



Soil & Water Conservation District

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MINUTES FROM THE OCTOBER 8, 2015 REGULAR BOARD MEETING

Chairman Williamson called the Thursday, October 8, 2015 meeting to order at 8:30 a.m.

The meeting was held at the Historic Courthouse, 215 1st Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Leland Buchholz, Kenny Pesta and Dale Katterhagen. Others present were: Tim Stieber, Division Director, Deja Anton, Feedlot Officer, Shannon Wettstein, Water Planner, Matt Danzl, Conservation Technician, Danielle Kuperus, Conservation Technician, Sarah Katterhagen, Program Coordinator, Sabin Adams, Pheasants Forever, Russell Kleinschmidt, NRCS, Randy Neumann, County Commissioner and Barb Becker, County Commissioner.

Board Members Missing: Norman Krause.

Others Present: Dotty Smith-Jacobs, Corn Growers.

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. **Katterhagen made a motion seconded by Buchholz to accept the agenda for the regular October 8, 2015 Todd Soil and Water Board meeting with the additions of encumbering FY15 State Cost Share funds for Macy for the well sealing practice in the amount of \$132.50, and approving Todd Soil and Water and Pheasants Forever Agreement; and to move discussion of County budget to the beginning of the agenda. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

Williamson asked if there were any additions or corrections to the minutes from the September 10, 2015 regular board meeting. **Katterhagen made a motion, seconded by Pesta to approve the minutes as distributed from the September 10, 2015 regular board meeting. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

Sarah Katterhagen presented September 1, 2015 to September 30, 2015 program summary to board. **Pesta made a motion, seconded by Buchholz to accept the District's receipts in the amount of \$58,750.13 and total disbursements in the amount of \$9,934.06 for September. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

Discussion of Todd County's Budget—Neumann and Becker reported they are on the Financial Committee for Todd County, they noted the District has over \$260,000 in reserve, and hope the District doesn't plan on leaving. The County is looking at a 11% increase in the levy and would like a better grasp on how the levy dollars are being spent. Neumann and Becker expressed concern that the District is costing the County money, and want to know how much the District is costing the County since the co-location with the County. Stieber and S. Katterhagen both commented that numbers in the current reports can be deceiving as payroll isn't a clear representation on what programs staff are working on. For example, Stieber and S. Katterhagen's time is divided between Planning and Zoning, Soil and Water, and County's AIS program, and Wettstein spends time on Soil and Water programs and County's AIS program. Soil and Water board of supervisors, requested Neumann and Becker to put their request in writing to them.

Becker left the meeting at 9:00 a.m.

Buchholz made a motion, seconded by Pesta to approve the Todd Soil and Water and Pheasants Forever agreement. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Pesta made a motion, seconded by Katterhagen to approve board members attending the MASWCD Annual Convention and Trade Show December 6-8, 2015.

Discussion: Buchholz will not be able to attend.

Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Katterhagen made a motion, seconded by Buchholz to approve encumbering FY15 State Cost Share funds for Leko for well sealing practice (2 inch), contract #6-15 in the amount of \$100.00. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Pesta made a motion, seconded by Buchholz to approve encumbering FY15 State Cost Share funds for Leko for well sealing practice (5 inch), contract #7-15, in the amount of \$420.00. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Buchholz made a motion, seconded by Katterhagen to approve encumbering FY15 State Cost Share funds for Macy for well sealing practice, contract #8-15, in the amount of \$132.50. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Katterhagen made a motion, seconded by Buchholz to approve encumbering FY14-17 MPCA 319 funds for Krohnfeldt, for stacking slab, contract #7-14/319 in the amount of \$27,206.40. (Douglas SWCD request). Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Buchholz made a motion, seconded by Katterhagen to approve payment of FY14-17 MPCA 319 funds for Klimek for stacking slab, contract #6-14/319 in the amount of \$31,346.79. (Douglas SWCD). Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Buchholz made a motion, seconded by Katterhagen to approve September 22, 2016 as the date for the 2016 Enviro Fest. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Pesta made a motion, seconded by Buchholz to approve booking the Science Museum for the 2016 Enviro Fest. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

Discussion MASWCD 2015 Resolution Packet—The board of supervisors reviewed the 2015 Resolution packet.

Discuss 2015 Enviro Fest Evaluation Summary—See handout.

Buchholz made a motion, seconded by Katterhagen to have a Soil and Water board of Supervisors and staff work session on November 12, 2015 at 8:30 a.m. in the Prairie Conference Room.

Discussion: Topics the board would like to see covered at the work session: Annual Work Plan, goals, goal setting, and review co location. **Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.**

Discuss Draft Buffer Plan—Board consensus to make sure to have county board support on the buffer plan, and to think about forming a buffer plan with key partners.

Discuss Soil and Water Outreach Activities—See handout. Board suggested adding the Local Work Group Meeting and Weed inspection meeting to the outreach plan.

Discuss Annual Plan of Work—Board consensus to have Stieber prepare materials for work session.

Discuss Annual Report—Board consensus to have staff prepare materials for work session.

Buchholz made a motion, seconded by Katterhagen to use the same Auditing Firm as the County for Soil and Water's 2015 Audit.. Affirmative: Williamson, Buchholz, Pesta and Katterhagen. Motion Carried.

COMMISSIONER REPORT: Neumann reported Battle Park Board is working with the DNR to reconstruct the access, and will be spending \$14,000.00 for an addition to the playground equipment. Neumann also reported he has been attending Sauk River Watershed District meetings.

STAFF REPORTS: (See attachments). Anton reported she will be watching WebEx's for the new data and reporting system for the feedlot program.

Wettstein reported she has been busy with planning the Decision Maker Conference, Enviro Fest and completing cost share spot checks.

Danzl reported he attended wetland delineation training in September. S. Katterhagen noted according to Bertram, Conservation officer, wetland cases and violations have increased over the last few years.

Kuperus introduced herself and that she has been busy working with Stieber on the buffer plan.

S. Katterhagen reporting she will start preparing for FMLA, and that she has been working with Anton and Stieber with finding a solution for Hauer's cost share project.

Anton left the meeting at 10:50 a.m.

PHEASANTS FOREVER REPORT: (See attachment) Adams reported he has been working on CRP contracts and new CRP enrollments.

NRCS REPORT: (See attachment) Kleinschmidt reported they have had an increase in CRP contracts from last year; and most counties are losing acres, and Todd County actually gained 83 acres.

Other—Jacobs-Smith invites the District to attend Corn Growers meetings, believes the District has good working relationships with partners, and that we share information across borders.

Chairman Williamson adjourned the meeting at 11:05 a.m.

The Soil and Water Board of Supervisors will be having a work session on Thursday, November 12, 2015 at 8:30 a.m. at Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.

The next meeting of the Todd SWCD Board of Supervisors will be **held on December 10, 2015 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.**

Kenny Pesta, Secretary

Date