



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
March 5<sup>th</sup>, 2019*

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5<sup>th</sup> day of March, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Neumann.

**Approval of Agenda**

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the addition of 4.9 Head of the Lakes – 3.2 Malt Liquor License, 4.10 Head of the Lakes – Setup License, 4.11 Head of the Lakes – Wine License, and 4.12 Shady's Golden Eagle – Liquor License.

**Consent Agenda**

On motion by Kircher and second by Erickson, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes and Joint Meeting Minutes for February 19<sup>th</sup>, 2019 as presented.

**GAMBLING PERMIT – NWTf STRUTTIN BLACKBEARDS**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the NWTf Struttin Blackbeards through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the NWTf Struttin Blackbeards to hold a raffle event at the Thunder Lodge in Long Prairie Township at the address 22056 US 71, Long Prairie, MN on August 2<sup>nd</sup>, 2019.

To approve a Seasonal On Sale and Sunday Liquor License for 8's Pub 7 Grill LLC at the address of 24148 US 71, Long Prairie, MN in Long Prairie Township effective April 1, 2019 through March 31, 2020 excluding the dates of May 3, 2019 through August 19, 2019.

To approve a Seasonal On Sale and Sunday Liquor License for the Sauk Centre Country Club Inc dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective April 1, 2019 through October 31, 2019.

To approve a Seasonal On Sale and Off Sale 3.2 Malt Liquor License for T. Rose Inc. dba Linwood Resort at the address of 17857 Lake St E, Osakis, MN in Gordon Township effective May 1, 2019 through October 1, 2019.

To approve a Seasonal On Sale and Off Sale 3.2 Malt Liquor License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2019 through October 15, 2019.

To approve a Setup License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 1, 2019 through March 31, 2020.

To approve a one year Off Sale, On Sale and Sunday Liquor License for Full O Fun LLC dba Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective April 1, 2019 through March 31, 2020.

To approve a one year On Sale and Off Sale 3.2 Malt Liquor License for MB Thomes Enterprises dba Head of the Lakes Resort at the address of 15080 Gardenia Dr, Osakis, MN in Leslie Township effective April 1, 2019 through March 31, 2020.



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To approve a one year Setup License for MB Thomes Enterprises dba Head of the Lakes Resort at the address of 15080 Gardenia Dr, Osakis, MN in Leslie Township effective April 1, 2019 through March 31, 2020.

To approve a one year Wine License (including Strong Beer) for MB Thomes Enterprises dba Head of the Lakes Resort at the address of 15080 Gardenia Dr, Osakis, MN in Leslie Township effective April 1, 2019 through March 31, 2020.

To approve a one year Off Sale, On Sale and Sunday Liquor License for Shady's Golden Eagle at the address of 13218 County 103, Burtrum, MN in Grey Eagle Township effective April 1, 2019 through March 31, 2020.

### Auditor-Treasurer

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the February 2019 Auditor Warrants number (ACH) 900237 through 900278 in the amount of \$677,665.27, (Manual) 507 thru 507 in the amount of \$1,640.70 and (Regular) 233235 through 233376 in the amount of \$732,766 for a total of \$1,412,071.98.

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number (ACH) 400146 through 400158 in the amount of \$6,221.55 and (Regular) 51014 through 51076 in the amount of \$49,036.27 for a total of \$57,257.82.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514858 through 514877 in the amount of \$15,015.34 and warrants number 704504 through 704564 in the amount of \$69,682.51.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the sale of tax forfeited parcel #38-0061900 for \$5,658.08 to the City of Staples. The price includes all fees.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION APPROVING AN ADJACENT OWNER SALE ON TAX FORFEITED PARCELS IN TODD COUNTY**

**WHEREAS**, Parcels 05-0011401, 06-0005701, 15-0031101, and 18-0017601 have forfeited to the State of Minnesota for nonpayment of property taxes. The private sale to the adjacent owner is to achieve the best use of Tax Forfeited parcels by adding it to its adjoining parcel.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners do hereby approve an adjacent owner sale. The Todd County Auditor/Treasurer is hereby directed to mail letters to these adjacent owners.

