



Todd County SWCDD
Main Street Government Center
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Long Prairie, MN 56347
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MINUTES FROM THE APRIL 10, 2012 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Main Street Government Center, 347 Central Avenue Suite 2, Long Prairie, MN 56347.

Chairman Kenny Pesta called the meeting to order at 8:31 a.m.

Members Present: Chairman, Kenny Pesta
Vice-Chairman, Dale Katterhagen
Secretary, Norman Krause
Treasurer, Tom Williamson
Member, Leland Buchholz

Others Present: County Commissioner, Gerry Ruda
County Administrator, Nathan Burkett
Division Director, Sandy Rohr
Resource Conservationist, Amy Piekarski
Generalist, Sarah Katterhagen
NRCS, Russell Kleinschmidt
SRWD, Holly Kovarik

The Pledge of Allegiance was recited.

Motion by Katterhagen, seconded by Williamson to approve the agenda.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

COUNTY ADMINISTRATOR REPORT: County Administrator, Nathan Burkett reported within the SWCDD there is an employee on paid leave for disciplinary action. Since the employee is a County employee and not the SWCDD Director any action taken only involves the County Board of Commissioners according to the Service Agreement between both boards. Legally, because of the Data Privacy Act no more information can be shared regarding the situation.

Motion by Katterhagen, seconded by Williamson to approve the minutes as distributed from the March 13, 2012 regular board meeting.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Katterhagen, to accept treasurer's report dated March 31, 2012 with a District Fund balance of \$262,530, cost share receipts totaling \$176,879.94 and cost share payments totaling \$162.50.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

COMMISSIONERS REPORT: Commissioner Ruda reported the Commissioner's are holding their District Meetings in the next few weeks and everyone is invited to attend meeting in their district. The Leadership team is bringing forth ideas on how to maintain the budget the same as previous years without increasing the levy. Gerry noted that some services maybe be shaved. The Historic Courthouse renovation major construction work will be completed by May 3, 2012 and the goal is to have business up and running as normal on July 2, 2012. The County is looking into holding an event to commemorate the project completion.

SAUK RIVER WATERSHED REPORT: See attached Sauk River Watershed District 2011 Progress Update Report.

PLANNING COMMISSION REPORT: Supervisor Katterhagen reported that at the previous Planning Commission Meeting four permits were reviewed including before the fact permit and after the fact permit situations.

STAFF REPORTS: (Attached) in addition, Sarah reported the tree post cards are completed and mailed out, and tree pick up day is Friday, April 20, 2012 from 3:00 p.m. to 5:00 p.m. Amy reported that she attended a meeting in Crow Wing. At the meeting, it was noted that Partridge River in Northern Todd County has an e-coli issue. At this time, they do not know the cause or source of the e-coli problem, but noted that there were cattle in river. Russ with NRCS reported that his new supervisor is Lynn Thurlow. Recently an additional 18 EQIP contracts were approved for grazing, forestry and ag waste closures. There's funding available for flooded cropland through the Water Bank Program, but he does not predict any applications for Todd County.

Todd County Soil and Water Conservation District Board of Supervisors would like to recognize Sandy Rohr on her 30 years of service to the Todd County Soil and Water Conservation District. They appreciate her years of dedicate service and congratulate her on her retirement.

ACT ON APPROVING AGBMP LOANS: Motion by Katterhagen, seconded by Krause to approve John Dinkel eligible to apply for AgBMP Loan dollars in the amount of \$3,000 for Well Sealing practice.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

Motion by Buchholz, seconded by Williamson to approve Tom Keppers eligible to apply for AgBMP Loan funds for \$100,000 for Ag Waste Management practice.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

Motion by Krause, seconded by Buchholz to approve Lambert Hollermann eligible to apply for AgBMP Loan funds for \$100,000 for Ag Waste Management practice.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

Motion by Krause, seconded by Katterhagen to approve Eugene Hallermann eligible to apply for AgBMP Loan funds for \$35,000 for Ag Waste Management Practice.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

ACT ON ENCUMBERING 2009 MPCA 319 FUNDS: See Attachment.

ACT ON ENCUMBERING SWAN RIVER CWL FUNDS: See Attachment.

