

MINUTES FROM THE AUGUST 18, 2011 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Todd Soil and Water Conservation Office at 607 9th Street Northeast, Long Prairie, MN 56347.

Chairman Lee Buchholz called the meeting to order at 8:01 a.m.

Members Present: Chairman, Lee Buchholz
 Vice Chairman, Kenny Pesta
 Secretary, Dale Katterhagen
 Treasurer, Norman Krause
 Member, Tom Williamson

Others Present: County Commissioner, Gerry Ruda
 District Manager, Sandy Rohr
 Technical Manager, Greg Ostrowski
 Technician/WCA Coordinator, Ed Uhlenkamp
 Resource Conservationist, Amy Piekarski
 Administrative Assistant, Sarah Katterhagen
 NRCS, Russell Kleinschmidt

The Pledge of Allegiance was recited.

Motion by Katterhagen, seconded by Williamson to approve the agenda.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Pesta to approve the minutes as distributed from the July 21, 2011 regular board meeting.

Affirmative: Buchholz, Pesta, Katterhagen, Williamson.

Opposed: None.

Motion Carried.

Norman Krause joined the meeting at 8:04 a.m.

The district board reviewed the financial statement dated July 31, 2011. Motion by Pesta, seconded by Williamson to accept the statement and payment of July 31, 2011 expenditures totaling \$55,318.16 and August 2011 expenditures to date totaling \$133,707.07.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.

Opposed: None.

Motion Carried.

Ed Uhlenkamp and Greg Ostrowski joined the meeting at 8:06 a.m.

COMMISSIONER'S REPORT: See attachment.

CO-LOCATION-INTEGRATION REPORT: Dale and Lee reported that it was requested for a tighter budget to show cost savings. Also, working on the agreement, next meeting will be September 6, 2011; and hopefully by the next SWCD board meeting their will be an agreement for full board review.

WES MIN RC&D REPORT: Tom reported that Ralph Peterson attended the state meeting and reported RC&D's might find money to hang in there. Tom stated that all other WesMin members voted to continue supporting the organization so he also voted yes. They won't require County's or SWCD's to pay the annual fees. The grant they are now working with is only usable in Douglas and Pope Counties and they still have their website up and running for \$70.00 per year. The state (?) hired a retired NRCS employee as a grant writer for RC&D. Per discussion the board came to consensus to review the situation and status at the end of the year.

STAFF REPORTS: (Attached) In addition, Greg added on Hillman's site the geese came in and destroyed some of the forbs in the buffer. Ed added he will be attending the three day MACFO training. Amy added that she was on the radio for the River and Lake Day and Sarah added that they have 10 people registered for River and Lake Day. Sandy added the vehicles are being detailed by Hillig's and cost is \$70 per vehicle. The recent audit went well and the auditor will be coming the 3rd week in January to audit 2011. The BWSR Tour is next week Wednesday. Russ highlighted information off his report.

AUGUST 2011 COST SHARE ACTION: See attachment.

FINAL STATE COST SHARE CLOSEOUT REPORTS FOR FY 2009 & 2010: Motion by Katterhagen, seconded by Pesta to approve closeout for State Cost Share for FY 2009 & 2010.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.

Opposed: None.

Motion Carried.

BWSR 2009 CWL GRANT AGREEMENT AMENDMENT FOR EXTENSION: Motion by Krause, seconded by Williamson to approve for extension for the 2009 CWL Grant Agreement to December 31, 2012, the request was prompted by unusual climatic conditions and the state's shutdown that held up construction.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

AGBMP LOAN PROGRAM: Motion by Williamson, seconded by Katterhagen to approve eligibility for Well Replacement loan application for Paul Reinbold in the amount of \$10,050.00.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

WETLAND SEQUENCING FOR STAPLES BRIDGE PROJECT: Motion by Pesta, seconded by Katterhagen to approve Wetland Sequencing for Staples Bridge Project.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

RECORDS RETENTION SCHEDULE: Motion by Katterhagen, seconded by Pesta to adopt the Todd SWCD Records Retention Schedule.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

SWCD ITEMS ON COUNTY AUCTION: Motion by Krause, seconded by Katterhagen to approve selling two large metal boxes (housed ISCO equipment in the field), an ISCO Sampler, IMB Selectric Typewriter and Scanner at the County Auction in September.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

OUTSTANDING CONSERVATIONIST & STEWARDSHIP AWARD LUNCHEON: Consensus to have a luncheon at Mikey's Restaurant on September 16, 2011, following the District Board Meeting to present award plaques.

