

**BIRCHDALE TOWNSHIP
REGULAR MEETING
AGENDA
TUESDAY, APRIL 30, 2019 – 8:00 P.M.**

AGENDA

1. **Call to Order/ Pledge of Allegiance/Roll Call** - The Chair to call the meeting to order.
2. **Approval of Agenda** - The Board to consider approval of the agenda.
3. **Approval of Minutes**- The Board to consider approval of the following meeting minutes (Copy of the meeting minutes are attached):
 - a. March 26, 2019
4. **Approval of Treasurer’s Report** - Treasurer VanHavermaet to present and review the April Treasurer’s Report. The Board to consider approval of the report.
5. **Approval of Bills** - The Board to review and consider payment of the bills. A draft list of bills will be forwarded upon completion and a complete list will be presented at the meeting.
6. **Residents Comments**
 - a. Kevin Thomas – Resident Kevin Thomas is request to move his driveway. He is located along Sauk Lake and had contacted Todd County who referred him to contact Birchdale Township. Clerk Bauer asked him to attend tonight’s meet to present his request to the Board.
 - b. Earl Chesnik – Resident Earl Chesnik had attended the Board of Appeals and Equalization Meeting. At the meeting, he brought forward his concern regarding the increase in property taxes in Todd County this year. Land sales and rural homes sales in the County have increased which is causing an increase in home values. Resident Chesnik is pursuing contacting the Minnesota legislature to lobby that limits be placed on property tax increases and he asked if Birchdale Township Board would support him by possibly writing a letter in support of this issue. The Supervisors asked him to attend the next monthly Board meeting in April to discuss this. Resident Chesnik stated that he would.

7. Reports/Requests/Presentations

8. Township Road Report

- a. Angler Drive Project Update – Last week, there was a meeting held at the Todd County Courthouse regarding reclaiming of Angler Drive with work being done by Todd County. Supervisors were invited to attend this meeting to discuss details. Supervisors who attended will provide a report regarding information presented at the meeting.
- b. Paint striping needed on township roads – Supervisor Berscheid to report on any township roads that need paint striping this year. Clerk Bauer to report whether paint striping is included in the cost of the Angler Drive Re-tarring Project this year.
- c. 241st Avenue Paving Project – Supervisor Ostendorf to discuss with Board the upcoming 241st Avenue Paving Project and work on Cedar Lake Road in preparation for 241st Avenue work.

9. Unfinished Business

- a. Birchdale Township Road Standards Policy – Clerk Bauer to present an updated Road Standards Policy.
- b. Possible purchase of storm sirens from Sauk Lake Association – Supervisor Berscheid to give an update on the possible purchase of storm sirens from Sauk Lake Association and the Board to decide if they wish to pursue this.
- c. Swinging mailboxes for Birchdale township residents – Supervisor Bebus to update the Board regarding costs and installation guides that can be given to residents for information on installing a swinging post for mailboxes that might become damaged in the Township. The Board to discuss whether the Township would cost-share with residents to replace mailbox posts.

10. New Business

- a. Open Sealed Quotes received for Dust Control and Consider Awarding Quote - At the Board's March 26, 2019 meeting, action was taken to seek sealed quotes for Dust Control for 2019 and the Clerk was directed to post the information on the Town Hall bulletin board and Township website. She was also directed to send the information to Herdering Inc., Tri-City Paving and Central MN Dust Control. The Board to:
 - Open the sealed quotes received.

- Consider action on awarding the quote.
 - Direct the clerk to notify the individual in writing that was awarded the work
- b.** Authorize to Seek Proposals (sealed quotes) for Brush Cutting - See attached proposed Brush Cutting quote information and proposed quote form. The Board to:
- Review the information and make any recommended changes.
 - Consider action on approving the quote information and quote form and authorizing seeking sealed quotes until 8:00 p.m. on Tuesday, May 28, 2019 at which time the quotes will be opened.
- Direct the Clerk to send the quote information and quote form to at least two companies. Last year, quote forms were sent to Cutting Edge Tree Service LLC, Central Applicators Inc., Minnesota Clearing, Hoffman Tree Service , and Carr's Tree Service. One quote was received from Cutting Edge Tree Service LLC.
- Direct the Clerk to post the quote information and quote form on the Township website and Town Hall bulletin board.
- c.** Authorize to Seek Proposals (sealed quotes) for Ditch Mowing- See attached proposed Ditch Mowing quote information and proposed quote form. The Board to:
- Review the information and make any recommended changes.
 - Consider action on approving the quote information and quote form and authorizing seeking sealed quotes until 8:00 p.m. on Tuesday, May 28, 2019 at which time the quotes will be opened.
 - Direct the Clerk
 - to send the quote information and quote form to at least two companies. In 2018, quotes were sent to: Mid-Minnesota Excavating and High Road and quotes were received from High Road.
- Direct the Clerk to post the quote information and quote form on the Township website and Town Hall bulletin board.
- d.** Authorize to Seek Proposals (sealed quotes) for Brush/Weed Spraying - See attached proposed Noxious Weed Spraying quote information and proposed quote form. The Board to:
- Review the information and make any recommended changes.
 - Consider action on approving the quote information and quote form and authorizing seeking sealed quotes until 8:00 p.m. on Tuesday, May 28, 2019 at which time the quotes will be opened.

- Direct the Clerk to send the quote information and quote form to at least two companies. Last year, quote forms were sent to Central Applicators Inc. and Carr's Tree Service. Last year, Carr's Tree Service returned a quote.
 - Direct the Clerk to post the quote information and quote form on the Township website and Town Hall bulletin board.
- e. Authorize to Seek Proposals (sealed quotes) for Paint Striping (if required) – Supervisor Berscheid will be reviewing township roads this month and depending on his report, the Board to discuss any paint striping work that needs to be completed.

11. Informational Items

a. Special Assessment Request Forms:

Steve Ball & Associates

- TLC Investments LLC, 11447 251st Avenue E

Special Assessment Request Form:

Home Town Title LLC

- Roger and Kathleen Roske, 12587 285th Ave, Grey Eagle, MN

Main Street Title & Closing LLC

- Dale and Lisa Austing, 27582 Amber Drive, Grey Eagle, MN

Clerk Bauer responded to the requests that there were no assessments from Birchdale Township.

- b. Todd County Public Works Annual township Road Mileage Certification -** Clerk Bauer received correspondence regarding the Annual Township Road Mileage Certification. Todd County Public Works office is asking for total mileage of roads located in the Township. The form is to be signed by the Chairman.

12. Officers Comments

13. Adjournment