

MINUTES FROM THE SEPTEMBER 19, 2011 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Todd Soil and Water Conservation Office at 607 9th Street Northeast, Long Prairie, MN 56347.

Chairman Lee Buchholz called the meeting to order at 9:00 a.m.

Members Present: Chairman, Lee Buchholz
Vice Chairman, Kenny Pesta
Secretary, Dale Katterhagen
Member, Tom Williamson

Others Present: County Commissioner, Gerry Ruda
District Manager, Sandy Rohr
Technical Manager, Greg Ostrowski
Technician/WCA Coordinator, Ed Uhlenkamp
Resource Conservationist, Amy Piekarski
Administrative Assistant, Sarah Katterhagen
NRCS, Russell Kleinschmidt

Member Absent: Treasurer, Norman Krause

The Pledge of Allegiance was recited.

Motion by Pesta, seconded by Katterhagen to approve the agenda.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Pesta to approve the minutes as distributed from the August 18, 2011 regular board meeting.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

The district board reviewed the financial statement dated August 31, 2011. Motion by Katterhagen, seconded by Williamson to accept the statement and payment of July 31, 2011 expenditures totaling \$146,721.99 and September 2011 expenditures to date totaling \$19,300.94.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

STAFF REPORTS: (Attached) In addition, Greg added that he reviewed the Motley project with MNDOT. He did a spot check on Petron's stream barbs and an area needs to be fixed. Gregerson and the Zehre projects are getting close to completion and Noska's project has started. Hallermann's will start next year, currently no funding for Keppers. The Sibell RIM/WRP project will need an area to be re-seeded. Amy added that she is the process apply for three grants totaling over million dollars. Two of the three grants we are partnering with Morrison County. Ed discussed the Joni Yoder site violation with opening the dike. Sarah discussed topics from the Governance Training session, and from the two day session they encouraged SWCD's to keep a good relationship with their counties. Sandy read a letter from our Board Conservationist, Jason Weinerman in regards to the completion of 2009 State Cost fund.

Gerry Ruda entered the meeting at 9:20 a.m.

COMMISSIONER'S REPORT: Gerry stated that through action by the state legislature there has been an 8.5% reduction in the market value, which will cause an increase in property taxes. Todd County staff went from 208 to 168. October 6, 7 and 8th the transfer station will be having an open house. The open house will give people opportunity to bring in items; the idea of the open house is to "Clean up Todd County." October 1st the revised Land Use Ordinance should be in place.

319 CWF COST SHARE FUNDS: Motion by Katterhagen, seconded by Williamson to approve encumbering cost share funds for Dave Meide, contract #23-09/319, for pond abandonment not to exceed the amount of \$8,812.50.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

SWAN RIVER HEADWATERS CWF: Motion by Pesta, seconded by Katterhagen to approve encumbering cost share funds for George Brezinka, contract #3-11SR, for Shoreland Buffer not to exceed the amount of \$3,437.93.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

AGBMP LOAN PROGRAM: Motion by Katterhagen, seconded by Williamson to approve eligibility for an Upgrade Septic System loan application for Jim Sorlie in the amount of \$8,647.00.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

WELL SEALING: Motion by Williamson, seconded by Katterhagen to approve payment for well sealing for Shirley Moberg #1-11W in the amount of \$75.00.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

Motion by Pesta, seconded by Katterhagen to approve encumbering cost share funds for Wayne Pruszinke #2-11W for Well Sealing not to exceed the amount of \$250.00.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

REVIEW DRAFT SERVICE AGREEMENT BETWEEN TODD COUNTY AND TODD SWCD:

Chairman Buchholz read the draft agreement to the board and discussion took place as they went through it. Katterhagen and Buchholz will take input from the board to the next agreement meeting.

AUDIT ENGAGEMENT PROPOSAL FOR YEAR ENDING 2011: Motion by Pesta, seconded by Williamson to have James Maiser, CPA complete the 2011 SWCD audit.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

OTHER: Chairman Buchholz read a letter from John Jaschke, BWSR Executive Director thanking Todd SWCD for their time and effort put into the BWSR Tour. Sandy mentioned the MASWCD Annual Convention will be December 4-6th in Bloomington.

NEXT REGULAR MEETING: The next regular board meeting will be held Monday, October 24, 2011. Closed meeting will be from 8:00 a.m. to 9:00 a.m. and open meeting starting at 9:00 a.m.

Chairman Buchholz closed the meeting at 10:53 a.m. to discuss personnel policy issue.

Chairman Buchholz recessed the meeting at 11:30 a.m. for lunch.

Chairman Buchholz called the closed meeting back to order at 12:40 p.m.

Chairman Buchholz opened the meeting at 12:52 p.m. to discuss personnel policy issue.

Chairman Buchholz closed the meeting at 1:39 p.m. to discuss personnel policy issue.

ADJOURNMENT: Chairman Buchholz adjourned the meeting at 2:03 p.m.

Dale Katterhagen, Secretary

Date