



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 5th, 2019*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5th day of February, 2019 at 9:00 AM. The meeting was called to order by Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented.

Consent Agenda

On motion by Becker and second by Erickson, the following motion and resolution were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for January 15th, 2019 as presented.

GAMBLING PERMIT – SOCIETY OF ST PIUS X

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Society of St Pius X through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Society of St Pius X to hold a raffle event at the St John Vianney Academy in Round Prairie Township at the address 18910 Ellipse Loop, Long Prairie MN on August 11th, 2019.

Discussion, requested by Commissioner Becker, was held regarding the Board Protocol for tabling of motions. County Auditor-Treasurer Gaida read the current Board Protocol on record. Direction was provided to bring this topic to a future Work Session for further discussion.

Auditor-Treasurer

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the January 2019 Auditor Warrants number (ACH) 900184 thru 900236 in the amount of \$1,525,662.40 and (Regular) 233092 thru 233234 in the amount of \$580,158.75 for a total of \$2,105,821.15.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number (ACH) 400117 through 400134 in the amount of \$8,175.73 and (Regular) 50807 through 50920 in the amount of \$167,723.02 for a total of \$175,898.75.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514742 through 514780 in the amount of \$69,356.72 and warrants number 704296 through 704363 in the amount of \$38,162.60.

On motion by Becker and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

Approval of All County Departmental Change & Petty Cash Funds

WHEREAS, there are multiple petty cash & change funds in various departments across the county, and;
WHEREAS, State Auditing Standards & Statutes require board approval when modifications are requested and to confirm/reaffirm all county departmental change & petty cash funds and;



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NOW, THEREFORE BE IT RESOLVED, to approve the petty cash & change funds for the various departments for immediate implementation as per attached list to be filed in the Auditor-Treasurer's Office.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

COMMIT FUND BALANCE FOR BUILDING & GROUNDS IMPROVEMENT FUND

WHEREAS, the Todd County Board of Commissioners established a building & grounds improvement fund with the objective that the funds be utilized for current and future expenses and held within the County General Fund. The building & grounds improvement funds are appropriated and utilized each calendar year;

WHEREAS, the remaining balance of this account as of December 31, 2018 is \$236,665.60. State Auditors recommendation is to approve by resolution a commitment of this fund balance on an annual basis for transparent financial reporting;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorize the County Auditor/Treasurer to create a Committed Fund Balance account in Fund 01-General Revenue Fund with a balance of \$236,665.60 to track the funding plan for the Committed Fund Balance of Building & Grounds Improvement Fund, effective December 31, 2018.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve an amendment to the gambling permit for the Pheasants Forever previously approved via BA#20190115-03 to hold a raffle event at the Birchwood Resort in Birchdale Township at the address of 22182 Birchwood Loop, Sauk Centre, MN on the newly reaffirmed dated of June 22, 2019.

On motion by Becker and second by Neumann, the regular board meeting was closed to commence the Joint Meeting proceedings.

Todd County Board of Commissioners and Todd County SWCD Supervisory Joint Meeting

Separate minutes attached.

On motion by Neumann and second by Becker, the regular board meeting was reopened.

County Sheriff

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the 2019 NACo Conference, Out of State Travel request by Sheriff Och.

Solid Waste

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the new Hauler License for G & T Sanitation.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve and sign the Hauler agreements for Todd County with Long Prairie Sanitation Inc, Tom's Refuse, and Waste Management of Minnesota, Inc.

SWCD

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the request to put out bids for a used or new truck with local vendors or via State Bid.



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Administration

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: to sign the letter of support for the United Church of Homes proposed project.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: to accept the resignation in good standing of Tim Stieber as the Todd County SWCD/PZ Division Director with the last day of service being February 8th, 2019.

Health & Human Services

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve Kendra Hirsch to fill the open Child Protection Social Worker position.

