

**BIRCHDALE TOWNSHIP
REGULAR MEETING MINUTES
TUESDAY, JUNE 27, 2017 – 8:00 P.M.**

1. Call to Order/ Pledge of Allegiance/Roll Call

Chair Jim Carstens called to order the regular meeting of the Birchdale Township Board at 8:00 p.m. on Tuesday, June 27, 2017 at the Birchdale Town Hall. The Pledge of Allegiance was recited. Present were Supervisors Jim Carstens, Marc Brinkmann, Dale Ahrens, Larry Bebus, Arnie Berscheid, Treasurer Marlene VanHavermaet, and Clerk Jackie Bauer. Also in attendance were Jasmine VanHavermaet, Jeff Rahn and Erv Herdering.

2. Approval of Agenda

A motion was made by Supervisor Berscheid, seconded by Supervisor Ahrens, and unanimously carried to approve the agenda.

3. Approval of Minutes

A motion was made by Supervisor Berscheid, seconded by Supervisor Bebus, and unanimously carried to approve the May 30, 2017 Regular Meeting minutes as amended.

4. Approval of Treasurer's Report

Treasurer VanHavermaet presented June Treasurer's Report. A motion was made by Supervisor Brinkman, seconded by Supervisor Bebus, and unanimously carried to accept the June Treasurer's Report.

A 12 month investment in the amount of \$100,972.52 which is currently held at First State Bank in Sauk Centre is coming due for renewal on July 7th, 2017. The current interest rate on the investment is .65%. Treasurer VanHavermaet will contact a number of financial institutions and will renew the CD for another year at the highest rate that she is able to find. A motion was made by Supervisor Berscheid, seconded by Supervisor Ahrens, and unanimously carried recommending that Treasurer VanHavermaet contact local financial institutions and renew the 12 month investment for the highest rate she is able to find.

5. Approval of Bills

Next presented was the list of bills for the month of June to be considered for payment. A motion was made by Supervisor Brinkman, seconded by Supervisor Bebus, and unanimously carried to approve payment of the bills in the amount of \$44, 815.58. (See attached list of bills).

6. Residents Comments

- a. None

7. Reports/Requests/Presentations

- a. None

8. Township Road Report

- a. Angler Drive Reclaiming Project Signed Contract – Clerk Bauer presented the signed contract for the 2019 Angler Drive Project. All signatures from Birchdale Township, Grey Eagle Township and Todd County Engineering have been gathered and the agreement is now final.
- b. Supervisor Bebus stated that the holes on Angler Drive have been patched by Midwest Asphalt and they look good.
- c. Street H in Morning View Addition – At the May, 2017 monthly meeting, Supervisor Carstens and Clerk Bauer had explained that residents who live along Street H in the Morning View Addition were asking that a section of Street H be extinguished so that a new road can be added that gives access to all residents. Street H has not been used in over 25 years and it does not give access to the residents who live in this addition. In order to pass this resolution, a special meeting needed to be scheduled. So, Clerk Bauer did go ahead and schedule a Special Meeting on Monday, June 19th, 2017. At this meeting, the Board did pass the resolution by motion extinguishing Street H in the Morning View Addition. However, Clerk Bauer explained that when she contacted Todd County to notify them of the passed resolution, they stated that Street H was not listed as a township road so the township could not take action on the road. Todd County explained that if the residents wanted to close this road, they would need to pursue this through a legal proceeding. Clerk Bauer did go through old records at the town hall and verified that this street was never adopted by the township. Supervisor Carstens will notify the residents of this requirement.

Clerk Bauer stated that she attended the Summer Short Course and during the training, she learned that the Minnesota Association of Townships suggested that clerks start a road file so that they are aware of all of the roads that are township roads. A file should be made for each road so that when there are any improvements or changes made to roads, that this information should be kept on file. Clerk Bauer will start this process and will contact the county to get a complete list to begin with.

9. New Business

- a. Noxious Weed Spraying** – The Board then opened the quotes received for 2017 Weed Spraying. One quote was received. Quote information had been sent to two companies including Carr’s Tree Service and Central Applicators and a notice was posted on the Township’s website and Town Hall bulletin board. The quotes were as follows:

Carr’s Tree Service - \$170.00 per hour. (No spraying trees over 6 Feet Tall, 33 feet from center or road, no spraying in active pasture. Spray up to standing water.)

A motion was made by Supervisor Ahrens, seconded by Supervisor Berscheid, and unanimously carried accepting the quote from Carr’s Tree Service for 2017 Ditch Mowing. Supervisor Ahrens stated that there are a couple of spots that need weed spraying especially where there are thistles. He will work with Carr’s to notify them of the spots that need to be sprayed. Supervisor Ahrens also stated that weed spraying has not been done in the past few years but that going forward, a little bit of spraying should probably be done each year to stay ahead of any issues.

- b. Minnesota Association of Townships Agency Property Valuation Update Options** – Clerk Bauer presented correspondence from the Minnesota Association of Townships Agency asking if the Township would like to indicate a value for the Town Hall or maintain the current level of value and coverage. The Board stated that they would like to keep the current insurance coverage, value and deductible.

10. Informational Items

The Board then reviewed the following informational items:

- a. State Demographer Notice of Population** – Clerk Bauer presented correspondence from the State Demographer regarding the Notice of Population for Birchdale Township. The April 1, 2016 population estimate is 849 and the April 1, 2016 household estimate is 351.
- b. Special Assessment Information Request** – Clerk Bauer presented a Special Assessment Information Request from Main Street Title & Closings, LLC for Craig and Mary Lou Tweedale, 28727 Antelope Trail, Grey Eagle, MN 56336. She responded that there are no assessments.
- c. Todd County Board of Adjustment Meeting** – Clerk Bauer presented correspondence regarding a Todd County Board of Adjustment meeting that will be held on Thursday, June 29, 2017 at 6:00 PM at the Commissioner’s Boardroom, Historic Courthouse – Cyril and Debbie Felling, 11409 Alcott Drive, variance request to reduce setback from 100

feet to 86 feet from OHWM for proposed addition to existing dwelling.

- d. Todd County Board of Adjustment Meeting – Clerk Bauer presented correspondence regarding a Todd County Board of Adjustment meeting that will be held on Thursday, July 6, 2017 at 6:00 PM at the Commissioner’s Boardroom, Historic Courthouse – Greg Gottwald; G & K Sand and Gravel LLC, Thomas and Cheryl Winter, 10029 231st Avenue, request to operate a temporary hot mix bituminous plant in the existing pit.
- e. Clerk Bauer presented email correspondence request from Brian Kabat, Verizon Wireless requesting building permit for communication tower in Birchdale Township. Clerk Bauer referred Mr. Kabat to contact Todd County.

11. Officers Comments

- a. Supervisor Bebus stated that he had been contacted by Resident Gary Toenyan who lives along Ambassador Drive. He was requesting the possibility of adding a dead-end sign to this road as people are driving down the road thinking there is access to the lake. However, there are already two dead-end signs placed on the road so the Board chose to take no action.
- b. Supervisor Ahrens also stated that he had been contacted by a resident stating that a Fire # sign was missing on his road. Supervisor Ahrens contacted Todd County GIS Office and they will replace the sign.
- c. Mr. Herdering, who was in attendance, stated that all dust control is now completed and the roads are in good shape.

12. Adjournment

With no further business, a motion was made by Supervisor Berscheid, seconded by Supervisor Ahrens and unanimously carried to adjourn the meeting at 8:48 p.m.

Respectfully Submitted,

Jackie Bauer
Birchdale Township Clerk