

MINUTES FROM THE MARCH 17, 2011 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Todd Soil and Water Conservation District Office, 607 9th Street Northeast, Long Prairie, MN 56347.

Chairman Lee Buchholz called the meeting to order at 9:00 a.m.

Members Present: Chairman, Lee Buchholz
Vice Chairman, Kenny Pesta
Secretary, Dale Katterhagen
Treasurer, Norman Krause
Member, Tom Williamson

Others Present: County Commissioner, Gerry Ruda
District Manager, Sandy Rohr
Technical Manager, Greg Ostrowski
Technician/WCA Coordinator, Ed Uhlenkamp
Administrative Assistant, Sarah Primus
District Conservationist, Russell Kleinschmidt
County Administrator, Nathan Burkett
County Commissioner, Randy Neuman
Media

The Pledge of Allegiance was recited.

Motion by Pesta seconded by Williamson to approve the agenda.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.
Opposed: None.

Motion Carried.

ADMINISTER THE OATH OF OFFICE: Krause recited the "Oath of Office."

Motion by Williamson seconded by Pesta to approve the minutes from the January 20, 2011 regular board meeting.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.
Opposed: None.

Motion Carried.

The District Board reviewed the financial statement date January 31, 2011 and February 28, 2011. Motion by Pesta, seconded by Katterhagen to accept the January and February 2011 financial statements and approve payment of all disbursements totaling \$32,405.57 and \$24,646.72 respectively and approve March 2011 disbursements to date totaling \$12,467.82.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

COMMISSIONER'S REPORT: Gerry reported the Historic Courthouse renovation is moving along and is almost cleaned out. The Livestock Advisory Board is discussing details about bringing broadband to Todd County, Commissioner's Kneisl and Kircher are involved on that committee. Gerry also reported Amy has been very helpful with the ordinance review discussion.

WES MIN RC&D REPORT: Tom reported since last meeting, he attended three meetings. Wes Min sponsored a fish fry recently, and had a good turnout. RC&D's have been asked to donate \$700.00 towards reprinting grazing books. He was elected to the financial committee. He will be getting the District more information on rain barrels and rain garden grants. Their meetings have gone to every other month.

STAFF REPORTS: In addition, Sandy handed out the Engineer Report from the West Central Technical Service Area. Greg added that the grant to staff an Irrigation Specialist is no longer available, but there will be another sign-up next year. He is working with the fabric vendor/installer who has decided to run the equipment and the SWCD staff will be assisting. We have over 23,810 feet of fabric to install, and looking for 37 foot trailer to haul the equipment and materials. Ed reported the feedlot meeting will be March 23, 2011 at 10 a.m. at the Clarissa Ballroom, and about 40 feedlot owners are registered for the meeting. Russ with NRCS reported CSP and EQIP deadlines are past due and now finalizing the contracts. WHIP had four applications, and CRP is an ongoing sign-up. NRCS is busy attending meetings and training.

COLLABORATION OPTIONS: County Administrator, Nathan Burkett discussed options and ideas regarding the potential collaboration of SWCD with the County, and the departments of Planning and Zoning and GIS. Through the process both boards; Todd SWCD and Todd County Board of Commissioners will be able to make alternations as to how the layout and structure of the potential collaboration will be. Todd SWCD is a separate subdivision of state government, and NRCS and FSA are under USDA, federal agencies. Todd SWCD administers State programs for the County such as Feedlot Compliance, Comprehensive Local Water Management (CLWM) and the Wetland Conservation Act (WCA). Bringing the knowledge together from the three departments will enhance the available resources that are going to be limited. It was noted that SWCD is successful in grant writing. Gerry noted that he is disappointed that NRCS and FSA won't be relocating to the Historic Courthouse. He also stated that with a good collaboration and moving forward slowly with an "Educate First" philosophy this can be a successful endeavor. Randy noted that if he needs to go to Sauk River Watershed, he still needs to go Planning and Zoning. He noted that Planning and Zoning and SWCD should stay as separate entities. Tom said that he spoke with other SWCD's that had merged. One county said it was the best thing they'd ever done, and one county said it was the worse idea. It was recommended by Krause, if possible to have a board member from each of those two SWCD's come to our next meeting. Sandy mentioned that BWSR is having their summer tour in

COLLABORATION OPTIONS Continued: Morrison/Todd Counties and asked if Todd SWCD would speak about the Collaboration with the County. In the past NRCS provided SWCD with rent, phones and vehicles, but that has been slowly phased out over the years. We now provide them with technical and administrative support. Tom noted that SWCD has good employees and he wouldn't want to see them get cut in the future. Cost savings will depend on which option is decided on.

