MN.
- To approve a 1-Day Dance License for the American Legion #417 Jacobson Post (Little Sauk Legion) for July 13<sup>th</sup>, 2019 at 16268 County 50, Long Prairie, MN.
- To approve a 1-Day Dance License for the T.J.'s on Diamond Point Inc for July 6<sup>th</sup>, 2019 at 12867 Bayview Drive, Sauk Centre, MN.
- To approve the hire of James Gaida as the summer help for Solid Waste.
- To approve the appointment of Tim Ebnet to the Nutrient Management Specialist Position.

### Auditor-Treasurer

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 400252 through 400262 in the amount of \$15,394.39 and (Regular) 51660 through 51758 in the amount of \$135,657.20 for a total of \$151,051.59.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Warrants number 515155 through 515205 in the amount of \$96,944.72 and warrants number 705159 through 705288 in the amount of \$81,113.73.

### County Extension

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

#### **COUNTY EXTENSION COMMITTEE PER DIEM RATE AMENDMENT**

**WHEREAS**, per Minnesota Statute 38.36 Subdivision 1, a county must have an extension committee consisting of particular and at-large members, and;

**WHEREAS**, members of the County Extension Committee are provided a per diem rate for their service, and;

**WHEREAS**, Minnesota Statute 375.47 deems that the per diem rate be set by resolution to be a reasonable allowance in lieu of expenses and also a mileage allowance, and;



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

**WHEREAS**, the most recent resolution setting the per diem rate for the County Extension Committee members was approved on December 18, 1984 at \$25.00 per meeting and mileage at the federal reimbursement rate, and;

**WHEREAS**, the per diem rates for Committees of comparable commitments have increased their per diem rate over time while the County Extension Committee has remained constant.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioner approve setting the per diem rate for County Extension Committee members at \$35.00 and mileage reimbursements be provided at the current time federal reimbursement rate effective June 1, 2019 until otherwise revoked or amended by the County Board.

#### Lutheran Social Services

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

#### **RESOLUTION AUTHORIZING APPLICATION FOR MINNESOTA HOUSING AND FINANCE AGENCY**

##### **FAMILY HOMELESSNESS PREVENTION AND ASSISTANCE PROGRAM**

**WHEREAS**, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects, and;

**WHEREAS**, the Lutheran Social Service has developed an application for the Minnesota Housing Finance Agency Homelessness Prevention and Assistance Program, and;

**WHEREAS**, Lutheran Social Service has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners hereby authorizes Lutheran Social Services as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program in the County of Todd, Minnesota and approves the attached resolution document.

#### Public Works

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

#### **AWARD OF CONSTRUCTION CONTRACT FOR 2019 BRIDGE REPLACEMENT PROJECT ON CSAH 26**

**WHEREAS**, sealed bids were received on June 11<sup>th</sup>, 2019 by the Todd County Public Works Director for SAP 077-626-008, said project for bridge construction work on County State Aid Highway #26 over the Long Prairie River, and;

**WHEREAS**, the following sealed bids were received:

Redstone Construction, LLC	Mora, Minnesota	\$1,222,228.50
Structural Specialties, Inc.	Hutchinson, Minnesota	\$1,222,804.57

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction project to Redstone Construction, LLC of Mora, Minnesota based on their low bid of \$1,222,228.50.



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

## County Sheriff

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the purchase of 4 new squads from Tenvorde Ford at a total cost of \$133,796.00.

## Planning & Zoning

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the Conditional Use Permit with the conditions developed by the Planning Commission for Camphill Village's request for one additional living unit attached to 'Aurora House'.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the Conditional Use Permit with the conditions developed by the Planning Commission for Paul Johnson on parcel 12-0020600 & 12-0020700 to store and sell steel and plastic barrels and IBC totes.

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To extend the time needed to complete the final plat for the Aldrich Amish Cemetery until October 17<sup>th</sup>, 2019.

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the conditional use permit for temporary family housing on parcel 25-0034600 with the conditions recommended by the Planning Commission.

