

Soil & Water Conservation District

215 1st Avenue South, Long Prairie, MN 56347 Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE JUNE 13, 2013 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347.

Chairperson Dale Katterhagen called the meeting to order at 8:30 a.m.

Members Present: Chairperson, Dale Katterhagen
Treasurer, Tom Williamson
Member, Kenny Pesta

Members Absent: Vice-Chairperson, Norman Krause
Secretary, Leland Buchholz

Others Present: Commissioner, Randy Neumann
Division Director, Tim Stieber
Office Coordinator, Sarah Katterhagen
Conservation Technician, Greg Ostrowski
WCA/Feedlot Administrator, Ed Uhlenkamp
Water Planner, Amy Warnberg
NRCS, Russell Kleinschmidt
Board Conservationist, Jason Weinerman
Conservation Corps Apprentice, Robert Cress

The Pledge of Allegiance was recited.

Motion by Pesta, seconded by Williamson to approve the agenda for the June 13, 2013 board meeting.

Affirmative: Katterhagen, Williamson and Pesta,

Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Pesta to approve the minutes as distributed from the April 11, 2013 regular board meeting.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

Motion by Pesta, seconded by Williamson to accept treasurer's report date May 31, 2013 with the District Fund balance totaling \$501,702.70.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

COMMISSIONER'S REPORT: Commissioner Neumann reported the County is currently working on the work-comp study, Division budgets for 2014 were due last Friday, and at this time no levy has been set.

INTRODUCTION OF INTERN: (See attached), Robert Cress is the summer intern for Soil and Water. He is hired by the Conservation Corps. He is conducting a knowledge, attitude and perceptions (KAP) study on Latimer, Long, Little Birch, Pine Island and Big Swan.

STAFF REPORTS: (See attachments), Russ reported program deadlines are approaching; currently still accepting applications for EQIP for erosion control and grazing plans. He noted he has asked for funds for the contribution agreement for Ag Waste projects as those are the only projects that qualify for contribution dollars.

Jason Weirner entered the meeting at 8:40 a.m.

Amy reported she recently applied for \$300,000 through MPCA for the Long Prairie River watershed. In the Crow Wing Watershed the District is trying to locate the e-coli problem. At the Long Prairie River watershed and Civic Engagement meeting; it was discussed to have training sessions for District boards, Planning Commission, Board of Adjustment and Board of Commissioners about land use. Amy noted that River and Lake Day had a good turnout and people liked the small group discussion. Ed added at River and Lake Day, he had a lot questions about cattle being in lakes. Sarah reported on the tree revenue and expense report. Ed discussed the Schmitz's feedlot facility where he would like to bring cattle there during the winter months. Greg added he completed the tax forfeits, levels on the ob wells are up, he will be completing RIM/WRP spot checks, and that he did a drive around the county for erosion problems. Tim added Gourley Brothers will be completing water and air monitoring prior to hogs and he also addressed questions regarding Battle Point and flagging the trees.

ACT ON CANCELLING FY13 STATE COST SHARE CONTRACT #6-13. See attachment.

ACT ON CANCELLING FY12 STATE COST SHARE CONTRACT #1-12. See attachment.

ACT ON AMENDMENT OF FY13 STATE COST SHARE CONTRACT #4-13. See attachment.

ACT ON EXTENSION OF FY13 STATE COST SHARE CONTRACT #3-12. See attachment.

ACT ON ENCUMBERING FY12 STATE COST SHARE FUNDS. See attachment.

ACT ON ENCUMBERING FY13 STATE COST SHARE FUNDS. See attachment.

ACT ON ENCUMBERING FY2012-2014 FEEDLOT ASSISTANCE COST SHARE FUNDS. See attachment.

ACT ON ENCUMBERING FY2013-2015 LIVESTOCK QUALITY COST SHARE FUNDS. See attachment.

ACT ON PAYMENT OF FY11 STATE COST SHARE FUNDS. See attachment.

