



Soil & Water Conservation District

215 1st Avenue South, STE 104, Long Prairie, MN 56347 Phone: 320-732-2644

MINUTES FROM THE NOVEMBER 9, 2017 REGULAR BOARD MEETING

Chairman Pesta called the Thursday, November 9, 2017 meeting to order at 8:31 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Kenny Pesta, Dale Katterhagen, Norman Krause, Tom Williamson and Leland Buchholz. Others present were: Tim Stieber, Division Director, Sarah Katterhagen, Program Coordinator, Deja Anton, Feedlot Advisor, Danielle Anderson, Conservation Technician, Lew Noska, Conservation Technician, and Gary Kneisl, County Commissioner.

Staff Member Absent: Shannon Wettstein, Water Planner, Sabin Adams, Pheasants Forever, and Russell Kleinschmidt, NRCS.

Others Absent: Randy Neumann.

The Pledge of Allegiance was recited.

Pesta asked if there were any additions to the agenda. **Katterhagen made a motion, seconded by Williamson to approve the agenda for regular November 9, 2017 meeting with the additions of: MASWCD Annual Convention and East Ottertail Groundwater Invite. Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.**

Pesta asked if there were any additions or corrections to the minutes from the October 12, 2017 regular board meeting. **Krause made a motion, seconded by Williamson to approve the minutes as distributed from the October 12, 2017 regular board meeting. Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.**

S. Katterhagen reviewed October's Program Summary. **Buchholz made a motion, seconded by Williamson to accept October's program summary with receipts totaling \$242,547.14 and disbursements totaling \$8,673.58. Discussion: Katterhagen asked about a summary of costs for Enviro Fest. S. Katterhagen noted that will be presented during December's board meeting. Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.**

Anton provided a summary on Steve Katterhagen's project.

Williamson made a motion, seconded by Krause to approve cost share payment of FY16 Local Capacity funds for Steve Katterhagen, contract #1-16, in the amount of \$11,073.75 for Water and Control Sediment Basin Project. Affirmative: Pesta, Williamson, Krause and Buchholz. Abstained: Katterhagen. Motion Carried.

Katterhagen made a motion, seconded by Buchholz to approve encumbering additional Clean Water Partnership cost share funds for City of Swanville, contract #2-15 CWP in the amount of \$525.00. Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.

Katterhagen made a motion, seconded by Krause to approve cost share payment of Clean Water Partnership cost share funds for City of Swanville, contract #2-15CWP in the amount of \$10,283.50 for Shoreline Stabilization project. Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.

Krause made a motion, seconded by Buchholz to approve Tom Williamson serving on the policy committee for the Sauk River Watershed (SWRD) effective January 1, 2018. Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.

Buchholz made a motion, seconded by Katterhagen to approve resolution #20171109-01, to approve updated West Central Technical Service Area Joint Powers Agreement. Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.

Krause made a motion, seconded by Buchholz to approve December 19, 2017 at 10:30 a.m. for the liaison meeting between Todd SWCD and Todd County Commissioners.

Discussion: Stieber will contact members of the liaison committee.

Affirmative: Pesta, Katterhagen, Williamson, Krause and Buchholz. Motion Carried.

COMMISSIONER REPORT: Kneisl reported that Todd County accepted new provider for Health Care insurance.

STAFF REPORTS: Stieber reported that he has been working on the Annual Plan of Work for 2018, S. Katterhagen will be starting year end financials, Anton is working on feedlot registrations, Anderson noted the Buffer Law took in effect 11/1/2017, and Noska reported that most of the Wetland violations are getting resolved.

INFORMATIONAL:

MASWCD ANNUAL CONVENTION MEETING: Williamson, Pesta, Katterhagen and Krause will be attending the Annual Convention. S. Katterhagen noted that there will be WCTSA meeting during the convention.

LOCAL WORK GROUP MEETING: The local work group meeting will be held on November 15, 2017.

EAST OTTERTAIL GROUNDWATER INVITE: Board members can attend on their own if they wish.

