

**BIRCHDALE TOWNSHIP
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 26, 2017 – 8:00 P.M.**

1. Call to Order/ Pledge of Allegiance/Roll Call

Chair Jim Carstens called to order the regular meeting of the Birchdale Township Board at 8:00 p.m. on Tuesday, September 26, 2017 at the Birchdale Town Hall. The Pledge of Allegiance was recited. Present were Supervisors Dale Ahrens, Jim Carstens, Arnie Berscheid, Marc Brinkmann, Larry Bebus, Treasurer Marlene VanHavermaet and Clerk Jackie Bauer. Also in attendance was Jeff Rahn.

2. Approval of Agenda

A motion was made by Supervisor Ahrens, seconded by Supervisor Berscheid and unanimously carried to approve the agenda.

3. Approval of Minutes

A motion was made by Supervisor Berscheid, seconded by Supervisor Bebus, and unanimously carried to approve the August 29, 2017 Regular Meeting minutes as corrected.

4. Approval of Treasurer's Report

Treasurer VanHavermaet presented the September Treasurer's Report. A motion was made by Supervisor Brinkman, seconded by Supervisor Bebus, and unanimously carried to accept the Treasurer's Report.

At the August, 2017 meeting, the Board had discussed moving the funds that are currently in a savings account with MN National back into an investment fund in order to gain more interest. These funds had been moved 2 years ago out of an investment fund after the storm damage that occurred in 2015 so that there would be enough money to pay for damages to roads in the township. However, there was enough money in the checking account to cover these damages and then the expenses were reimbursed by FEMA funds. Treasurer VanHavermaet also suggested possibly moving some money out of the township checking account in to a money market account also to earn additional interest. A motion was made by Supervisor Carstens, seconded by Supervisor Berscheid and unanimously carried to transfer the balance in the Township Savings Account in the amount of \$100,043.49 into an 18 month CD at MN National at an interest rate of 1.35%.

A motion was made by Supervisor Berscheid, seconded by Supervisor Ahrens and unanimously carried to approve transferring \$200,000.00 out of the Township Checking Account into a Money Market Account at the Melrose Credit Union.

5. Approval of Bills

Next presented was the list of bills for the month of September to be considered for payment. A motion was made by Supervisor Berscheid, seconded by Supervisor Ahrens and unanimously carried to approve payment of the bills in the amount of \$11,068.74 (See attached list of bills).

6. Resident's Comments

- a. None

7. Reports/Requests/Presentations

- a. None.

8. Township Road Report –

- a. Supervisor Berscheid stated that he and Erv Herdering viewed the culvert on 275th Avenue. Mr. Herdering will slope one side of the ditch so that the water moves more quickly through this area.

9. Unfinished Business

- a. None

10. New Business

- a. Clerk Bauer presented the proposed quote information and form regarding Snow Removal at the Town Hall. A motion was made by Supervisor Berscheid, seconded by Supervisor Brinkman, and unanimously carried to approve the quote information and form and authorize seeking sealed quotes for Snow Removal at the Town Hall. Clerk Bauer was directed to send the quote information and form to Lonnie Ritter and Mark Tschida and to post the information on the Township website and Township bulletin board. Quotes to be received until 8:00 p.m. Tuesday, October 31, 2017 and the quotes to be opened at the 8:00 p.m. Board meeting.
- b. Proposed Resolution No. 2017-06, Resolution Re-Adopting Snow and Ice Control Policy for Birchdale Township – Clerk Bauer presented Proposed Resolution No. 2017-06, Resolution Re-Adopting Snow and Ice Control Policy for Birchdale Township. She stated that there were no changes made to the policy. The Board reviewed the policy to consider making any possible changes and felt that no changes were necessary. A motion was made by Supervisor Ahrens, seconded by Supervisor Bebus, and

unanimously carried to adopt Resolution No. 2017-06, Resolution Re-Adopting Snow and Ice Control Policy for Birchdale Township.

11. Informational Items

The Board then reviewed the following informational items:

- a. Special Assessment Information Request from Main Street Title & Closings LLC regarding Joan Carlson, Angora Trail, Grey Eagle, MN – Clerk Bauer stated that she responded that there were no assessments from Birchdale Township.
- b. Consolidated Liability Coverage Endorsement paperwork received from Minnesota Associated of Townships Agency – Clerk Bauer presented correspondence from Minnesota Association of Townships regarding the Policy Endorsement Schedule for the Town Hall Property. The Replacement Cost of the building is \$128,691.00 with a \$250.00 deductible.

12. Officers Comments

- a. None

13. Adjournment

With no further business, a motion was made by Supervisor Brinkman, seconded by Supervisor Bebus, and unanimously carried to adjourn the meeting at 8:23 p.m.

Respectfully Submitted,

Jackie Bauer
Birchdale Township Clerk