

# Soil & Water Conservation District

215 1<sup>st</sup> Avenue South, Long Prairie, MN 56347 Phone: 320-732-2644 Fax: 320-732-4803

## MINUTES FROM THE SEPTEMBER 12, 2013 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Historic Courthouse, 215 1<sup>st</sup> Ave South, Long Prairie, MN 56347.

Chairperson Dale Katterhagen called the meeting to order at 9:00 a.m.

**Members Present:** Chairperson, Dale Katterhagen  
Treasurer, Tom Williamson  
Member, Kenny Pesta

**Members Absent:** Vice-Chairman, Norman Krause  
Secretary, Leland Buchholz

**Others Present:** Commissioner, Randy Neumann  
Division Director, Tim Stieber  
Office Coordinator, Sarah Katterhagen  
WCA/Feedlot Administrator, Ed Uhlenkamp  
Conservation Technician, Greg Ostrowski  
Water Planner, Amy Warnberg  
NRCS, Russell Kleinschmidt

**Others Missing:** Conservation Technician, Andy Rice

The Pledge of Allegiance was recited.

Motion by Pesta, seconded by Williamson to approve the agenda for the September 12, 2013 board meeting.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Pesta to approve the minutes as distributed from the August 6, 2013 regular board meeting.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

Motion by Pesta, seconded by Williamson to accept treasurer's report dated August 31, 2013 with the District Fund balance totaling \$451,160.45

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**COMMISSIONER'S REPORT:** Commissioner Neumann reported the county is working on the levy, still no word on the Springsted study, and in October negotiations will start.

**STAFF REPORTS:** (See attachments) Tim added that he continues to make the site visits for the Planning Commission and Board of Adjustment Meetings. Greg added the wells are down about one foot. Construction season is slow, due to the weather, and he sent an e-mail to neighboring districts about the new policy of not using cost share funds for shelterbelts, no other district wanted to pursue it. Ed discussed his wetland projects from the staff report. Andy was not present at meeting; Sarah added that he has been working at the NRCS office on CRP contracts. Amy added that Robert's internship is done, and he completed a summary from the surveys. Sarah added that she has been working with Russ on the NRCS agreement. Russ added that he attended the Soil Health Tour in North Dakota with Grant Pearson. The new soil scientist has been hired. He also added the Local Work Group Meeting had 15 people in attendance.

**ACT AND APPROVE AMENDMENT OF FY13 STATE COST SHARE FUNDS. See attachment.**

**ACT AND APPROVE PAYMENT OF FY13 STATE COST SHARE FUNDS. See attachment.**

**ACT AND APPROVE AG BMP LOAN APPLICATION FOR DON MIDDENDORF.** Motion by Williamson, seconded by Pesta to approve Don Middendorf's eligibility to apply for \$100,000 through the Ag BMP Loan program for Ag Waste Management System.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

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**ACT AND APPROVE AG BMP LOAN APPLICATION FOR RICHARD KLUKKEN.** Motion by Williamson, seconded by Pesta to approve Richard Klukken eligibility to apply for \$11,250 through the Ag BMP Loan program to upgrade their sewer system.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**ACT AND APPROVE FY14 SWCD PROGRAM AND OPERATIONS GRANT.** Motion by Pesta, seconded by Williamson to approve FY14 SWCD Program and Operations Grant.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**ACT AND APPROVE INDEPENDENT CONTRACTOR AGREEMENT WITH PHEASANTS FOREVER.** Motion by Pesta, seconded by Williamson to approve Independent Contractor Agreement with Pheasants Forever.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**ACT AND APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN SWCD & PHEASANTS FOREVER.** Motion by Pesta, seconded by Williamson to approve Memorandum of Understanding between SWCD and Pheasants Forever.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**ACT AND APPROVE PRIMARY AND ALTERNATE FOR WCTSA REPRESENTATIVES.** Motion by Pesta, seconded by Williamson to approve Pesta as the Primary Representative and Williamson as the Alternate for WCTSA representatives.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**DISCUSS FY12-14 FEEDLOT QUALITY GRANT.** Staff had discussion with the board about the FY12-14 Feedlot Quality Grant program. The grant currently has funds set specifically for Feedlot fix on the Detloff site. The landowner has not responded to any type of correspondence.

Motion by Williamson, seconded by Pesta to send Detloff a letter notifying he will no longer be eligible for funding through the Soil and Water office, and he needs work with County Feedlot Officer to become in compliance with the feedlot rules.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**DISCUSS LARRY HOLT'S ROTATIONAL GRAZING PLAN.** Motion by Williamson, seconded by Pesta to send a non-compliance letter to Larry Holt, cost share contract #5-07CWL, providing him with three options to fulfill obligations of his 10 year contract. Option 1: Re-establish the grazing plan. Option 2: Pay Todd SWCD back the cost share funds of \$2,193.68. Option 3: Further action to collect through conciliation court.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

**DISCUSS HOW TO HELP CITY OF OSAKIS GET THEIR MUNICIPAL UPGRADED.** Discussed to continue to work with the Lake Osakis Lake Association, SRWD and City of Osakis. Tim added that he will schedule a meeting with the organizations and assist with grant writing in the future.

Commissioner Neumann supports assisting the City with the municipal.

**DISCUSS FUTURE RESOLUTION USING STATE COST SHARE FUNDS FOR ABANDONING MANURE PONDS.** The staff explained that currently there is no funding available through the district for abandoning ag waste manure ponds. The board consensus to talk to neighboring districts about proposing a resolution to Area II to utilize state cost share funds for abandoning ag waste ponds. The current state cost share rules don't allow funding to be used for abandoning manure ponds.

**DISCUSS PER DIEM AND MILEAGE FOR ENVIRO FEST.** Motion by Williamson, seconded by Pesta to pay per diem for mileage at federal rate, for presenters that are volunteers and that request mileage.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.


Motion Carried.

**DISCUSS MASWCD GOVERNANCE 101 CONFERENCE.** See handout from Tim Stieber regarding the conference.

**DISCUSS STRATEGIC PLANNING SESSION.** Sarah handed out the Todd Soil and Water Conservation District Strategic Directions prepared by Jason Weinerman. She explained that Jason will be at the October meeting and the board members should bring their comments to the meeting.

Chairman Katterhagen adjourned the meeting at 10:40 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be a held on October 10, 2013 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.

  
Tom Williamson, Secretary

  
Date