**BE IT FURTHER RESOLVED**, that the terms of sale are as follow:

All property is sold for cash only, full payment is due on the date of sale;

A charge of \$25.00 will be made for each State Deed issued;

A charge of \$46.00 will be made to record the State Deed;

State Deed Tax on the amount of purchase will be collected (0.0033 x purchase price); and a 3%

Assurance Fund charge will be made (as per Minnesota Statutes 284.28, Subd. 8).

The only persons allowed to bid are adjacent owners on a first-come first-serve basis with payment due at the time of bid.



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Any parcels not purchased by an adjacent owner will become available for public sale on September 1, 2019 with public sale terms and conditions applicable.

**BE IT FURTHER RESOLVED**, that the right is reserved by Todd County, in the interest of the public, to cancel this sale at any time prior to its sale.

On motion by Erickson and second by Becker, the following resolution was introduced and adopted by unanimous vote:

### **RESOLUTION FOR A PUBLIC LAND AUCTION OF TAX-FORFEITED PARCELS IN TODD COUNTY**

**WHEREAS:** Tax-Forfeited Parcels in Todd County have been reappraised and classified as provided by M.S. 282.01, and will be offered for sale by the Todd County Auditor/Treasurer at a public auction.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners do hereby approve said land auction to commence at 10:00 a.m. on the 5<sup>th</sup> day of April, 2019. The Todd County Auditor/Treasurer is hereby directed to publish a notice of the upcoming land auction as provided by law.

**BE IT FURTHER RESOLVED**, that the terms of sale are as follows:

All property is sold for cash or check only, no payment plans will be offered and full payment is due on the date of sale.

A charge of \$25.00 will be made for each State Deed issued.

A charge of \$46.00 will be made to record the State Deed.

State Deed Tax on the amount of purchase will be collected. (0.0033 x purchase price or minimum of \$1.65)

A \$50.00 fee for well certificate, if applicable, will be collected.

A Tax Forfeiture Administration fee of \$250.00 will be collected.

A 3% Assurance Fund charge will be made (as per M. S. 284.28, Subd. 8).

**BE IT FURTHER RESOLVED**, that Tax-Forfeited Parcels will be offered for sale subject to liens, existing roads, easements and leases, if any, and any special assessments canceled at forfeiture may be reassessed by the municipalities after the sale.

**BE IT FURTHER RESOLVED**, that the right is reserved by Todd County, in the interest of the public, to cancel this sale at any time prior to its sale.

### **Public Works**

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To set the 2019 Spring Road Meeting for April 3, 2019 at 9:00 AM at the Northern Public Works Shop.

### **Todd-Wadena Community Corrections**

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **RESOLUTION APPOINTING NEW MEMBER TO TODD-WADENA COMMUNITY CORRECTIONS ADVISORY BOARD 2019**

This is a resolution appointing a new member to the Todd-Wadena Community Corrections Advisory Board.

**WHEREAS**, On January 2, 2019, the Todd County Board of Commissioners appointed membership to the Executive Committee and Advisory Board, and

**WHEREAS**, A Citizen Member position on the Advisory Board is currently open, and

**WHEREAS**, Donald Asmus has agreed to fill the vacant position, and

**THEREFORE, IT IS RESOLVED** that Donald Asmus be appointed to the Advisory Board to serve in the capacity of Citizen Member.



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### County Sheriff

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve to hire Corey Roering as a part-time Deputy Sheriff effective March 6<sup>th</sup>, 2019 at a Grade 10, Step 1.

### Solid Waste

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the posting and hiring of a Lead Equipment Operator.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Draft Waste Management Plan to be sent to the MPCA.

