

Soil & Water Conservation District

215 1st Avenue South, Long Prairie, MN 56347 Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE JANUARY 10, 2013 REGULAR BOARD MEETING

Minutes from the Todd Soil and Water Conservation District Board Meeting, held at Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347.

Chairperson Dale Katterhagen called the meeting to order at 8:30 a.m.

Members Present: Chairperson, Dale Katterhagen
Vice-Chairperson, Norman Krause
Treasurer, Tom Williamson
Secretary, Leland Buchholz
Member, Kenny Pesta

Others Present: Commissioner, Randy Neumann
Division Director, Tim Stieber
Office Coordinator, Sarah Katterhagen
Conservation Technician, Greg Ostrowski
WCA/Feedlot Administrator, Ed Uhlenkamp
Water Planner, Amy Warnberg
NRCS, Russell Kleinschmidt
BWSR, Jason Weinerman
BWSR, Ron Shelito

The Pledge of Allegiance was recited.

Motion by Pesta, seconded by Williamson to approve the January 10, 2013 agenda.

Affirmative: Katterhagen, Krause, Williamson, Buchholz and Pesta.

Opposed: None.

Motion Carried.

ADMINISTER THE OATH OF OFFICE: Buchholz and Pesta both recited the "Oath of Office."

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Motion by Buchholz, seconded by Pesta to approve the minutes as distributed from the December 11, 2012 regular board meeting.

Affirmative: Katterhagen, Krause, Williamson, Buchholz and Pesta.

Opposed: None.

Motion Carried.

Motion by Williamson, seconded by Krause to approve the minutes as distributed from the November 13, 2012 regular board meeting.

Affirmative: Katterhagen, Krause, Williamson, Buchholz and Pesta.

Opposed: None.

Motion Carried.

Motion by Pesta, seconded by Williamson to accept treasurer's report dated December 31, 2012 with a District Fund balance of \$262,530, and cost payments for December totaling \$62,017.27.

Affirmative: Katterhagen, Krause, Williamson, Buchholz and Pesta.

Opposed: None.

Motion Carried.

PLANNING COMMISSION REPORT: Chairperson Katterhagen reported he attended the first Planning Commission meeting of the year and the big item on the agenda was the communication tower near Staples. For additional information see Planning Commission minutes.

BOARD WATER & SOIL RESOURCES: Ron Shelito presented Greg Ostrowski the District of the Employee Award.

Jason Weinerman noted that the grant agreements will be coming out shortly and will be due February 15, 2013.

Motion by Pesta, seconded Williamson to approve Chairperson Katterhagen to sign the CWF grant agreement when the District receives the grant agreement.

Commissioner Neumann joined the meeting.

COMMISSIONER'S REPORT: Commissioner Neumann reported he will have a report at March's board meeting.

STAFF REPORTS: (See attachments), In addition, Sarah added the newsletter will be distributed this upcoming weekend. Ed added that he is working on year reporting, Samantha Adams from MPCA will be here tomorrow to complete the feedlot review, and this upcoming year there will be seven feedlot projects funded through cost share funds and/or the contribution agreement. Tim added he is finishing up year end reporting, staff evaluations, discussed the results from the 2011 Septic Inventory with the Osakis Lake Association President. Greg added he went with Tim to the irrigation meeting regarding the Tri County Irrigation grant received and the work plan. Russ added that Polly from FSA accepted new position in Detroit Lakes and Justin is the acting DC in Pope. The Farm Bill was extended to the end of September.

Board and staff discussed City of Osakis discharge into lakes and streams.

ACT ON AMENDMENT OF 2009 MPCA /319 FUNDS. See attachment.

ACT ON ENCUMBERING 2009 MPCA/319 FUNDS. See attachment.

ACT ON PAYING COMPLETED 2009 MPCA/319 FUNDS. See attachment.

REVIEW & ACT ON APPROVING 2013 ANNUAL PLAN OF WORK: Motion by Pesta, seconded by Williamson to approve 2013 Annual Plan of Work.

REVIEW & ACT ON APPROVING 2012 ANNUAL REPORT: Motion by Buchholz, seconded by Pesta to approve 2012 Annual Report.

Affirmative: Katterhagen, Krause, Williamson, Buchholz and Pesta.

Opposed: None.

Motion Carried.

APPROVE AGREEMENT BETWEEN WCTSA AND TODD SWCD: Motion by Williamson, seconded by Krause to approve the agreement between WCTSA & Todd SWCD.

Affirmative: Katterhagen, Krause, Williamson, Buchholz and Pesta.

Opposed: None.

Motion Carried.

DISCUSS & APPROVE STAFF AND BOARD MEMBERS TO ATTEND MASWCD LEGISLATIVE BRIEFING: Motion by Krause, seconded by Williamson to approve Tim and Pesta to attend MASWCD Legislative Briefing & Day at the Capitol.

Affirmative: Katterhagen, Krause, Williamson, Buchholz and Pesta.

Opposed: None.

Motion Carried.

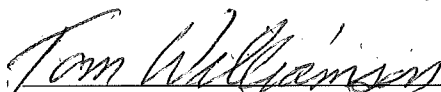
DISCUSS SEWAGE RESOLUTION: Board consensus to have the staff revise the resolution and to encourage to recycle the nutrients.

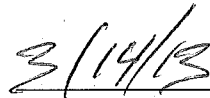
DISCUSS PRAP REPORT: The Board's consensus to send the staff's comments and corrections on the PRAP report to Don Buckhout at BWSR.

DISCUSS STAFFING & WORKLOAD FOR SWCD: Tim explained staff will be taking over some of Greg's responsibilities. The Board consensus to plan a liaison meeting to discuss staffing needs and to start the process of hiring another staff to help with the workload before next construction season.

ADJOURNMENT: Chairperson Katterhagen adjourned the meeting at 10:04 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be a held on Thursday, March 14 2013 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.


Tom Williamson, Secretary


Date

JANUARY 2013 COST SHARE ACTION

1 Act on Amendment on 2009 MPCA/319 Cost Share Funds

22-09/319 Daniel Geis Pond Abandonment

\$792.00
\$792.00

Motion by		Seconded	Abstained	Yes	No	Passed
Krause	Buchholz			5		Yes

2 Act on Encumbering on 2009 MPCA/319 Cost Share Funds

28-09/319 Gary Benning Pond Abandonment
29-09/319 Lake Alex Shoreline Protection

\$2,472.53
\$9,750.76
Total: \$12,223.29

Motion by		Seconded	Abstained	Yes	No	Passed
Williamson	Pesta			5		Yes
Pesta	Williamson			5		Yes

3 Act on paying completed 2009 MPCA/319 Funds

22-09/319 Daniel Geis Pond Abandonment

\$4,209.00
Total: \$4,200.00

Motion by		Seconded	Abstained	Yes	No	Passed
Krause	Buchholz			5		Yes

Totals Funds to Amend	\$792.00
Total Funds to Encumber	\$12,223.29
Total Funds to Pay	\$4,200.00