## Solid Waste

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the proposed change of winter weekend hours of operation for the Solid Waste/Transfer Station facility to be the 3<sup>rd</sup> Saturday of the month 8:00 am to 12:00 pm November through March beginning in November 2019.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve signing the contract with Alex Rubbish for Ag Bag recycling.

## Health & Human Services

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the Mardag Foundation grant.

## MIS

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve Pictometry Contract and complete flyover in 2020, with optional 2023 flight.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the use of Compliance Funds for Pictometry Flyover in 2020, in the amount of \$88,603.00.



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

### Administration

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

#### **RESOLUTION TO APPOINT DEPUTY DIRECTOR FOR EMERGENCY MANAGEMENT**

**WHEREAS**, it is the responsibility of the county board to appoint one or more deputy director/s of emergency management, and;

**WHEREAS**, Minnesota State Statute 12.25 §2.a, states “Each county emergency management organization must have a director and one or more deputy directors. They must be appointed by the county board.” and;

**WHEREAS**, David Determan would be an ideal fit to this role, and;

**WHEREAS**, David Determan has a lot of the necessary training and works closely with emergency management director in his role as Public Health Emergency Preparedness Coordinator.

**NOW, THEREFORE BE IT RESOLVED**, David Determan to be appointed as deputy director of emergency management.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To change the job grade for the Facilities Supervisor to a Grade 11, Step 5 effective June 19<sup>th</sup>, 2019.

### Auditor-Treasurer’s Report

The Auditor-Treasurer Office did not have any data to report.

### Commissioner’s Report

The Commissioners reported on meetings attended.

### Coordinator’s Report

The Coordinator reported on meetings attended and projects in-progress.

### Adjourn

On motion by Neumann and second by Becker, the meeting was adjourned for the month of June, 2019.

#### COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BIG STONE THERAPIES, INC.	\$ 2,856.24
CENTRA CARE HEALTH SYSTEMS LON	\$ 2,435.91
CENTRAL STATES WIRE PROD INC	\$ 2,876.75
M-R SIGN COMPANY INC	\$ 7,483.88
MORRIS ELECTRONICS	\$ 2,374.09
NUSS TRUCK & EQUIP	\$ 3,100.99
STAPLES WORLD	\$ 7,387.45
TODD CO AUDITOR-TREASURER	\$ 2,567.66
TODD COUNTY MIS DEPT	\$ 65,449.72
TOWMASTER	\$ 3,217.00
WIDSETH SMITH NOLTING INC	\$ 22,042.00
99 PAYMENTS LESS THAN 2000	\$ 29,259.90
<b>Total:</b>	<b>\$ 151,051.59</b>



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
ITEN FUNERAL HOME - BROWERVILLE	\$ 3,750.00
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
US POSTAL SERVICE	\$ 4,744.00
127 PAYMENTS LESS THAN 2000	\$ 57,523.63
Total:	\$ 81,113.73

VENDOR NAME	AMOUNT
# 15336	\$ 3,460.84
BRAZA HOME INC	\$ 10,978.78
# 15677	\$ 3,217.49
# 2818	\$ 2,818.92
HOLISTIC FAMILY EDUCATION SERVICES	\$ 6,664.14
# 15511	\$ 5,774.37
LITTLE SAND GROUP HOME	\$ 7,431.01
# 10746	\$ 2,752.40
MID MINNESOTA DRUG TESTING INC	\$ 2,488.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 3,032.11
NORTHERN PINES MENTAL HLTH CTR IN	\$ 2,500.00
PETRANGELO MS Ed.D/GEORGE	\$ 2,773.75
# 15286	\$ 4,047.05
# 15615	\$ 2,930.74
STEP	\$ 7,601.32
VILLAGE RANCH INC	\$ 3,718.50
PAYMENTS LESS THAN 2000	\$ 24,755.30
TOTAL:	\$ 96,944.72

On a motion by Neumann and second by Erickson, the preceding minutes of the County Board meeting held June 18, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 2, 2019.

Witness my hand and seal:

  
\_\_\_\_\_  
Gary Kneisl, County Board Chairperson

  
\_\_\_\_\_  
Denise Gaida, Todd County Auditor-Treasurer