

MINUTES FROM THE OCTOBER 24, 2011 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Todd Soil and Water Conservation Office at 607 9th Street Northeast, Long Prairie, MN 56347.

Chairman Lee Buchholz called the meeting to order at 8:00 a.m.

Members Present: Chairman, Lee Buchholz
 Vice Chairman, Kenny Pesta
 Secretary, Dale Katterhagen
 Treasurer, Norman Krause
 Member, Tom Williamson

Others Present: County Commissioner, Gerry Ruda
 County Commissioner, David Kircher
 District Manager, Sandy Rohr
 Technical Manager, Greg Ostrowski
 Technician/WCA Coordinator, Ed Uhlenkamp
 Resource Conservationist, Amy Piekarski
 Administrative Assistant, Sarah Katterhagen
 NRCS, Russell Kleinschmidt

The Pledge of Allegiance was recited.

Motion by Krause, seconded by Pesta to approve the agenda with addition of adding the WesMin Report.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.

Opposed: None.

Motion Carried.

Chairman Buchholz closed the meeting to discuss personnel issues.

Chairman Buchholz called regular board meeting back to order at 9:04 a.m.

Motion by Williamson, seconded by Krause to approve the minutes as distributed from the September 19, 2011 regular board meeting.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.

Opposed: None.

Motion Carried.

The district board reviewed the financial statement dated September 30, 2011. Motion by Katterhagen, seconded by Pesta to accept the statement and payment of September 30, 2011 expenditures totaling \$25,670.35 and October 2011 expenditures to date totaling \$46,269.36.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.

Opposed: None.

Motion Carried.

COMMISSIONER'S REPORT: See attachment.

WES MIN RC&D REPORT: Tom reported Wes Min had a recent meeting. RC&D are currently working on the Glacial Ridge Trail and the Smokey Timbers projects. It was suggested by Don Baloun that RC&D be in charge of the Wetland Mitigation. Tom also mentioned RC&D's are requiring 2012 membership dues to help fund the staff. There was discussion around the table about the benefit of being part of RC&D. Board consensus to have later discussion and make a final decision at the December board meeting on if the SWCD will continue to participate in the organization.

STAFF REPORTS: (Attached) In addition, Amy added she attended the two day Water Resource Conference. Ed added the Bryniarski site was purchased by Varner. Varner wants to know how to get animals back onsite as soon as possible. A manure pit violation is going to Todd County Attorney and Rhonda (with DNR) has deemed the site as a violation. Potentially the owner could have fines and serve jail time. Greg added he visited Battle Point and a total of 165 feet of buffer has been removed in two different areas. He is waiting for response from the SRWD and will notify the Park Board as well, per request from David Kircher. Sandy added the 2010 State Cost Share Grant was completed and successfully closed out and approved by BWSR.

REVIEW AND ACT ON SERVICE AGREEMENT WITH TODD COUNTY: Motion by Krause, seconded by Pesta to accept the Service Agreement between Todd SWCD and Todd County, effective of January 1, 2012.

Roll Call Vote:

Pesta—Yes

Katterhagen—Yes

Krause—Yes

Williamson—Yes

Buchholz—Yes

Motion Carried.

Commissioner Ruda and Commissioner Kircher thanked the staff and board members for their time and support. They also added in the future there maybe bumps in the road, but continue to work together to work out the bumps.

SWCD PERSONNEL POLICY CHANGES TO ALIGN WITH TODD COUNTY'S PERSONNEL POLICY: Motion by Katterhagen, seconded by Williamson to approve the changes in the SWCD policy.

Roll Call Vote:

Pesta—Yes
Katterhagen—Yes
Krause—Yes
Williamson—Yes
Buchholz—Yes

Motion Carried.

HCSP MEMORANDUM OF UNDERSTANDING BETWEEN THE SWCD BOARD AND EMPLOYEES: Motion by Pesta, seconded by Krause to approve the HCSP Memorandum of Understanding.

Roll Call Vote:

Pesta—Yes
Katterhagen—Yes
Krause—Yes
Williamson—Yes
Buchholz—Yes

Motion Carried.