SEPTEMBER BOARD MEETING TIME AND DATE CHANGE: Motion by Pesta, seconded by Williamson to move September 15, 2011 board meeting to Friday, September 16, beginning at 9:00 a.m.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

INCREASING TREE PRICES: Because of increased tree prices for the SWCD there was a motion by Pesta, seconded by Katterhagen to increase the resale cost to \$1.25 per tree.

Affirmative: Buchholz, Pesta, Katterhagen, Krause, Williamson.
Opposed: None.

Motion Carried.

Ed Uhlenkamp, Sarah Katterhagen, Kenny Pesta and Tom Williamson will attend the Governance Training September 12th & 13th in Alexandria.

Sandy Rohr, Kenny Pesta and Tom Williamson will be attending the Area II Meeting in Ortonville on September 8, 2011.

OTHER: Kenny mentioned that Area II will be electing a new chairman and asked for possible nominations.

Chairman Buchholz closed the meeting to discuss a personnel issue.

NEXT REGULAR MEETING: The next regular board meeting will be held Friday, September 16, 2011 beginning at 9 a.m. at the SWCD office at 607 9th Street Northeast, Long Prairie, MN 56347.

ADJOURNMENT: Chairman Buchholz adjourned the meeting at 10:35.

Dale Katterhagen, Secretary

Date

AUGUST 2011 COST SHARE ACTION

1	<u>BWSR CWL Cost Share Funds Contract Extension</u>				Motion by	Seconded	Abstained	Yes	No	Passed
	16-09CWL	Jason Rauk	Bio-Retention	\$1,353.34	Katterhagen	Krause		5		
	Total			\$1,353.34						
2	<u>SWAN RIVER Cost Share Funds to Encumber</u>				Motion by	Seconded	Abstained	Yes	No	Passed
	1-11SR	Chuck Sprenger	Waste Impoundment Closure	\$4,837.50	Krause	Williamson		5		
	2-11SR	Jim Johnson	Concrete Lane	\$4,898.85	Pesta	Katterhagen		5		
	Total			\$9,736.35						
	<u>MPCA 319 Cost Share Funds to Encumber</u>				Motion by	Seconded	Abstained	Yes	No	Passed
	17-09/319	Gerry Buescher	Reforestation	\$150.00	Katterhagen	Krause		5		
	21-09/319	Paul Reinbold	Well Decommissioning	\$438.75	Williamson	Pesta		5		
	22-09/319	Daniel Geis	Pond Abandonment	\$3,408.00	Pesta	Katterhagen		5		
	Total			\$3,996.75						
3	<u>BWSR CWL Cost Share Funds to Pay Completed Contract</u>				Motion by	Seconded	Abstained	Yes	No	Passed
	26-09CWL	Curtis Gregerson	Feedlot Runoff Mitigation	\$75,969.85	Krause	Williamson		5		
	29-09CWL	Shawn Rowe	Ag Waste	\$31,869.07	Katterhagen	Williamson		5		
	Total			\$107,838.92						
	<u>MPCA 319 Cost Share Funds to Pay Completed Contract</u>				Motion by	Seconded	Abstained	Yes	No	Passed
	18-09/319	Shawn Rowe	Ag Waste	\$11,425.43	Krause	Katterhagen		5		
	Total			\$11,425.43						
	TOTAL Cost Share			<u>\$134,350.79</u>						
4	<u>BWSR CWL Cost Share Funds to Cancel</u>				Motion by	Seconded	Abstained	Yes	No	Passed
	20-09CWL	Paul Bergstrand	Shoreland Restoration		Pesta	Katterhagen		5		