### Health & Human Services

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve out of state travel for Public Health Nurse, Angel Karnes, to attend the out of state training located in Denver, CO, for the Nurse Family Partnership program.

### Administration

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Memorandum of Agreement between the Todd County Board of Commissioners and American Federation of State, County and Municipal Employees, AFL-CIO Local Union 3168 for On-Call Pay for Nurses.

### Auditor-Treasurer's Report

The Auditor-Treasurer Office reported on projects in progress including the final Audit preparations, 2019 tax calculation progress and certification of an upcoming Special Election on 05/14/2019 for ISD 2170 Staples Motley.

### Commissioner's Report

The Commissioners reported on meetings attended.

### Coordinator's Report

The Coordinator reported on meetings attended and projects in-progress.

### Recess

Chairperson Kneisl recessed the meeting until March 19, 2019.

#### AUDITOR WARRANTS

VENDOR NAME	AMOUNT
CDW GOVERNMENT INC	\$ 3,022.80
EBSO INC	\$ 217,447.52
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
HEALTH PARTNERS DENTAL	\$ 4,245.06
INITIATIVE FOUNDATION	\$ 7,500.00
LONG PRAIRIE OIL COMPANY	\$ 5,072.77
LONG PRAIRIE SANITATION INC	\$ 4,434.03
MINNESOTA ENERGY RESOURCES CORP	\$ 16,816.71
MINNESOTA UI	\$ 4,452.24
PETERS LAW OFFICE, P.A.	\$ 5,060.00



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Prairie Lakes Municipal Solid Waste Auth	\$	78,672.00
RAHN/RUEBEN & LONNIE	\$	2,656.00
RANGER CHEVROLET	\$	35,414.98
TANGO CARD INC	\$	3,401.50
TODD CO AUD-TREAS	\$	5,875.20
21 PAYMENTS LESS THAN 2000	\$	8,349.92
AMERICAN HERITAGE BANK	\$	40,005.06
ANOKA CO GOVERNMENT CENTER	\$	14,915.00
CARD SERVICES COBORNS	\$	2,880.73
CLIFTON LARSONALLEN, LLP	\$	4,000.00
COUNTIES PROVIDING TECHNOLOGY	\$	5,026.00
COUNTRYSIDE RESTAURANT	\$	6,832.00
FLEET SERVICES/WEX BANK	\$	4,708.71
HILLTOP REGIONAL KITCHEN	\$	6,400.00
MN DEPT OF FINANCE	\$	5,113.50
MORRISON COUNTY	\$	8,028.75
SHIRLEY'S GAS & GROCERIES	\$	2,124.62
STEP	\$	6,601.57
WENCK ASSOCIATES, INC.	\$	13,314.60
36 PAYMENTS LESS THAN 2000	\$	11,791.21
AMERICAN HERITAGE	\$	12,381.96
CENTERPOINT ENERGY	\$	2,816.73
ELECTION SYSTEMS & SOFTWARE INC	\$	2,909.38
LONG PRAIRIE LEADER	\$	2,549.63
MASWCD	\$	2,150.00
METRO SALES INC	\$	3,047.95
MINNESOTA POWER & LIGHT	\$	16,909.02
STAPLES ADVANTAGE	\$	2,348.49
TODD TRAILS ASSOCIATION	\$	35,148.92
TOWN OF BARTLETT	\$	20,720.92
TOWN OF BERTHA	\$	22,106.81
TOWN OF BIRCHDALE	\$	22,202.68
TOWN OF BRUCE	\$	22,878.89
TOWN OF BURLEENE	\$	20,591.10
TOWN OF BURNHAMVILLE	\$	25,203.30
TOWN OF EAGLE VALLEY	\$	27,961.40
TOWN OF FAWN LAKE	\$	23,242.32
TOWN OF GERMANIA	\$	27,251.07
TOWN OF GORDON	\$	28,909.93
TOWN OF GREY EAGLE	\$	21,146.52
TOWN OF HARTFORD	\$	31,226.62
TOWN OF IONA	\$	25,276.46
TOWN OF KANDOTA	\$	17,936.54
TOWN OF LESLIE	\$	22,968.79
TOWN OF LITTLE ELK	\$	18,104.88
TOWN OF LITTLE SAUK	\$	26,305.99
TOWN OF LONG PRAIRIE	\$	25,558.18



