

**BIRCHDALE TOWNSHIP
REGULAR MEETING
AGENDA
TUESDAY, JANUARY 31, 2017 – 8:00 P.M.**

AGENDA

- 1. Call to Order/ Pledge of Allegiance/Roll Call**

- 2. Approval of Agenda**

- 3. Approval of Minutes**
 - a. December 27, 2016

- 4. Approval of Treasurer's Report**
 - a. December Settlement Payment

- 5. Approval of Bills**
 - a. Approval Of January List of Bills

- 6. Residents Comments**

- 7. Reports/Requests/Presentations**

- 8. Township Road Report**
 - a. Bayview Agreement

- 9. Unfinished Business**
 - a. Postcard Mailer for Township Election/Annual Meeting

- 10. New Business**
 - a. Review of Policies including:
 - *Investment Policy
 - *Road Standards Policy
 - *Dust Control Policy
 - *Administrative Policy

- *Culvert Policy
- *Clerk Job Description
- *Treasurer Job Description

- b. Five-Year Capital Improvement Plan
- c. Review and Update Property Inventory List
- d. Notice of Election
- e. Proposed Resolution No. 2017-01, Resolution Appointing Election Judges for March Township Election
- f. Preliminary Audit Work Update
- g. MAT Insurance Renewal
- h. Notification that City of Sauk Centre Fire Department Fire Contract Meeting
- i. Reminder of the Notification of City of Melrose Fire Department Fire Contract Meeting

11. Informational Items

- a. Special Assessment Information Request received from Main Street Title & Closings LLC
- b. Notice of District 8 Bus Trip To the Capital

12. Officers Comments

13. Adjournment