



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
February 19<sup>th</sup>, 2019*

**Public Comment**

Carol Duke and Don Brown, Long Lake Improvement Association voiced concerns regarding the proposed Hollermann Dairy CUP on the upcoming agenda.

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19<sup>th</sup> day of February, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

**Approval of Agenda**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

**Consent Agenda**

On motion by Becker and second by Kircher, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes and Joint Meeting Minutes for February 5<sup>th</sup>, 2019 as presented.

**GAMBLING PERMIT – MAIN STREET DUCKS UNLIMITED**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Main Street Ducks Unlimited through this resolution;  
**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Main Street Ducks Unlimited to hold a raffle event at the Diamond Point Steakhouse in Birchdale Township at the address 12818 Bayview Dr, Sauk Centre MN on March 16<sup>th</sup>, 2019.

**GAMBLING PERMIT – WAHOO VALLEY CHAPTER OF MN DEER HUNTERS ASSOCIATION**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Wahoo Valley Chapter of MN Deer Hunters Association through this resolution;  
**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Wahoo Valley Chapter of MN Deer Hunters Association to hold a raffle event at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Rd, Clarissa MN on March 30<sup>th</sup>, 2019.

To approve a Seasonal Off Sale, On Sale and Sunday Liquor License for the Birchwood Resort at the address of 22182 Birchwood Loop, Sauk Centre, MN in Birchdale Township effective April 15, 2019 through October 15, 2019.

To approve a one year Off Sale, On Sale and Sunday Liquor License for DT Lisson Inc dba Double Eagle Golf & Grille at the address of 31886 County 3, Eagle Bend, MN in Burleene Township effective April 1, 2019 through March 31, 2020.

To approve a one year On Sale and Sunday Club Liquor License for the American Legion 417 – Oscar Jacobson Post (commonly known as Little Sauk Legion) at the address of 16268 County 50, Long Prairie, MN in Little Sauk Township effective April 1, 2019 through March 31, 2020.



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To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club at the address of 406 6<sup>th</sup> St SE, Long Prairie, MN in Long Prairie Township effective April 1, 2019 through March 31, 2020.

To approve a one year Off Sale, On Sale and Sunday Liquor License for Rohdes Midway Gas Bar & Grill Inc at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township effective April 1, 2019 through March 31, 2020.

To approve a one-day On Sale 3.2 Malt Liquor License for the Swanville/Sobieski Lions for the Long Lake Fishing Derby to be held on February 23, 2019 on Long Lake located in Burnhamville Township.

To approve a one year On Sale and Sunday Liquor License for Thunder Lodge Sportsbar & SC Inc at the address of 22056 US 71, Long Prairie, MN in Long Prairie Township effective April 1, 2019 through March 31, 2020.

### Auditor-Treasurer

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number (ACH) 400135 through 400145 in the amount of \$107,286.81 and (Regular) 50921 through 51013 in the amount of \$59,661.75 for a total of \$166,948.56.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514781 through 514857 in the amount of \$124,222.28 and warrants number 704364 through 704503 in the amount of \$122,389.11.

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

### **TRANSFER OF FUNDS FROM GENERAL FUND TO TODD COUNTY DEVELOPMENT CORPORATION FUND**

**WHEREAS**, the 2019 Budget for Todd County's support to the Todd County Development Corporation has been approved at \$62,000, and;

**WHEREAS**, a letter was received from the Todd County Development Corporation requesting for the allocation of funds from the County General Fund to be provided.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$62,000.00 from Fund 01-General Revenue to Fund 74-Todd County Development Corporation.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve acknowledgement of Central Planes Aviation of Sauk Centre, MN for spraying of army worms in Todd County in the calendar year 2019 alongwith the Public shall be notified within 48 hours prior to spraying.

### Todd County Development Corporation

Rick Utech, Executive Director, provided the 2018 Todd County Development Corporation Annual Report for the Commissioners to review.

### County Assessor

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To hereby set the Todd County Board of Appeal and Equalization meeting for June 17<sup>th</sup>, 2019; commencing at 6:00 p.m. and not ending before 7:00 p.m.



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## County Sheriff

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve to hire Kai Uwe Brings as a part-time Dispatcher effective February 24, 2019 at a Grade 6, Step 1.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the promotion of Michael Allen to a full-time Sergeant effective February 24, 2019 at a Grade 11, Step 4.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve to hire Jacob Weishair as a full-time Deputy Sheriff effective February 24, 2019 at a Grade 10, Step 1.

## Planning & Zoning

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To grant the Conditional Use Permit request for Hollermann Dairy with the 12 conditions developed by the Planning Commission.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **Final Plat Approval – “Summer Shores First Addition” Subdivision**

**WHEREAS**, Applicant KJ Land Company – Jeremy Donabauer and owner Mary Robinson applied to subdivide a property that is described as Part of Government Lot 1 of Section 34 AND Part of SE4 of Section 27 ALL, in Leslie Township with the plat to be known as Summer Shores First Addition, **WHEREAS**, Summer Shores First Addition consists of five residential lots, Lot 1 53600 ± square feet, Lot 2 54,800± square feet, Lot 3 56,100± square feet, Lot 4 49,200± square feet and Lot 5 148,600± square feet located in the General Development Shoreland zoning of Osakis Lake in Leslie Township, **WHEREAS**, On January 3, 2019 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance: SECT-27 TWP-129 RANG-35