Chairman Pesta adjourned the meeting at 9:18 a.m.

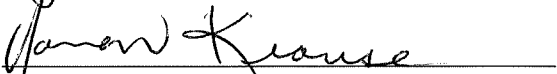
Following the board meeting, the Board of Supervisors had a work session.

The next meeting of the Todd SWCD Board of Supervisors will be held on Thursday, December 12, 2017 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.

Following the board meeting, the Board of Supervisors will hold a work session.


Sarah Katterhagen, Minute Prepare

12-14-2017
Date


Norman Krause, Secretary

12/14/17
Date

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH			CASH BALANCE 10/31/17
	BALANCE 10/01/17	RECEIPTS	DISBURSEMENTS	
District Savings Account	\$ 270,524.74	\$ 136.39	\$	\$ 270,661.13
Change Fund	\$ 20.00		\$	\$ 20.00
District Operations	\$ (9,937.02)	\$	\$ 700.58	\$ (10,637.60)
MN State Grant	\$ 20,351.14		\$	\$ 20,351.14
Misc Revenue	\$ (23.95)	\$ 300.00	\$ 2,556.39	\$ (2,280.34)
Tree Program	\$ 4,306.50	\$ 920.75	\$ 3,015.45	\$ 2,211.80
NRCS Federal Agreement			\$	\$ -
Farm Bill	\$ 3,353.02	\$ 14,853.00	\$	\$ 18,206.02
NRBG Feedlot Funds	\$ 88,132.58	\$ 48,047.00	\$	\$ 136,179.58
NRBG Water Plan Funds	\$ 5,207.31	\$	\$ 1,821.91	\$ 3,385.40
NRBG WCA Funds	\$ (1,371.28)	\$ 21,641.00	\$ 40.00	\$ 20,229.72
FY17 Conservation Delivery	\$ 8,779.29		\$	\$ 8,779.29
FY17 Easement Delivery	\$ 230.00		\$	\$ 230.00
FY17 State Cost Share Fund + T/A	\$ 15,816.87	\$	\$ 174.25	\$ 15,642.62
FY2018 Conservation Delivery	\$ -	\$ 20,054.00	\$	\$ 20,054.00
FY2018 State Cost Share Fund + T/A	\$ -	\$ 16,595.00	\$	\$ 16,595.00
2014-2017 MPCA 319 Grant - Admin	\$ -		\$	\$ -
2014-2017 MPCA 319 Grant - Cost Share	\$ -		\$	\$ -
2014-2017 MPCA 319 Grant - Technical Assistance	\$ -		\$	\$ -
2015-2018 CWP Swan River Headwaters-Admin	\$ (287.00)		\$	\$ (287.00)
2015-2018 CWP Swan River Headwaters-T/A	\$ (1,175.00)		\$	\$ (1,175.00)
2015-2018 CWP Swan River Headwaters-C/S	\$ 2,858.50		\$	\$ 2,858.50
FY2017 Buffer Compliance	\$ 11,868.51		\$	\$ 11,868.51
FY2018 Buffer Compliance	\$ -	\$ 20,000.00	\$	\$ 20,000.00
Ob Well Program	\$ -		\$	\$ -
FY16 & FY17 CWL Local Capacity 100k	\$ 134,340.18		\$	\$ 134,340.18
FY2018 CWL Local Capacity	\$ -	\$ 100,000.00	\$	\$ 100,000.00
MPCA - SWAG Monitoring	\$ (1,280.03)	\$	\$ 365.00	\$ (1,645.03)
MN Riparian Buffer Cost Share Program	\$ 25,000.00		\$	\$ 25,000.00
Todd County Riparian AID Cost Share Program	\$ 43,583.00		\$	\$ 43,583.00
TOTAL	\$ 620,297.36	\$ 242,547.14	\$ 8,673.58	\$854,170.92

Sarah Katterhagen
Prepared by: Sarah Katterhagen, Program Coordinator

Tom Williamson
District Treasurer, Tom Williamson

11-9-2017
Date

11-9-2017
Date