ACT ON PAYMENT OF FY12 STATE COST SHARE FUNDS. See attachment.
ACT ON PAYMENT OF FY13 STATE COST SHARE FUNDS. See attachment.
ACT ON PAYMENT OF 2009 MPCA/319 COST SHARE FUNDS. See attachment.

ACT ON APPROVING ELIGIBILITY FOR BRYNIARSKI AGBMP LOAN APPLICATION: Motion by Williamson, seconded by Pesta to approve eligibility for Bryniarski AgBMP Loan application for \$100,000 for his Ag Waste System.

Affirmative: Katterhagen, Williamson and Pesta.
Opposed: None.

Motion Carried.

ACT ON APPROVING ELIGIBILITY FOR BERSCHEIT AGBMP LOAN APPLICATION: Motion by Pesta, seconded by Williamson to approve eligibility for Berscheit AgBMP Loan application for \$25,000 for his Ag Waste System.

Affirmative: Katterhagen, Williamson and Pesta.
Opposed: None.

Motion Carried.

ACT ON APPROVING FARM BILL ASSISTANCE PARTNERSHIP GRANT APPLICATION: Motion by Pesta, seconded by Williamson to approve Farm Bill Assistance Partnership Grant Application.

Affirmative: Katterhagen, Williamson and Pesta.
Opposed: None.

Motion Carried.

ACT ON APPROVING FY14 GROUND WATER LEVEL MONITORING PROGRAM AGREEMENT: Motion by Williamson, seconded by Pesta to approve FY14 Ground Water Level Monitoring Program Agreement for reading 13 different wells, \$15.00 per reading, for a maximum of \$1,560.00.

Affirmative: Katterhagen, Williamson and Pesta.
Opposed: None.

Motion Carried.

DISCUSS 2012 AUDIT REPORT: The 2012 Audit Report was disbursed to the board members. The auditing firm recommended the District to work on division of duties and properly in the minutes noting why the meeting was closed.

Jason added the District has submitted their financial statement and audit report to BWSR and is all up to date for those requirements.

Motion by Williamson, seconded by Pesta to accept the 2012 Audit Report.

Affirmative: Katterhagen, Williamson and Pesta.

Opposed: None.

Motion Carried.

DISCUSS AGRICULTURAL WATER QUALITY CERTIFICATION PROGRAM: Tim passed out a handout on Agricultural Water Quality Certification Program and Tim anticipates that we will be involved.

DISCUSS AREA II MEETING: Board member Williamson noted the two resolutions from the District passed at the Area II Meeting. The DNR OB Well resolution passed with the addition to include monitoring equipment for automatic readings. Tim passed out a resolution from AREA I for Irrigation Water Management Programs. (See attachment).

DISCUSS STRATEGIC PLANNING OUTLINE: Jason Weinerman discussed having two sessions for strategic planning. He had a handout with topics. He noted that at the July board meeting the board should pick dates they would like to hold the sessions and noted that all board members and staff should attend the strategic planning sessions.

Jason thanked Tim for attending the District Administrator meeting and Amy and Sarah for attending the e-link training in Alexandria. The grant application period will be in August or September.


DISCUSS CONSERVATION AWARD AND STEWARDSHIP AWARD RECIPIENTS: Board consensus to brainstorm names and vote at July's board meeting.

DISCUSS AG LADIES NIGHT EVENT: Amy and Sarah met with Darlene and Kelsey from NRCS about having a ladies night out to inform ladies about conservation. Kelsey talked with Wilkin SWCD and they have been doing a ladies night event for the past 19 years and every year it has been a success. At the event they have a theme, meal, speakers and at the end of the night they have a form of entertainment. Sarah and Amy discussed some of the pros would be: outreach, education, reaching different groups of people, involvement and helps get our name out there. Some of the cons included: handling the money, setting up the books, NRCS can't ask for donations or accept money, time, and current office structure. Some of their concerns include: tracking the funds, setting up, what happens if not funds are donated and does the office staff have time.

The Board's consensus to continue discussion at the July board meeting.

