

Soil & Water Conservation District

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MINUTES FROM THE OCTOBER 9, 2014 REGULAR BOARD MEETING

Chairman Krause called the Thursday, October 9, 2014 meeting to order at 8:33 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Norman Krause, Tom Williamson, Kenny Pesta, Lee Buchholz and Dale Katterhagen. Others present were: Tim Stieber, Division Director, Deja Anton, Feedlot Officer, Mitch Ness, WCA/Conservation Technician, Shannon Haasser, Water Planner, Sarah Katterhagen, Program Coordinator, Russell Kleinschmidt, NRCS, Sabin Adams, Pheasants Forever, Randy Neumann, County Commissioner and Dotty Jacobs with MN Corn Growers Association.

Missing: Greg Ostrowski, Conservation Technician.

The Pledge of Allegiance was recited.

Krause asked if there were any additions to the agenda. **Williamson made a motion, seconded by Katterhagen to accept the agenda. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.**

The board took a moment of silence to remember Bob Krause who recently passed away. Krause was a District Conservationist for NRCS years ago.

Krause asked if there were any additions or corrections to the minutes from the September 11, 2014 regular board meeting. **Katterhagen made a motion, seconded by Williamson to approve the minutes as distributed from the September 11, 2014 regular board meeting. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.**

Sarah Katterhagen presented the program summary to board. **Williamson made a motion, seconded by Buchholz to accept the District fund balance totaling \$536,883.24 dated September 30, 2014. Affirmative: Krause, Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

COMMISSIONER REPORT: Commissioner Neumann reported the County is working with the Unions on negotiations and are asking Departments heads to reduce their budgets by 3%. Neumann questioned if there was a Memorandum of Understanding between the County and MPCA. It was noted that the County is delegated from the MPCA to handle the County Feedlot program at a local level.

STAFF REPORTS: (See attachment). Stieber added that he is working with Haasser on the work plan for the AIS program and is working with Ness on wetland issues. Stieber discussed projects Ostrowski is working on, and S. Katterhagen added Ostrowski is working with Anton to provide cost share funding for some feedlot fixes. Anton added she recently has been working with a new goat farm feedlot operation. Haasser handed out Enviro Fest summary, she recently submitted Swan River Grant application to BWSR, and she is working on the work plan for the AIS program, and will be developing a survey for the water plan. Ness added that he will be having a TEP meeting on October 14, 2014 and working with Centra Care and CHS on wetland concerns. Kleinschmidt added through the swamp buster program people can't drain land for crop production. S. Katterhagen added she is working with Stieber on the budgets and will be looking at doing a budget amendment for the District as the 2012-2014 Feedlot Assistant Grant was extended to December 31, 2015.

PHEASANTS FOREVER REPORT: Adams reported they are accepting Honey Bee Pollinator sign ups through EQIP.

NRCS REPORT: Kleinschmidt added Todd County leads for acres for EQIP and CSP, and the next EQIP deadline is October 17, 2014. Kleinschmidt also handed out an invite to event to "Keep Cattle in Minnesota will be held in Wadena.

Board discussed during a regular board meeting have a presenter come in and talk about pollinators.

Katterhagen made a motion, seconded by Williamson to approve the extension of FY12-14 Feedlot Assistant cost share funds for Mark Berscheid, contract #3-12FA and 4-12FA to December 1, 2015. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Pesta made a motion, seconded by Buchholz to approve encumbering FY12-14 Feedlot Assistant cost share funds for James Buderus, contract #5-12FA, in the amount of \$10,006.95 for the Waste Storage Facility practice. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Pesta made a motion, seconded by Katterhagen to approve encumbering FY12-14 Feedlot Assistant, FY13-15 Livestock Management and FY14-17 MPCA/319 for Josh Hauer, contract #6-12FA, 4-13LM & 5-14/319 in the amount of \$36,081.85, \$80,000.00 and \$54,998.15 for a total of \$171,000 for the Waste Storage Facility practice. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

The Board of Supervisors and staff discussed new staff obtaining technical authority.

Williamson made a motion, seconded by Buchholz to approve encumbering FY14 State Cost Share funds for Jim Hobbs, contract #5-14, in the amount of \$3,688.50 for the Cattle Crossing practice. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Katterhagen made a motion, seconded by Williamson to approve encumbering FY14 State Cost Share funds for Todd County Parks Board, contract #6-14, in the amount of \$282.50 for the Well Sealing practice. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Buchholz made a motion, seconded by Katterhagen to approve Josh Hauer's eligibility to apply for an AgBMP loan in the amount of \$100,000.00 for the Waste Storage Facility practice. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Pesta made a motion, seconded by Williamson to have the 2015 Enviro Fest on September 17, 2015. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Pesta encourages all board members if they have time to attend the Enviro Fest.

Williamson noted MN Corn Growers are interested in donating next year and would like to present at the Enviro Fest.

Board and staff discussed allowing schools outside of Todd County to attend the Enviro Fest.

Board and staff discussed inviting presenters that presented in the past back to Enviro Fest.

Buchholz made a motion, seconded by Katterhagen to book the Science Museum for the 2015 Enviro Fest on September 17, 2015. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Pesta made a motion, seconded by Williamson to approve all Board Members attending the MASWCD Convention, December 7-9, 2014. Affirmative: Krause, Williamson, Pesta, Buchholz, and Katterhagen. Motion carried.

Board of Supervisors noted its Stieber's decision to decide which staff should attend MASWCD convention.

DISCUSS 2012-2014 FEEDLOT ASSISTANT GRANT EXTENSION: S. Katterhagen explained the District recently received an extension for 2012-2014 Feedlot Assistant Grant until December 31, 2015, and also received approval from BWSR to move funds to other high priority sites as previous landowners have decided to not move forward using cost share funds.

DISCUSS 2014 ENVIRO FEST: S. Katterhagen presented breakdown of donations and expense for the Enviro Fest. See handout.

DISCUSS MASWCD 2014 RESOLUTION PACKET: Stieber read the resolutions out loud and the board voted. See resolution packet.

DISCUSS 2014 AUDIT: Katterhagen made motion, seconded by Buchholz to continue to use the same Auditing Firm, Clifton Larson Allen, as Todd County for the District's audit for 2014.

DISCUSS ANNUAL PLAN OF WORK: Board consensus to have Stieber work on the Annual Plan of Work and to present work plan at the December Board Meeting.

DISCUSS ANNUAL REPORT: Board consensus to have Stieber work on the Annual Report and present the report at the December Board Meeting

DISCUSS LIAISON COMMITTEE: Discussion between Buchholz and Krause to have the Liaison committee meet on November 5, 2014 from 8:00 a.m. to 10:00 a.m. Stieber will follow up with Commissioners Neumann and Kneisl to make sure that date works for them. At the committee meeting items they will discuss include, but limited to are: Work Plan, Annual Report and will discuss a date for both full boards to meet.

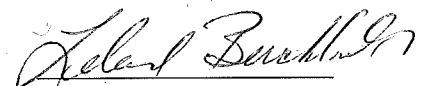
MN CORN GROWERS: Dotty Jacobs handed out the Pollinator Guide and pollinator seed packets.

Chairman Krause adjourned the meeting at 10:56 a.m.

Following the regular board meeting, the Board of Supervisors and staff hosted the Awards Luncheon at the Hub Supper Club.

The next meeting of the Todd SWCD Board of Supervisors will be **held on December 11, 2014 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.**

Leland Buchholz, Secretary


Date

12-11-14