

## MINUTES FROM THE MAY 24, 2011 SPECIAL BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at the SWCD Office at 607 9<sup>th</sup> Streets Northeast, Long Prairie, MN 56347.

Chairman Lee Buchholz called the meeting to order at 7:30 a.m.

Members Present: Chairman, Lee Buchholz  
Vice Chairman, Kenny Pesta  
Secretary, Dale Katterhagen  
Treasurer, Norman Krause  
Member, Tom Williamson

Others Present: County Commissioner, Gerry Ruda  
District Manager, Sandy Rohr  
Technical Manager, Greg Ostrowski  
Technician/WCA Coordinator, Ed Uhlenkamp  
Resource Conservationist, Amy Piekarski  
Administrative Assistant, Sarah Primus

The Pledge of Allegiance was recited.

Motion by Pesta seconded by Katterhagen to approve the agenda.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

### **LEVEL OF CO-LOCATION/INTEGRATION BETWEEN THE SWCD AND TODD COUNTY:**

Discussion about the different scenarios of co-location or non co-location; full integration or partial integration and how to best utilize the available resources yet provide continuity of the services for clients. It was mentioned that a legislative committee is proposing a 26% reduction in all programs that are funded with general fund dollars, for the SWCD this means a cut to General Services and Cost Share grants, for the County and SWCD it's a cut to the NRBG programs. It was emphasized that with the co-location/integration the SWCD needs to protect their name and identity and this needs to be in an Agreement, an exit plan along with an annual review and renewal provided for in the resolution and Agreement. It was mentioned that in 2012 BWSR will have a new grant process, 1 LGU per County. Motion by Pesta seconded by Katterhagen to accept the resolution "Co-location Integration of Todd SWCD and Todd County.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

**CO-LOCATION/INTEGRATION AGREEMENT:** The need to develop a Co-Location/Integration Agreement between Todd SWCD and Todd County for both parties was discussed. Motion by Krause seconded by Williamson to have Buchholz and Katterhagen represent Todd SWCD in developing an Agreement, along with two Todd County Commissioners, the County Administrator, and the SWCD District Manager.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

**EMPLOYEE EVALUATION:** Motion by Krause seconded by Pesta to have four Todd SWCD employees evaluated by the Hay Group.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

**2010 AUDIT:** Motion by Katterhagen seconded by Williamson to have James Maiser, CPA complete an audit of Todd SWCD for 2010 business, as per bid of \$2,100.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

**BOARD MEETING TIME:** Motion by Krause seconded by Williamson to change Todd SWCD's regular board meeting time to begin at 8:00 a.m.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

**NEXT REGULAR MEETING:** The next regular board meeting will be held on Thursday, June 16, 2011 beginning at 8:00 a.m. at the SWCD Office at 607 9<sup>th</sup> Streets Northeast, Long Prairie, MN 56347.

**ADJOURNMENT:** Chairman Buchholz adjourned the meeting at 8:37 a.m.

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Dale Katterhagen, Secretary

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Date