



**Todd County SWCDD**  
Main Street Government Center  
347 Central Ave Suite 2  
Long Prairie, MN 56347  
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## **MINUTES FROM THE May 8, 2012 SPECIAL BOARD MEETING**

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Main Street Government Center, 347 Central Avenue Suite 2, Long Prairie, MN 56347.

Chairman Kenny Pesta called the meeting to order at 8:30 a.m.

Members Present:                   Chairman, Kenny Pesta  
  Vice-Chairman, Dale Katterhagen  
  Secretary, Norman Krause  
  Treasurer, Tom Williamson  
  Member, Leland Buchholz

Others Present:                   Division Director, Tim Stieber  
  Resource Conservationist, Amy Piekarski  
  Resource Conservationist, Ed Uhlenkamp  
  Resource Conservationist, Greg Ostrowski  
  BWSR Board Conservationist, Jason Weinerman  
  NRCS, Russell Kleinschmidt

The Pledge of Allegiance was recited.

Motion by Katterhagen, seconded by Williamson to approve the agenda with the addition of a Liaison Committee Report by Buchholz.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

Tim Stieber was introduced as the SWCD Division Director.

Motion by Buchholz, seconded by Williamson to approve the minutes as distributed from the April 10, 2012 regular board meeting.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

There was no treasurer's report.

**PLANNING COMMISSION REPORT:** Supervisor Katterhagen reported that at the previous Planning Commission Meeting four permits were reviewed, one of them was tabled.

Greg joined the meeting at 8:38 a.m.

**LIAISON COMMITTEE REPORT:** Supervisor Buchholz reported that Krause had filled in for Katterhagen since he was unable to attend the meeting. A representative from the Minnesota State University—Mankato attended their meeting to ask questions on the merger of the SWCD with the County and to learn about other areas where government could become more efficient. The hiring of an additional staff member for the SWCD Division to help with the Planning and Zoning workload.

Jason Weirnerman joined the meeting at 8:50 a.m.

**STAFF REPORTS:** (Attached) in addition, Amy mentioned the status of the Clarissa Care Center rain garden status; Greg was asked about the 210<sup>th</sup> Street project near Osakis; and stated that the SRWD Board will be determining if they would like to pursue it as a project, Tom stated that he would like to be kept in the loop; Ed changed the name on the permit for the hog facility from FitzSimmons to Gourley Brothers and commented that Samantha Adams was the new MPCA liaison for the County; Tim gave a report that he has been working with Nathan Burkett on a 3 month plan to get him up to speed on the position, that they will be looking to hire to fill a vacant position in for Planning and Zoning and that GIS will be losing an employee and that he isn't sure if they will be filling it; Russ added that there is a new ARC in the Fergus Falls Area Office and that Colleen's position at the Area Office in Fergus Falls is open again.

The SWCD Board was introduced to the Planning and Zoning staff and got a brief report on what they are working on.

Jason Weirnerman, the BWSR Board Conservationist attended the meeting to discuss the unique situation of the Soil and Water District now being part of the County with the new BBR grant process.

**WCA APPLICATIONS:** Motion by Krause, seconded by Williamson to deny the Replacement Plan Application submitted the SWCD by Darrell Bacon for his development in Round Prairie Township.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

Motion by Buchholz, seconded by Krause to deny the Forestry Exemption Application submitted the SWCD by Darrell Bacon for his development in Round Prairie Township.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

Motion by Katterhagen, seconded by Williamson to deny the Wildlife Habitat Exemption Application submitted the SWCD by Darrell Bacon for his development in Round Prairie Township.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

**SERVICE AGREEMENT WITH WADENA SWCD:** Motion by Katterhagen, seconded by Krause to approve the Service Agreement with Wadena County for the Central Sand Plains Private Well Nitrate Monitoring Network.

Norm would like to see a map of the 38 Todd County locations that are participating in this voluntary monitoring.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

**ACT ON ENCUMBERING SWAN RIVER CWL FUNDS:** See Attachment.

**ACT ON ENCUMBERING 2012 FEEDLOT ASSISTANCE CWL COST SHARE FUNDS:** See Attachment.

**ACT ON PAYMENT FROM 2009 MPCA 319 COST SHARE FUNDS:** See Attachment.

**LIAISON COMMITTEE:** Motion by Buchholz, seconded by Katterhagen to approve Krause as the alternate member to the Liaison Committee.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

**RESOLUTION OF SUPPORT:** Motion by Buchholz, seconded by Katterhagen to approve Resolution of Support to Reclassify Todd County SWCD Division Planning and Zoning Unit Coordinator Position to Resource Conservationist and to proceed with advertising and hiring for this position.

Board members stated that they would like some input in the hiring process and may need to look at their agreement with the County for future hiring.

Affirmative: Pesta, Katterhagen, Krause, Williamson, Buchholz.

Opposed: None.

Motion Carried.

**TREE PROGRAM DISCUSSION:** SWCD Board discussed tree program and would like to know the economics of it and make a decision on what aspects we will be doing next year before ordering trees. Tim agreed to discuss with staff some options for next year.

**FAIR BOOTH DISCUSSION:** SWCD Board discussed this year's fair booth and the idea that we will do a division board instead of just an SWCD booth. Tim will talk with Nate about paying the fee.

**ADJOURNMENT:** Chairman Pesta adjourned the meeting at 10:21 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be a held on Tuesday, June 12, 2012 beginning at 8:30 a.m. at the Main Street Government Center, 347 Central Ave Suite 2, Long Prairie, MN 56347.

  
Norman Krause, Secretary

06122012  
Date

## May 2012 COST SHARE ACTION

**4 2011 Swan River Cost Share Funds to Encumber**

11-11SR	Long Lake Association	Native Planting	\$4,704.60
12-11SR	Jennifer Gove	Native Planting	\$1,848.30
13-11SR	Tom Kittelson	Shoreline Stabilization	\$5,208.00

Total \$11,760.90

Motion by	Seconded	Abstained	Yes	No	Passed
Buchholz	Katterhagen		5		X
Williamson	Krause		5		X
Katterhagen	Williamson		5		X

**5 201 Feedlot Assistance Funds to Encumber**

1-12FA	Tom Keppers	Waste Storage Facility	\$125,912.00
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Total \$125,912.00

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Buchholz		5		X

**6 MPCA 319 Cost Share Funds to Pay Completed Contract**

17-09/319	Gerry Buescher	Tree Planting	\$883.50
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Total \$883.50

Motion by	Seconded	Abstained	Yes	No	Passed
Krause	Williamson		5		X

Total Cost Share Encumbered

**\$137,672.90**

Total Cost Share to Pay

**\$883.50**