2010 FINANCIAL STATEMENT: Sandy handed out copies of the 2010 Financial Statement. Motion by Katterhagen, seconded by Williamson to accept the 2010 Financial Statement as presented, subject to audit.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

BID FOR AUDIT OF SWCD'S 2010 BUDGET: Sandy handed out copies of the 2009 audit and stated that we'd need an audit of the 2010 accounts and activities. CPA James Maiser is certified by the state, and does audits for other Soil and Water Districts. The cost of the last audit was \$2,000.00. Motion by Pesta, seconded by Katterhagen to request a bid from James Maiser for the 2010 Audit.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

SWAN RIVER HEADWATERS BWSR CLEAN WATER FUND GRANT AGREEMENT: Motion by Williamson, seconded by Katterhagen to approve the Swan River Headwaters BWSR Clean Water Fund Grant Agreement for \$203,158.00 that will allow for applying conservation practices within that watershed area over a 2 year period.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

MPCA 319 CWL COST FUNDS, BWSR CWL COST SHARE FUNDS, BWSR STATE COST SHARE FUNDS AND NRBG WATER PLAN COST SHARE FUNDS. Please see attached spreadsheet for official action.

AUTHORIZED REPRESENTATIVE FOR AGBMP LOAN PROGRAM: Motion by Williamson, seconded by Katterhagen to accept authorized representative for AgBMP Loan Program to be Administrative Assistant.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

AG BMP LOW INTEREST LOAN APPLICATION: Motion by Williamson, seconded by Katterhagen to approve eligibility for an Ag Waste Management loan application for Curtis Gregerson in the amount of \$65,000.00 for the AgBMP Loan Program.

Affirmative: Buchholz, Katterhagen, Pesta, Krause, Williamson.

Opposed: None.

Motion Carried.

OTHER: Sandy handed out the proposed design of the Historic Courthouse and a timeline for the potential collaboration.

NEXT REGULAR MEETING: The next regular board meeting will be held on Thursday, April 21, 2011 beginning at 9:00 a.m. at the SWCD Office at 607 9th Streets Northeast, Long Prairie, MN 56347.

ADJOURNMENT: Chairman Buchholz adjourned the meeting at 11:41 a.m.

Dale Katterhagen, Secretary

Date

MARCH 2011 COST SHARE ACTION

MPCA 319 CWL Cost Share Funds to Pay Completed Contract

23-07/319 Dairyridge Inc. Unused Well Sealing \$712.50

Motion by	Seconded	Abstained	Yes	No	Passed
Krause	Pesta		5		Yes

MPCA 319 CWL Cost Share Funds to Encumber

24-07/319 Terry Thell Reforestation \$483.00
 25-07/319 Mary Ann Woeste Unused Well Sealing \$356.25
 26-07/319 Pat Lunemann Ag Waste \$6,803.76

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Krause		5		Yes
Williamson	Katterhagen		5		Yes
Pesta	Katterhagen		5		Yes

Total \$7,643.01

BWSR CWL Cost Share Funds to Encumber

22-09CWL Paul Kostelecky Field Windbreak \$561.30
 23-09CWL Jay Eckel Field Windbreak \$686.30
 24-09CWL Tim Mikish Field Windbreak \$457.50
 25-09CWL Tim Mikish Field Windbreak \$543.75
 26-09CWL Curtis Gregerson Feedlot Runoff Mitigation \$76,671.13
 27-09CWL Pat Lunemann Ag Waste \$49,904.00

Motion by	Seconded	Abstained	Yes	No	Passed
Krause	Williamson		5		Yes
Williamson	Katterhagen		5		Yes
Pesta	Williamson		5		Yes
Krause	Pesta		5		Yes
Katterhagen	Williamson		5		Yes
Pesta	Katterhagen		5		Yes

Total \$128,823.98

BWSR State Cost Share Funds to Encumber

6-10 Alene Zutter Shelterbelt \$775.00
 8-10 Charles Moberg Field Windbreak \$1,533.40
 9-10 Jay Heinze Shelterbelt \$2,185.35
 10-10 Charles Moberg Shelterbelt \$76.52
 1-11 Charles Moberg Shelterbelt \$1,494.73

Motion by	Seconded	Abstained	Yes	No	Passed
Krause	Pesta		5		Yes
Katterhagen	Krause		5		Yes
Pesta	Katterhagen		5		Yes
Williamson	Katterhagen		5		Yes
Krause	Katterhagen		5		Yes

Total \$6,065.00

NRBG Water Plan Cost Share Funds to Encumber

1-11W Shirley Moberg Unused Well Sealing \$250.00

Motion by	Seconded	Abstained	Yes	No	Passed
Krause	Katterhagen		5		Yes

BWSR CWL Cost Share Contract Cancellation

19-09CWL Virginia Steffl Shoreland Stabilization -\$1,338.53

Motion by	Seconded	Abstained	Yes	No	Passed
Katterhagen	Williamson		5		Yes

MPCA 319 CWL Cost Share Contract Amended

9-09/319 Pat Lunemann Ag Waste -\$14,242.86

Motion by	Seconded	Abstained	Yes	No	Passed
Pesta	Katterhagen		5		Yes