

Soil & Water Conservation District

215 1st Avenue South, Long Prairie, MN 56347 Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE October 10, 2013 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347.

Chairperson Dale Katterhagen called the meeting to order at 8:30 a.m.

Members Present: Chairperson, Dale Katterhagen
Vice-Chairperson, Norman Krause
Treasurer, Tom Williamson
Member, Kenny Pesta

Members Absent: Secretary, Leland Buchholz

Others Present: WCA/Feedlot Administrator, Ed Uhlenkamp
Water Planner, Amy Warnberg
Division Director, Tim Stieber

The Pledge of Allegiance was recited.

Motion by Pesta, seconded by Krause to approve the agenda with addition of items 11 and 12 for the October 10, 2013 board meeting.

Affirmative: Katterhagen, Williamson Krause and Pesta.

Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Pesta to approve the minutes as distributed from the September 12, 2013 regular board meeting.

Affirmative: Katterhagen, Williamson, Krause and Pesta.

Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Krause to accept treasurer's report dated September 30, 2013 with the District Fund balance totaling \$451,074.47

Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

Motion Carried.

COMMISSIONER'S REPORT: None

STAFF REPORTS: (See attachments), Sarah is out on maternity leave until early December. Andy has left the district and taken his old job back at Stevens SWCD. Greg had surgery on Tuesday and is out until further notice. Ed expanded on Neil's Motor Sports and said that he worked with them and got the violation down to their deminimus and they are now in compliance. Amy added the grant amounts for the Swan River grant applied for was \$169,500 and the Partridge River grant applied for was \$90,600, also that a summary of Roberts KAP study is available if anyone is interested in the results.

ACT ON APPROVING COST SHARE FUNDS: Motion by Pesta, seconded by Williamson to encumber FY 13 State Cost Share Funds for Norman Krause to seal a well for the amount of \$232.50.

Affirmative: Katterhagen, Williamson and Pesta.
Opposed: None.
Abstained: Krause

Motion Carried.

DISCUSS CURRENT STAFFING LEVELS: Motion by Krause, seconded by Williamson to support Tim looking into finding temporary help for the SWCD while we are short staffed and bringing them on until the regular FTE are able to return.

Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

Motion Carried.

DISCUSS MASWCD RESOLUTION PACKET: Board members voted on resolutions for MASWCD Annual Convention.

ACT ON APPROVING BOARD MEMBERS ATTENDING MASWCD ANNUAL CONVENTION: Motion by Krause, seconded by Williamson to approve Williamson, Krause, Pesta and Katterhagen to attend the MASWCD Convention in Bloomington once Katterhagen and Pesta check their schedules.

Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

Motion Carried.

Skip to agenda items 11 and 12.

DISCUSS LIAISON MEETING DATES AND TOPICS: Motion by Krause, seconded by Williamson to approve a Liaison meeting for a date TBD by Katterhagen and Buchholz to review agreement and the identity of the district including the Division title and how the phones are answered.

Motion by Pesta, seconded by Williamson to have Krause be the alternate for the Liaison Meeting if Buchholtz is unable to attend.

Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

Motion Carried.

DISCUSS WELL HEARING REQUEST: Motion by Krause, seconded by Williamson to deny a request for the District to formally request the DNR to hold a public hearing on a water appropriation permit for Gourley Brouthers.

Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

Motion Carried.

Return to item 5.

DISCUSS ENVIRO-FEST: Despite the weather there were 185 students in attendance, with one new school in attendance. Cost for the event was discussed, we were able to attain a new donator for the milk, the City of Long Prairie donated \$300 for groundwater and wellhead related topics and Coborn's of Long Prairie also donated \$25 toward the chips for the students' lunches. Asking Pro-Ag of Clarrisa for a donation next year was discussed and Krause said he could help with that. District Board is very pleased with this event and Krause would like to thank both Dale and Marie Katterhagen for hosting this event.

DISCUSS TODD SWCD STRATEGIC DIRECTIONS & MISSION STATEMENT: Williamson noted one change on page 3, where the word "merger" is used, SWCD Board would like co-location used. Also on page 5 under Informal Mandates it says "SWCDD staff", board would like this to read as SWCD staff. Board stated that they would like to wait on adopting the new proposed mission statement until the December Board Meeting.

Skip to agenda item 10.

DISCUSS HAVING A NOVEMBER BOARD MEETING: Motion by Pesta, seconded by Williamson to hold a special November board meeting at 8:30 AM on November 14, 2013.

Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

Motion Carried.

Return to item 7.

DISCUSS ANNUAL PLAN OF WORK: Motion by Krause, seconded by Williamson to follow the District's Strategic Directions plan and to have a separate plan from P&Z for the 2014 Annual Plan of Work.

Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

Motion Carried.

DISCUSS 2013 AUDIT: Motion by Krause, seconded by Pesta to have Tim negotiate with current firm for a better price and to have them come sooner so we can meet our March 15th reporting deadline.


Affirmative: Katterhagen, Krause, Williamson and Pesta.
Opposed: None.

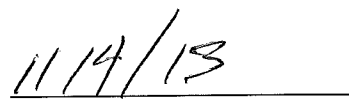
Motion Carried.

DISCUSS 2016 WATER PLAN UPDATE: Board requested the current taskforce list be brought to the November Board Meeting to determine how they would like to proceed for the update that will begin in June of 2014.

ADJOURNMENT: Chairman Katterhagen adjourned the meeting at 10:04 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be a **held on November 14, 2013 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.**


Tom Williamson, Secretary


Date