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TOWN OF MORAN	\$	25,790.17
TOWN OF REYNOLDS	\$	23,695.40
TOWN OF ROUND PRAIRIE	\$	30,196.20
TOWN OF STAPLES	\$	28,439.87
TOWN OF STOWE PRAIRIE	\$	28,259.50
TOWN OF TURTLE CREEK	\$	15,065.54
TOWN OF VILLARD	\$	27,509.14
TOWN OF WARD	\$	26,317.42
TOWN OF WEST UNION	\$	15,208.86
TOWN OF WYKEHAM	\$	25,937.50
VOYANT COMMUNICATIONS, LLC	\$	3,605.40
27 PAYMENTS LESS THAN 2000	\$	10,966.65
CENTERPOINT ENERGY	\$	5,813.80
CITY OF BERTHA	\$	2,394.29
CITY OF EAGLE BEND	\$	11,594.64
CITY OF LONG PRAIRIE	\$	5,774.46
CITY OF STAPLES	\$	9,382.81
GALLAGHER BENEFIT SERVICES INC	\$	2,000.00
LONG PRAIRIE OIL COMPANY	\$	20,276.68
MN DEPT OF FINANCE	\$	2,270.09
RANGER CHEVROLET	\$	18,968.29
SCHOOL DISTRICT 2170	\$	11,883.55
VERIZON	\$	3,613.82
23 PAYMENTS LESS THAN 2000	\$	9,450.24
1 PAYMENT LESS THAN 2000	\$	1,640.70
<b>Total:</b>	<b>\$</b>	<b>1,412,071.98</b>

## COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AMAZON CAPITAL SERVICES	\$ 2,511.40
CARGILL SALT DIVISION	\$ 15,413.07
FRONTIER PRECISION INC	\$ 2,464.00
KNOWBE4 INC.	\$ 3,130.78
LITTLE FALLS MACHINE INC	\$ 2,500.49
MCIT	\$ 2,500.00
MORRISON CO PUBLIC HEALTH SERV	\$ 2,077.54
NORTHERN STAR COOP	\$ 3,350.73
68 PAYMENTS LESS THAN 2000	\$ 21,309.81
<b>Total:</b>	<b>\$ 55,257.82</b>

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 33,607.08
ITEN FUNERAL HOME - BROWERVILLE	\$ 3,500.00
PERISH/ALAN	\$ 3,105.64
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
57 PAYMENTS LESS THAN 2000	\$ 14,373.69



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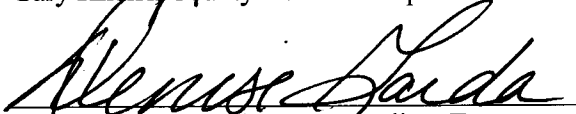
Total: \$ 69,682.51

<u>VENDOR NAME</u>	<u>AMOUNT</u>
HOLISTIC FAMILY EDUCATION SRVS	\$ 3,807.66
# 12714	\$ 3,113.99
MID MINNESOTA DRUG TESTING INC	\$ 3,433.00
PAYMENTS LESS THAN 2000	\$ 4,660.69
Total:	\$ 15,015.34

On a motion by Kircher and second by Erickson, the preceding minutes of the County Board meeting held March 5<sup>th</sup>, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 19<sup>th</sup>, 2019.

Witness my hand and seal:

  
\_\_\_\_\_  
Gary Kneish, County Board Chairperson

  
\_\_\_\_\_  
Denise Gaida, Todd County Auditor-Treasurer