

# Todd County Feedlot Permitting Procedure 1,000 + animal units

## **Pre- Application Meeting / Site Inspection with CFO:**

**Apply for a Conditional Use Permit (CUP).**

**Contact MPCA in Brainerd, NPDES application.**

**Environmental Assessment Worksheet (EAW) required.**

**If pollution hazard/concern exists must achieve compliance prior to CUP.**

**Notice to Township, and if required, Township approval.**

## **Conditional Use Permit (CUP):**

**Submit CUP application by the scheduled deadline for each meeting.**

The following must be submitted to the CFO at least one week prior to the CUP hearing:

- Manure Management Plan
- Land Application Agreements
- Dead Animal Disposal Plan
- Site Design / Layout
- Plans and Construction Specifications for structures
- CSF Permit Application
- EAW
- CUP must be granted before proceeding to CSF permit.

***\*\*\*CUP meeting will be tabled for the EAW approval and NPDES permit approval by MPCA..***

## **CSF Permit (Construction Short Form):**

**Submit permit application:**

The following must be submitted for the application to be considered complete:

- Owner/Contact information
- Facility Location
- Reason for Application
- Animal Units
- Site Sketch, Manure Handling, Dead Animal Disposal Plan
- Soils, Surface water and Ground water Features (>100ft from a well)
- Manure Management Plan required for 100 au or more
- Land Application Agreements signed for transferred manure
- Notice to Township (clerk)
- Plans and Specifications for construction
- Application is signed

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**Permit Application review by CFO:**

If CUP and CSF permit applications are complete, proceed to CUP meeting.  
If permit application is not complete, submit required materials.  
EAW review by CFO.

**EAW Process:**

EAW must be published in EQB Monitor for 30-day comment period.  
Negative declaration for an EIS must be obtained prior to Planning Commission (CUP) and County Board decisions.

**Township Approval: *(project location)***

Townships of Bertha, Bruce, Grey Eagle, Stowe Prairie, and West Union must approve the project.

**CUP Meeting:**

Public meeting with the Planning Commission receiving a recommendation for approval/denial forwarded to the County Board.  
Applicant or representative must attend the CUP meeting.

**County Board of Commissioner's Meeting:**

If approved by County Board, then proceed to permit issuance.

**Permit Issued:**

Feedlot permit is NOT your building permit. A building permit will need to be obtained prior to construction.  
For construction, applicant must notify CFO three (3) days prior to the start of construction, and three (3) days prior to the end of construction. CFO may make several inspections throughout the construction process.

**\*\*\**Applicant must work with CFO and MPCA and follow all requirements.***