



# Soil & Water Conservation District

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## MINUTES FROM THE JULY 10, 2014 REGULAR BOARD MEETING

Vice Chairman Williamson called the Thursday, July 10, 2014 meeting to order at 8:30 a.m.

The meeting was held at the Historic Courthouse, 215 1<sup>st</sup> Ave South, Long Prairie, MN 56347. Board members present were: Tom Williamson, Kenny Pesta, Lee Buchholz and Dale Katterhagen. Others present were: Greg Ostrowski, Conservation Technician, Sarah Katterhagen, Office Coordinator, Russell Kleinschmidt, NRCS, Randy Neumann, County Commissioner, Scott Henderson, SRWD Administrator.

Members Absent: Norm Krause

Staff Absent: Tim Stieber, Division Director

The Pledge of Allegiance was recited.

Williamson asked if there were any additions to the agenda. **Pesta made a motion, seconded by Buchholz to accept the agenda. Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

Williamson asked if there were any additions or corrections to the minutes from the June 12, 2014 regular board meeting. **Katterhagen made a motion, seconded by Pesta to approve the minutes as distributed from the June 12, 2014 regular board meeting. Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

Sarah Katterhagen presented the program summary to board. **Katterhagen made a motion, seconded by Buchholz to accept the District fund balance totaling \$477,043.14 dated June 30, 2014. Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**NRCS REPORT:** Kleinschmidt added they are in the process of completing EQIP seconded round reviews, working on CSP and EQIP programs, and are hoping to fund more contracts on the third round, and reviewing CSP re-enrollments. Sabin with Pheasants Forever is working on continuous CRP signups.

**DISCUSS UPCOMING LOCAL WORK GROUP MEETING:** Kleinschmidt noted the Local Work Group Meeting will be held on July 24, 2014 in the Prairie Conference Room. At the meeting they will discuss local priorities, then they are taken to the state, and then the state sets priorities for the state.

Scott Henderson from SRWD entered the meeting at 8:42 a.m.

Russell Kleinschmidt, NRCS left the meeting at 8:43 a.m.

**COMMISSIONER REPORT:** Neumann added the County is working on the 2015 budget, and they held a training session that was put on by Clifton Larson. He held his township meeting in Ward Springs, and had over 60 attendees.

Ostrowski added that he had a site visit with a group of landowners, and Sauk River Watershed discussing the water problems, spill ways, and ideas for a buffer. One the landowners will be in contact with the Lake Association to see if they are willing to help fund a buffer. SRWD will be utilizing GIS mapping to look at the waterways in that area.

Neumann also added they may look into more rip rap on Battle Point and they had their open house at Battle Point. Breakfast on the Farm will be Lee Paskewitz Farm on Saturday, July 12, 2014, and on Monday they will be having Wetland position interviews.

**STAFF REPORTS:** (See attachment). Ostrowski added that Berscheit's pre con meeting will be July 17, 2014, and the Zigan project is moving right along, and Friday they will be pouring concrete. WCTSA and Ostrowski will be staking the Maple Lake (Dooley) site this afternoon, along having the pre con for Hiltner's Shoreline project. He discussed that he has completed five spot checks, and three out of the five have issues. S. Katterhagen added some of issues include change of ownership and the new landowners claiming they didn't know about the cost share contract. Ostrowski added Williamson Sediment Basin project looks good, and he is talking about installing some grass waterways. S. Katterhagen added that she has completed 2<sup>nd</sup> quarter wage reporting, and that Stieber has signed the Farm Bill grant agreement.

**Buchholz made motion, seconded by Katterhagen to approve payment of FY13 State Cost Share funds for Brenda Miller (contract #13-13), for the Shelterbelt practice in the amount of \$851.52. Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**Pesta made a motion, seconded by Katterhagen to approve payment of FY13 and FY14 State Cost Share funds for Dan Ziegler (contract #14-13 & 1-14) for the Native Buffer practice in the amount of \$85.93 and \$2,822.57 for a total of \$2,908.50. Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**Katterhagen made motion, seconded by Buchholz to approve the new FY15 Ob Well agreement for \$3,120.00 (\$30.00/well). Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**Pesta made a motion, seconded by Buchholz to select Roger Dukowitz as the recipient for the 2014 Conservationist Award.**

**Discussion:** Board's suggestion to have other nominees on a list for the 2015.

**Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**Katterhagen made a motion, seconded by Pesta to select George Brezinka as the recipient for the 2014 Land Stewardship Award.**

**Discussion:** Board's suggestion to have other nominees on a list for the 2015.

**Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**Pesta made a motion, seconded by Katterhagen to approve Ed Uhlenkamp's recognition letter. Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**Buchholz made a motion, seconded by Katterhagen to approve Amy Warnberg's recognition letter. Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**Buchholz made a motion, seconded by Pesta to approve staff duties as presented on handout.**

**Discussion:** Buchholz added the purpose of this handout, is to show duties assigned to each staff. S. Katterhagen added this handout was presented to the Board of Commissioners at their July 1, 2014 meeting. Buchholz added the new Feedlot Officer, Deja Anton, will be starting on July 21, 2014, and Wetland Interviews will be held on July 14, 2014. Commissioner Neumann will make sure there is an agenda item on the Commissioner's agenda to hire Wetlands position for their July 15, 2014 board meeting.

**Affirmative: Williamson, Pesta, Buchholz and Katterhagen. Motion carried.**

**DISCUSS SOIL TYPES AND SETBACKS FOR MANURE STOCKPILES:** See handout. Board member questioned what if landowners don't have soils that meet requirements? Ostrowski noted if the soil doesn't meet the requirements, then the landowner should look at long term stock piling location and options.

**SAUK RIVER WATERSHED—SCOTT HENDERSON:** Henderson introduced himself and his background. He noted that SRWD will be working on their Comprehensive Plan as it was approved by BWSR. He also included that Glen Sanders and Tyler Carlson are the new Board Managers from Todd County.

**2015 DRAFT SOIL AND WATER BUDGET:** S. Katterhagen provided handouts of the draft 2015 Budget for Todd Soil and Water. She noted that the budget doesn't reflect the Soil and Water savings account nor carry over. She also explained the budget doesn't reflect rent, utilities, gas, and phone charges as that comes out of the County budget under 605.

**INTERVIEWS:** S. Katterhagen reminded the board that July 14, 2014 will be the interviews for the Wetland position and July 28, 2014 for the Water Planner position.

Vice Chairman adjourned the meeting at 10:12 a.m.

The next meeting of the Todd SWCD Board of Supervisors will be **held on August 14, 2014 beginning at 8:30 a.m. at the Todd County Historic Courthouse (Prairie Conference room), Long Prairie, MN 56347.**

  
Leland Buchholz, Secretary

August 14 2014  
Date