ACT ON ENCUMBERING 2011 STATE COST SHARE FUNDS: See Attachment.

ACT ON ENCUMBERING 2012 STATE COST SHARE FUNDS: See Attachment.

APPROVE NON-COMPLIANT COST SHARE LETTERS: Motion by Williamson, seconded by Katterhagen to approve non-compliant cost share letter to be sent to Luke Anderson, cost share contact # 9-05.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

Motion by Krause, seconded by Williamson to approve non-compliant cost share letter to be sent to Patrick & Donna Mulroy, cost share contract # 1-06, previous owner was Tom Sly.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

Motion by Buchholz, seconded by Williamson to approve non-compliant cost share letter to be sent to Mark Kern, cost share contract #5-06.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

DISTRICT AREA RESOLUTION: Motion by Katterhagen, seconded by Williamson to approve the resolution to keep Todd SWCD area districts the same. See resolution for additional information.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.
Opposed: None.

Motion Carried.

April 10, 2012

Sandy noted she'd sent reminders to file for election to Tom Williamson and Kenny Pesta, whose terms as SWCD Board Supervisors are up December 31st, 2012.

AREA II MEETING: Motion by Buchholz, seconded by Williamson to approve any board members wishing to attend the Area II Meeting on June 7, 2012, and to approve staff Amy Piekarski and new Division Director's attendance.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

MAY SPECIAL BOARD MEETING: Motion by Krause, seconded by Katterhagen to have a special board meeting on May 8, 2012 at 8:30 a.m. at the Main Street Government Center. The special meeting is needed to address items that can't be delayed until the next regular meeting in June.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

LEADERSHIP/SELF ASSESSMENT TOOL: Per discussion by the SWCD board, agreement was that they are far exceeding the expectations of items listed on the self-assessment tool.

ADJOURNMENT: Chairman Pesta adjourned the meeting at 9:55 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be a **Special Meeting to be held on Tuesday, May 8, 2012 beginning at 8:30 a.m. at the Main Street Government Center, 347 Central Ave Suite 2, Long Prairie, MN 56347.**


Norman Krause, Secretary

May 8, 2012
Date

April 2012 COST SHARE ACTION

4	<u>2009 MPCA 319 Cost Share Funds to Encumber</u> 26-09/319 Todd County						
		Streambank & Shoreline					
			Williamson	5	x		
						\$8,506.50	
						Total: \$8,506.50	
5	<u>2011 Swan River Cost Share Funds to Encumber</u> 10-11SR John Fodstad	Shoreline Practice					
			Buchholz	5	x		
						\$6,463.72	
						Total: \$6,463.72	
6	<u>2011 Cost Share Funds to Encumber</u> 11-11 James Noska	Windbreak Renovation					
			Krause	5	x		
						\$529.00	
						Total: \$529.00	
7	<u>2012 Cost Share Funds to Encumber</u> 2-12 Eugene Hallermann	Ag Waste Management					
			Katterhagen	5	x		
						\$7,000.00	
						Total: \$7,000.00	
Total Funds to Encumber:						\$22,499.22	

**TODD SOIL & WATER CONSERVATION DISTRICT
TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH			CASH
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
	02/29/12			03/31/12
DISTRICT FUND	\$262,530.00			\$262,530.00
2011 & 2012 BWSR COST SHARE FUND	\$24,326.94		\$ 162.50	\$24,164.44
MPCA 319 CWL FY2013- Cost Share Fund	(\$39,130.69)	\$ 38,691.94		(\$438.75)
BWSR Swan River Headwaters CWF - Cost Share	\$115,580.95			\$115,580.95
*2012-2014 Feedlot Quality Assistance - Cost Share	\$0.00	\$ 138,188.00		\$138,188.00
TOTAL	\$100,777.20	\$ 176,879.94	\$ 162.50	\$277,494.64 **


 District Treasurer, Tom Williamson

Date 3/31/2012

Program Summary

*2012-2014 Feedlot Quality Assistance Cost Share balance represents 50% of the cost share amount. Received on 3/23/12

**Doesn't include SWCD District Fund balance, just cost share balances

