

**Birchdale Township
Annual Meeting Minutes
Tuesday, March 13, 2018 - 8:15 p.m.**

1. Call to Order /Pledge of Allegiance

- a. Clerk Bauer called to order the Annual Meeting of the Birchdale Township Board at 8:15 p.m. on Tuesday, March 13, 2018 at the Birchdale Town Hall. The Pledge of Allegiance was recited. The following were present: Supervisors Jim Carstens, Dale Ahrens, Arnold Berscheid, Larry Bebus and Marc Brinkman, Clerk Jackie Bauer and Treasurer Marlene VanHavermaet. Also in attendance were Kale Burkey, Joseph R. Floyd, Joseph Ostendorf, Patsy Ahrens, Dora Wiegers, Jan Bosman, Mark Martin, David Schwanke, Lynn Holm and Melvin Klasen.

2. Election of a Moderator

- a. Clerk Bauer announced that the electors would need to nominate a moderator for the meeting. A motion was made by Supervisor Arnie Berscheid, seconded by Supervisor Dale Ahrens and unanimously carried that Supervisor Larry Bebus serve as the moderator.

3. Announce Agenda for Rest of Meeting

- a. Moderator Bebus announced the agenda for the meeting.

4. Approval of Agenda

- a. A motion was made by Supervisor Berscheid, seconded by Supervisor Bebus, and unanimously carried to approve the agenda as presented.

5. Reading of Minutes

- a. Clerk Bauer then read the March 14, 2017 Annual Meeting Minutes. A motion was made by Resident Marlene VanHavermaet, seconded by Supervisor Bebus and unanimously carried to approve the meeting minutes as amended.

6. Reading of Board of Audit Report as Posted Prior to Meeting

- a. Treasurer VanHavermaet then presented and reviewed the Audit Report for the year ending December 31, 2018. There were no questions on the report. A motion was made by Supervisor Berscheid, seconded by Supervisor Ahrens and unanimously carried to approve the Audit Report for the year ending December 31, 2018.

7. Road Report By Road Subcommittee

- a. Angler Drive Project – Supervisor Carstens and Supervisor Berscheid who represent the Road Committee, reviewed the 2019 Angler Drive Project. They stated that 2 inches of tar will be removed and new re-surfacing will take place. This project will be completed by Todd County when they are working on other roads in the area. The cost of the project should be approximately \$200,000.00. Birchdale Township and Grey Eagle Township were awarded a grant in the amount of \$200,000.00 from the State of Minnesota Department of Natural Resources State Park Road Account. Engineering costs are not covered by the grant so any expenses for this would be covered by Birchdale and Grey Eagle Townships. But, all other costs of the project will be covered by the grant. Part of Angler Drive does fall within Grey Eagle Township. We are very fortunate to receive the grant because many projects were submitted and only approximately 10-15 were chosen throughout the state. Resident Ostendorf asked if there were any other projects planned at this time by the township and the Road Committee stated that there were none.
- b. Dust Control for Township Roads – Supervisors Berscheid and Carstens, reviewed dust control that has been applied on over 15 miles of township roads which is almost all of the roads within the township. Resident Martin stated that he noticed that dust control has been added and it doesn't get as dusty. They stated that by adding dust control on township gravel roads, the overall maintenance costs and condition of the roads are improved and less grading is required. Resident Ostendorf also commented that the roads were in better condition. Clerk VanHavermaet stated that \$50,327.19 was spent on Dust Control this past year by the township. Supervisor Ahrens also stated that if residents ever see roads that need repair or have questions on roads in the township, they should contact a Supervisor.
- c. Five Year Capital Improvement Plan – Clerk Bauer reviewed the Birchdale Township Five Year Capital Improvement Plan which outlines what township paved roads need seal-coating and/or striping completed for the next five years.

8. Approve Budget, General Levy, and any Depreciated Levies

- a. After discussion with the Board, Clerk Bauer and Treasurer VanHavermaet are recommending that the Proposed Levy for 2019 be set for \$158,000.00 which is the same amount as last year. Their recommendation is that the levy be distributed as follows: \$23,000 in the Fire Fund, \$100,000.00 in Road and Bridge and \$35,000 in Revenue Fund.

The 2018 levy was also \$158,000. A motion was made by Supervisor Berscheid, seconded by Supervisor Bebus and unanimously carried to approve the 2019 Budget and General Levy as recommended.

9. Approve Time and Location for the next Annual Meeting and Township Election

- a. A motion was made by Supervisor Ahrens, seconded by Supervisor Marc Berscheid and unanimously carried to set the next Annual Meeting and Township Election for Tuesday, March 12, 2019 at the Birchdale Township Hall with election hours to be from 4 p.m. to 8 p.m. and the Annual Meeting to begin at 8:15 p.m. Notice of the election and meeting to be published in the Sauk Centre Herald and the Long Prairie Leader and posted on the Township's website and Town Hall bulletin board.

10. Adjournment

With no further business, a motion was made by Supervisor Berscheid, seconded by Supervisor Ahrens, and unanimously carried to adjourn the meeting at 8:59 p.m.

Respectfully Submitted,

Jackie Bauer
Birchdale Township Clerk