ADJOURNMENT: Chairperson Katterhagen adjourned the meeting at 10:36 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be a held on Thursday, July 11, 2013 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.



Tom Williamson, Secretary

7/11/13

Date

JUNE 2013 COST SHARE ACTION

Item	Description	Motion by			Total	Yes	No	Passed
		Williamson	Seconded	Abstained				
1	<u>Act on cancelling FY13 State Cost Share Contract #6-13</u> 6-13 Frank Culbertson Shoreline Buffer				\$4,512.28			
			Pesta		\$4,512.28	3		Yes
Total: \$4,512.28								
2	<u>Act on cancelling FY12 State Cost Share Contract #1-12</u> 1-12 John Dinkel Well Sealing				\$1,773.35			
			Williamson		\$1,773.35	3		Yes
Total: \$1,773.35								
3	<u>Act on amendment of FY13 State Cost Share Contract #4-13</u> 4-13 Michael Salber Well Sealing				\$275.00			
			Pesta		\$275.00	3		Yes
Total: \$275.00								
4	<u>Act on extension of FY13 State Cost Share Contract #3-12</u> 3-12 Dale Greenwaldt Shelterbelt				\$743.00			
			Williamson		\$743.00	3		Yes
Total: \$743.00								
5	<u>Act on encumbering FY12 State Cost Share Funds</u> 6-12 Tim Harvey Sediment Basin				\$1,776.35			
			Pesta		\$1,776.35	3		Yes
Total: \$1,776.35								
6	<u>Act on encumbering FY13 State Cost Share Funds</u> 7-13 George Brezinka Well Sealing				\$150.00			
			Williamson		\$150.00	3		Yes
Total: \$150.00								
7	<u>Act on encumbering FY2012-2014 Feedlot Assistance Cost Share Funds</u> 3-12FA Mark Berscheit Ag Waste 4-12FA Mark Berscheit Ag Waste				\$11,276.25			
			Pesta		\$92,231.75			
			Williamson		\$103,508.00	3		Yes
			Pesta		\$103,508.00	3		Yes
Total: \$103,508.00								
8	<u>Act on encumbering FY2013-2015 Livestock Quality Cost Share Funds</u> 2-13LM Robert Bryniarski Ag Waste				\$80,000.00			
			Pesta		\$80,000.00	3		Yes
Total: \$80,000.00								
9	<u>Act on payment of FY11 State Cost Share Funds</u> 9-11 John Dinkel Well Sealing				\$377.00			
			Williamson		\$377.00	3		Yes
Total: \$377.00								
10	<u>Act on payment of FY12 State Cost Share Funds</u> 4-12 Robert Lorentz Riparian Planting 5-12 Marlyn Hagedorn Replacement Planting				\$680.70			
			Pesta		\$160.58			
			Williamson		\$841.28	3		Yes
			Pesta		\$841.28	3		Yes
Total: \$841.28								

11 Act on payment of FY13 State Cost Share Funds

1-13 Mike Johnstone Shelterbelt
 3-13 Michael Salber Well Sealing
 4-13 Michael Salber Well Sealing

\$419.70
 \$157.50
 \$507.50
Total: \$1,084.70

12 Act on payment of 2009 MPCA/319 Funds

28-09/319 Gary Benning Pond Closure
 29-09/319 Lake Alex Shoreline Protection

\$2,472.53
 \$9,750.76
Total: \$12,223.29

Total Funds to Cancel: \$6,285.63
Total Funds to Amend: \$275.00
Total Funds for Extension: \$743.00
Total Funds to Encumber: \$185,434.35
Total Funds to Pay: \$14,526.27

Grand Total: \$207,264.25

Motion by	Seconded	Abstained	Yes	No	Passed
Pesta	Williamson		3		Yes
Williamson	Pesta		3		Yes
Pesta	Williamson		3		Yes

Motion by	Seconded	Abstained	Yes	No	Passed
Williamson	Pesta		3		Yes
Pesta	Williamson		3		Yes