PART OF SE4 OF SEC 27 DESC AS: COMM AT NW CORNER OF LOT 1 BLK 2 OF HELEN'S LANDING, W 66.05 FT, NW 327.70 FT, NE 728.29 FT, N 50.64 FT TO CENTERLINE OF HWY 10, SW 1463.87 FT TO POINT OF BEG, SE 166.77 FT, SW 108.03 FT, SE 59.70 FT, SE 170.92 FT, SE 65.64 FT, SE 49.90 FT, SE 59.09 FT, SE 21.95 FT, S 18 FT TO LAKESHORE, W'LY ALONG LAKESHORE 1369 FT TO W LINE OF GOVT LOT 1, N 524 FT, N 79.57 FT TO CENTERLINE OF HWY 10, NE 1173.89 FT TO POINT OF BEG; EXCEPT W 600.00 FT 2.98 ACRES - GIS  
AND

SECT-34 TWP-129 RANG-35

PART OF GOVT LOT 1 OF SEC 34 DESC AS: COMM AT NW CORNER OF LOT 1 BLK 2 OF HELEN'S LANDING, W 66.05 FT, NW 327.70 FT, NE 728.29 FT, N 50.64 FT TO CENTERLINE OF HWY 10, SW 1463.87 FT TO POINT OF BEG, SE 166.77 FT, SW 108.03 FT, SE 59.70 FT, SE 170.92 FT, SE 65.64 FT, SE 49.90 FT, SE 59.09 FT, SE 21.95 FT, S 18 FT TO LAKESHORE, W'LY ALONG LAKESHORE 1369 FT TO W LINE OF GOVT LOT 1, N 524 FT, N 79.57 FT TO CENTERLINE OF HWY 10, NE 1173.89 FT TO POINT OF BEG; EXCEPT W 600.00 FT  
6.30 ACRES - GIS

**WHEREAS**, On January 15<sup>th</sup> 2019 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Summer Shores First Addition preliminary plat with conditions,



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**WHEREAS**, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

**NOW, THEREFORE BE IT RESOLVED**, the final plat of “Summer Shores First Addition” subdivision be approved as presented.

### Solid Waste

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To set the tipping fee at \$20.00 a ton and sign the Hauler Agreement with Alex Rubbish.

### Health & Human Services

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Licensing Specialist Services – Adult Foster Care Agreement between Todd County, member of Region 5, and Sourcewell.

### MIS

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the purchase of xPlore Full Text Search licenses for the Application Xtender imaging system.

### Administration

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To appoint Loren Miller as the Planning and Zoning Administrator.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the re-establishment of the Expo Building Committee to consist of two County Commissioners, the County Coordinator, County Department Head of Facilities, two members of the Agricultural Society and two members of the Hockey Association. The County Commissioners appointed to serve on this committee are Commissioner Becker and Commissioner Erickson.

### Auditor-Treasurer’s Report

The Auditor-Treasurer reported on projects in progress including the MACO Conference and tax calculation progress.

### Commissioner’s Report

The Commissioners reported on meetings attended.

### Coordinator’s Report

The Coordinator reported on meetings attended and projects in-progress.

### Adjourn

On motion by Neumann and second by Kircher, the meeting was adjourned for the month of February, 2019.

#### COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CHAMBERLAIN OIL COMPANY	\$ 4,739.38
DELL MARKETING L.P.	\$ 6,327.76
HILLYARD	\$ 3,824.09
LUBE-TECH & PARTNERS, LLC	\$ 6,020.12



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STAPLES WORLD	\$ 4,866.12
SUMMIT COMPANIES	\$ 2,790.00
TOWMASTER	\$ 100,726.63
TURNKEY/THREE SQUARE MARKET	\$ 2,266.05
96 PAYMENTS LESS THAN 2000	\$ 35,388.41
<b>Total:</b>	<b>\$ 166,948.56</b>

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
# 14813	\$ 2,157.60
# 15336	\$ 3,460.84
# 11326	\$ 2,846.42
HOLISTIC FAMILY EDUCATION SRVS	\$ 6,185.01
# 15511	\$ 5,774.37
LITTLE SAND GROUP HOME	\$ 7,431.01
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 4,573.12
# 10746	\$ 2,437.84
NORTHERN PINES MENTAL HLTH CTR IN	\$ 4,530.00
NORTHWOOD CHILDRENS SERVICES	\$ 4,579.05
# 13849	\$ 4,737.00
# 15286	\$ 4,047.05
# 15615	\$ 2,930.74
STEP	\$ 5,692.04
VALLEY LAKE BOYS HOME INC	\$ 2,850.00
VILLAGE RANCH INC	\$ 13,799.81
WEST CENTRAL REG JUVENILE CTR	\$ 8,951.00
PAYMENTS LESS THAN 2000	\$ 37,239.38
<b>Total:</b>	<b>\$ 124,222.28</b>

VENDOR NAME	AMOUNT
V #11877 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,297.28
V #15770 - COST EFFECTIVE HEALTH INSURANCE	\$ 5,474.72
DHS - MSOP - MN SEX OFFENDER PROGRAM	\$ 5,781.50
DHS - ST PETER RTC - 472	\$ 9,036.50
DHS - SWIFT	\$ 5,857.63
V #15418 - COST EFFECTIVE HEALTH INSURANCE	\$ 3,631.85
FRESHWATER EDUCATION DISTRICT	\$ 15,731.00
V #15386 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,372.73
KARVONEN FUNERAL HOME - WADENA	\$ 3,383.00
V #15780 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,259.66
RURAL MN CEP INC	\$ 14,160.19
V #15772 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,680.14
128 PAYMENTS LESS THAN 2000	\$ 49,722.91
<b>Total:</b>	<b>\$ 122,389.11</b>



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On a motion by Kircher and second by Erickson, the preceding minutes of the County Board meeting held February 19, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 5, 2019.

Witness my hand and seal:

  
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Gary Kneish, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer