

REQUEST FOR RELEASE OF PRIVATE DATA

This authorization gives express authority to the Todd County Recorder/Veterans Service Officer to release a copy of the DD 214, or other private data held by the department of the veteran identified in this release.

Provisions of State Data Practices Act under Minnesota Statute

- A. Information collected through use of this release may be used and disseminated only to individuals or agencies specifically authorized access to that data by state, local or federal law subsequent to the collection of that data.
- B. You may refuse to sign this release of information, but such refusal will result in a denial of your request for record.
- C. This release of information is valid for this request only.

Veteran's Identifying Information (Please print clearly or type)

NOTE: If the veteran's name has changed since the requested separation document was issued, provide evidence of the name change, such as marriage certificate, divorce decree, court ordered name change, adoption record, etc.

Veterans Name: Last, First, Middle

Veterans Social Security Number and Service Number

Date of Birth

Date of Death

Date of Entry

Date of Separation

Veterans Address at time of entry: Street or PO Box, City, State, Zip Code

Data on Person Requesting Information (Please print clearly or type)

Name _____

Mailing Address _____

Daytime Telephone, include area code: _____ Requestor's fax number: _____

Relationship to veteran in the case of a deceased veteran _____ (surviving spouse, child, parent) **Must present proof.**
Todd County Veteran Service Office _____

I have read and understand the Provisions of the State Data Practices Act as stated above and hereby authorize the Minnesota Department of Veterans Affairs to release the requested information. I further state that all information I have provided on this form is true and accurate to the best of my knowledge.

Signature of Requestor

Date

NOTE: Information and assistance is available from your County Veterans Service Officer.

If your DD 214 is not available, contact your VSO for a SF 180 form which you can use to request a copy of your DD 214 from the National Personnel Records Center in St. Louis, MO. It may take quite some time to receive your DD 214.

RETURN THIS FORM TO:

Todd County Recorder, 215 First Avenue S, Suite 203, Long Prairie MN 56347

FOR OFFICE USE ONLY:

issue date:

issued by

Individuals appearing in person to request private data must provide acceptable verification of their identity, such as a valid driver's license, valid *state issued* identification card or original social security card. If the person requesting is not the Veteran identified on the requested record, the appropriate evidence must accompany the request.

Individuals applying through the mail must have their signature notarized and supply required evidence if the applicant is not the Veteran identified on the requested record.

If the veteran identified on the reverse side of this form is deceased, the Todd County Recorder/Veteran Service Officer may release records to the persons specifically listed below, in the order listed. Records will not be released to any person not specifically listed below.

1. The deceased veterans surviving spouse;
2. If the deceased veterans spouse is also deceased, to the veterans surviving children;
3. If the deceased veteran has no surviving children, to the deceased veterans parents.

EVIDENCE REQUIRED

1. The **surviving spouse** must provide a copy of the deceased veteran's death certificate and must also provide a copy of a marriage certificate between the deceased veteran and the surviving spouse.
2. **Children** of a deceased veteran must also provide a copy of the deceased veterans death certificate, and
 - A. a copy of the deceased veterans spouse's death certificate or divorce decree between the deceased veteran and his former spouse, and;
 - B. a copy of the requesters birth certificate naming the deceased veteran as a parent.
3. **Parents** of deceased veterans must provide a copy of the deceased veterans death certificate, a copy of the deceased veterans birth certificate naming them as a parent and a signed statement attesting that the veteran has no surviving spouse and no surviving children.

Date	Information Furnished by
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Identification Provided: _____

Information provided to: _____ Veteran _____ Requester

Information not furnished because: _____

(Acknowledgement form for request of a DD214):

STATE OF _____

COUNTY OF _____

On this _____ day of _____, 20__ before me, a notary public appeared

known to be the person who signed the within request for a DD214.

Notary signature

(apply notary stamp below)