



215 1st Avenue South, Suite 201  
Long Prairie, MN 56347

**Board Minutes**

**January 11, 2017**

**7:00 PM**

**Meeting at Prairie Conference Room**

Present at Meeting

- 3rd District - Kevin Langer
- 4th District - Al Loken
- 5th District - Lee Christopherson
- At-Large - Ron Richter
- At-Large - David Determan
- Commissioner Randy Neumann

Absent

- 1st District - Gloria Nokes
- 2nd District - Vacant
- Commissioner Rod Erickson

**Open to Public Comment, No Public Comment**

Guests

No Guest's

Routine Business

- (1) Board was brought to order by Board Chairman Al Loken at 7:06 PM
- (2) No addition's to the Agenda
- (3) December 14, 2016 Minutes were read by Board Secretary Lee Christopherson  
**Motion** to approve minutes as read by Kevin Langer, 2nd by Dave Determan, 5/5 Vote, Motion Carried
- (4) No Bill's at the Time of the Meeting

Roll Call for Per Diem:	Gloria Nokes	Not Present	\$0.00
	Kevin Langer	Yes	\$35.00
	Al Loken	Yes	\$35.00
	Lee Christopherson	Yes	\$35.00
	Ron Richter	Yes	\$35.00
	Dave Determan	No	\$0.00
<b>Total:</b>			<b>\$140.00</b>

**Motion** to accept Per Diem's as presented by Ron Richter, 2nd by Kevin Langer, 5/5 Vote, Motion Carried

- (5) Finance Report was read by Board Treasurer Lee Christopherson, Current Balance \$30,921.40  
**Motion** to accept Finance Report as Read by Kevin Langer, 2nd by Dave Determan, 5/5 Vote, Motion Carried

New Business

- (6) **Board Policies and Procedures**
  - \* Board reviewed Board Protocol and Procedures and will add Item #13 "Annual Review" stating This Board Protocol and Procedures will be reviewed annually, if any amendments to this document will be done at this time.  
**Motion** to accept changes as Read by Dave Determan, 2nd by Kevin Langer, 5/5 Vote, Motion Carried
- (7) **Board Elections**
  - \* Chairman- Al Loken **Motion** to accept Election as Voted by Dave Determan, 2nd by Ron Richter, 5/5 Vote, Motion Carried
  - \* Vice-Chair- Dave Determan **Motion** to accept Election as Voted by Ron Richter, 2nd by Kevin Langer, 5/5 Vote, Motion Carried
  - \* Secretary- Lee Christopherson **Motion** to accept Election as Voted by Dave Determan, 2nd by Kevin Langer, 5/5 Vote, Motion Carried
- (8) **Board Member Re-Appointments**
  - \* Re-Appoint for another 2 years on the Park & Trails Board for Al Loken and Dave Determan  
**Motion** to accept Re-Appointments by Ron Richter, 2nd by Kevin Langer, 5/5 Vote, Motion Carried

**Old Business**

- (9) **Battle Point Speed Bump**  
\* Public Works is working on placement and scheduling of the installation of speed bumps at Battle Point Park
- (10) **2nd Dock at Battle Point Park**  
\* Board Secretary will contact SRWD and discuss the procedure of maintaining the shoreline and discuss the installation of the 2nd dock and get written documentation from the SRWD Board.
- (11) **Grants**  
\* Board is still looking for a grant writer  
\* Board will apply for a DNR Grant
- (12) **Street Light at Battle Point Park**  
\* Public Work and STS will have it installed by Spring, Commissioner Neumann will track the Installation
- (13) **Board Membership**  
\* Commissioner Neumann will contact District 2 Commissioner about the member in his district, if the member can not be filled from the District then it will open to At-Large Member.
- (14) **Picnic Tables**  
\* STS will build 5 more picnic tables for the park, 4 Regular and 1 Handicap accessible  
\* Motion to add more tables was passed at the December Meeting  
(Will put on Agenda Old Business for tracking)

**Other Business Brought Forward**

- (15) **General Discussion:**
- \* Board had a General Discussion
    - (1) Discussion of build a modern restroom and bathhouse at the park
      - \* Commissioner Neumann will contact soil and water about get the setbacks for septic and all the details about putting in a bathroom with Shower's
      - \* Kevin Langer will research about acquiring a plan for bathroom's
    - (2) Board discussed purchasing a message board  
**Motion** to purchase a message board and not to exceed \$500.00 by Kevin Langer, 2nd by Dave Determan, 5/5 Vote, Motion Carried

**Closing**

- (12) Next meeting will be February 8, 2017 at Prairie Conference Room  
(13) **Motion** adjourn at 8:25 PM by Dave Determan, 2nd by Kevin Langer, 5/5 Vote, Motion Carried

Motion Accept Minutes as Read Date: March 8, 2017  
Motion to Accept: Kevin Langer  
Seconded By: Ron Richter