

Todd County SWCDD
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MINUTES FROM THE JUNE 12, 2012 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Main Street Government Center, 347 Central Avenue Suite 2, Long Prairie, MN 56347.

Chairman Kenny Pesta called the meeting to order at 8:31 a.m.

Members Present: Chairman, Kenny Pesta
Vice-Chairman, Dale Katterhagen
Secretary, Norman Krause
Treasurer, Tom Williamson
Member, Leland Buchholz

Others Present: Division Director, Tim Stieber
Administrative Assistant, Sarah Katterhagen
Resource Conservationist, Amy Piekarski
NRCS, Russell Kleinschmidt

The Pledge of Allegiance was recited.

Motion by Katterhagen, seconded by Williamson to approve the agenda.

Affirmative: Pesta, Katterhagen, Williamson.
Opposed: None.

Motion Carried.

Motion by Katterhagen, seconded by Williamson, to accept treasurer's report dated May 31, 2012 with a District Fund balance of \$262,530 and cost share disbursements totaling \$883.50.

Affirmative: Pesta, Katterhagen, Williamson.
Opposed: None.

Motion Carried.

Krause joined the meeting at 8:35 a.m.

Motion by Krause, seconded by Williamson to approve the minutes as distributed from the May 8, 2012 special board meeting.

Affirmative: Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

Buchholz joined the meeting at 8:40 a.m.

PLANNING COMMISSION REPORT: Katterhagen reported Jennie-O south of Long Prairie hours have been extended to 24 hours per day, six days a week, the Amish school will have a holding tank, and the property on Turtle Creek adopting out puppies was up for review.

STAFF REPORTS: (In addition), Tim added Planning and Zoning Division are low in staff in numbers and he is trying to help them out. He is assisting in Planning Commission and Board of Adjustment meetings. He also is working with MIS on a new software program for writing permits and for a database of all land based activities. One goal of the program is to prompt all the questions needed to write the various types of permits. The filing system in the new program will be by parcel number. GIS will be down to one employee. It is hoped that Resource Conservationist position for P&Z and a GIS Technician will be advertised this week. Tim also will also be scheduling a Liaison Committee meeting. Sarah added that she will be back full time starting June 18, 2012, and her goal is to get things caught up before the move. Amy added she is working on the BBR application and the deadline for submission is June 30, 2012, and that she has been working on the SWCD newsletter.

ACT ON ENCUMBERING SWAN RIVER HEADWATERS FUNDS: See attachment.

ACT ON ENCUMBERING 2011 STATE COST SHARE FUNDS: See attachment.

ACT ON AMENDMENT OF MPCA 319 FUNDS: See attachment.

ACT ON PAYMENT OF MPCA 319 FUNDS: See attachment.

ACT ON PAYMENT OF 2011 STATE COST SHARE FUNDS: See attachment.

ACT ON APPROVING AGBMP LOAN DOLLARS: Motion by Katterhagen, seconded by Williamson to approve Jerome and Anna Denk eligibility to apply for an AgBMP loan for \$5,500 to upgrade their septic system.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

Motion by Krause, seconded by Buchholz to approve Tim Woeste eligibility to apply for an AgBMP Loan for \$100,000.00 for conservation tillage equipment.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

ACT ON 2013 DNR OBSERVATION WELL CONTRACT: The board consensus to have Tim or Sarah contact Minnesota Department of Natural Resources to ask for an increase the amount of \$15.00/per to \$30.00 per well.

SWCD TREE PROGRAM: The board was provided a spreadsheet showing tree program expenditures and revenue and staff hours spent tree planting, selling trees and packing trees. Motion by Katterhagen, seconded by Buchholz to cease tree planting by the district, and have tree planting vendor list available for landowners.

Affirmative: Pesta, Katterhagen, Williamson, Buchholz.
Opposed: Krause.

Motion Carried.

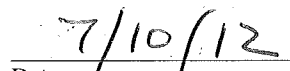
CONSERVATION AWARD AND STEWARDSHIP AWARD: Board consensus to have Sarah discuss with SWCD staff and e-mail them a list of names.

OTHER: Sarah discussed the difference between Auditor's and Commissioner's Warrants and provided the board with a handout.

ADJOURNMENT: Chairman Pesta adjourned the meeting at 10:12 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be a **held on Tuesday, July 10, 2012 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.**


Norman Krause, Secretary


Date

June 2012 COST SHARE ACTION

1 2011 Swan River Cost Share Funds to Encumber:

14-11SR	Richard Patnode	Riparian Herbaceous Cover
15-11SR	Patrick Masloski	Riparian Herbaceous Cover

	\$3,098.43
	\$6,274.67
Total	\$9,373.10

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Williamson		5		Yes
Krause	Williamson		5		Yes

2 2011 State Cost Share Funds to Encumber

12-11	Eugene Hallermann	Vegetative Treatment Area
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	\$310.00
Total	\$310.00

Motion by	Seconded	Abstained	Yes	No	Passed
Buchholz	Katterhagen		5		Yes

3 MPCA 319 Cost Share Funds Amendment Contract

25-09/319	Clarissa Care Center	Rain Garden
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	\$1,532.25
Total	\$1,532.25

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Williamson		5		Yes

4 MPCA 319 Cost Share Funds to Pay Completed Contract

13-09/319	Jake May	Prescribed Grazing
25-09/319	Clarissa Care Center	Rain Garden

	\$4,347.97
	\$7,943.25
Total	\$12,291.22

Motion by	Seconded	Abstained	Yes	No	Passed
Williamson	Katterhagen		5		Yes
Buchholz	Krause		5		Yes

5 2011 State Cost Share Funds to Pay Completed Contract

11-11	Jay Noska	Windbreak
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	\$219.00
Total	\$219.00

Motion by	Seconded	Abstained	Yes	No	Passed
Williamson	Katterhagen		5		Yes

Total Cost Share Encumbered	\$9,683.10
Total Cost Share Amendment	\$1,532.25
Total Cost Share to Pay	\$12,510.22