ENCUMBERING COST SHARE CONTRACTS: See attachment.

COST SHARE CONTRACT AMENDMENT: See attachment.

PAYING COMPLETED COST SHARE CONTRACTS: See attachment.

AGBMP LOAN PROGRAM: Motion by Katterhagen, seconded by Williamson to approve eligibility for an Upgrade Septic System loan application for Charles Dinkel in the amount of \$4,900.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.

Opposed: None.

Motion Carried.

REVIEWED THE COMPLIANCE LETTER FROM CPA JAMES MAISER, OUR AUDITOR: The auditor found the District to be in compliance in its operations and their financial statement was found to have no misstatements.

TREE REPLACEMENT COST SHARE RATE CHANGES: (see attachment). Motion by Katterhagen, seconded by Williamson to approve cost share tree replacement rate at fifty (50%) percent.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

BWSR FY12 BASE GRANT AGREEMENT: Motion by Pesta, seconded by Katterhagen to approve FY12 Base Grant Agreement for Conservation Delivery for \$20,054, Easement Delivery for \$219 and State Cost Share Base Grant for \$21,573 for a grand total of \$41,846.00.

MASWCD ANNUAL MEETING ATTENDANCE: Board consensus to have all SWCD to staff to attend the convention in Bloomington December 4-6th. Greg will be on annual leave. All board members are attending convention, except Lee.

REVIEWED AND ACT ON MASWCD RESOLUTIONS: Board members discussed and voted on each resolution, the final ballot will be submitted to MASWCD.

ADJOURNMENT: Chairman Buchholz adjourned the meeting at 11:01 a.m.

The next regular board meeting will be Thursday, December 15, 2011 beginning at 8:00 a.m.

Dale Katterhagen, Secretary

Date

October 2011 COST SHARE ACTION

4 MPCA 319 Cost Share Funds to Encumber

24-09/319 Mike Thom Pond Abandonment

\$2,625.00
Total \$2,625.00

Motion by	Seconded	Abstained	Yes	No	Passed
Krause	Williamson		5		Yes

Swan River Cost Share Funds to Encumber

4-11SR Richard Krauel, Jr Shoreland Stabilization

\$6,439.08
Total \$6,439.08

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Pesta		5		Yes

2011 State Cost Share Funds to Encumber

4-11 Tes Ingebritson Well Sealing \$225.00
 5-11 Tes Ingebritson Well Sealing \$162.50
 6-11 Capko Bros. Water & Sediment Basin \$5,000.00
 7-11 Mark Luke Well Sealing \$237.50

\$225.00
\$162.50
\$5,000.00
\$237.50
Total \$5,625.00

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Williamson		5		Yes
Krause	Pesta		5		Yes
Pesta	Williamson		5		Yes
Katterhagen	Krause		5		Yes

Total Funds to Encumber \$14,689.08

5 MPCA 319 Cost Share Contract Amendment

23-09/319 Dave Meide Pond Closure

\$3,918.75
Total \$3,918.75

Motion by	Seconded	Abstained	Yes	No	Passed
Krause	Pesta		5		Yes

Total Funds Amendment \$3,918.75

6 BWSR CWL Cost Share Funds to Pay Completed Contract

16-09CWL Jason Rauk Bio-retention Basin

CK #16988 \$1,353.34
Total \$1,353.34

Motion by	Seconded	Abstained	Yes	No	Passed
Pesta	Williamson		5		Yes

MPCA 319 Cost Share Funds to Pay Completed Contract

16-09/319 Dian Lopez Shoreland Protection CK #16989 \$842.09
 23-09/319 Dave Meide Pond Closure CK #16990 \$12,731.25

\$842.09
\$12,731.25
Total \$13,573.34

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Krause		5		Yes
Krause	Katterhagen		5		Yes

Swan River Cost Share Funds to Pay Completed Contract

2-11SR Jim Johnson Concrete Lane

CK #16991 \$4,630.22
Total \$4,630.22

Motion by	Seconded	Abstained	Yes	No	Passed
Pesta	Williamson		5		Yes

Total Cost Share to Pay \$19,556.90