On motion by Neumann and second by Kircher, the following resolution was denied by unanimous vote:

A RESOLUTION APPROVING PAYMENT OF ADDITIONAL CAPITAL TO SOUTH COUNTRY HEALTH ALLIANCE

WHEREAS, the Counties of Brown, Dodge, Goodhue, Kanabec, Morrison, Sibley, Steele, Todd, Wabasha, Wadena, and Waseca have formed a Joint Powers Board to implement and administer County-Based Purchasing for certain state and federal programs, which Joint Powers Board operates under the name "South Country Health Alliance" ("SCHA"), and;

WHEREAS, this County has entered into a Guarantee Agreement by which it obligated itself to make additional contributions in order to meet solvency requirements, and;

WHEREAS, the Amended Joint Powers Agreement obligates counties to make additional capital contributions if requested by the Joint Powers Board, and;

WHEREAS, the Joint Powers Board has decided to make an additional capital call at a meeting of the Board of Directors of SCHA on January 3, 2019, in an amount to be determined to enable SCHA to attain 200% of the risk-based capital (RBC) set forth on the RBC report for 2018;

NOW, THEREFORE BE IT RESOLVED, that this County hereby commits to make a further capital investment to SCHA as follows:

- (a) The capital contribution shall be in assets which qualify as "admitted assets" as defined in 2018 Minnesota Statutes section 60A.02, subdivision 27.
- (b) The total contributions from all Member Counties of SCHA shall not be less than those needed to give SCHA an RBC of 200%.
- (c) This county's share of the total capital contributions required shall be determined by Article 10.3 of the Joint Powers Agreement of 2013.
- (d) The amount required of this county shall not exceed the sum of \$1,945,446.
- (e) The contribution shall be made not later than Friday, May 31, 2019.

Auditor-Treasurer's Report

The Auditor-Treasurer reported on projects in progress including the upcoming MACO Conference.

Commissioner's Report

The Commissioners reported on meetings attended.

Coordinator's Report

The Coordinator reported on meetings attended and projects in-progress.

Recess

Chairperson Kneisl recessed the meeting until February 19th, 2019.



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AUDITOR WARRANTS

VENDOR NAME	AMOUNT
AMERICAN HERITAGE BANK	\$ 2,204.03
ASSOC OF MN COUNTIES	\$ 12,108.00
CLIFTON LARSONALLEN, LLP	\$ 15,000.00
COUNTRYSIDE RESTAURANT	\$ 5,476.80
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
GREAT RIVER REGIONAL LIBRARY	\$ 83,540.50
LONG PRAIRIE SANITATION INC	\$ 3,329.90
Prairie Lakes Municipal Solid Waste Auth	\$ 148,680.00
TANGO CARD INC	\$ 5,931.20
20 PAYMENTS LESS THAN 2000	\$ 7,316.92
AMERICAN HERITAGE BANK	\$ 36,310.80
ASSOC OF MN COUNTIES	\$ 2,835.00
CARD SERVICES COBORNS	\$ 2,285.57
COUNTIES PROVIDING TECHNOLOGY	\$ 5,006.00
FLEET SERVICES/WEX BANK	\$ 4,590.17
MADDEN GALANTER HANSEN, LLP	\$ 2,389.10
MASWCD	\$ 3,410.98
MCCC, MI33	\$ 8,177.00
MCIT	\$ 326,607.00
MINNESOTA POWER & LIGHT	\$ 14,919.58
MN DEPT OF FINANCE	\$ 5,500.00
MORRISON COUNTY	\$ 5,306.70
PETERS LAW OFFICE, P.A.	\$ 4,556.00
SHIRLEY'S GAS & GROCERIES	\$ 2,012.53
STEP	\$ 4,297.30
33 PAYMENTS LESS THAN 2000	\$ 12,711.56
AMERICAN HERITAGE BANK	\$ 3,714.38
CITY OF BERTHA	\$ 7,443.90
CITY OF BROWERVILLE	\$ 3,343.71
CITY OF CLARISSA	\$ 6,628.13
CITY OF EAGLE BEND	\$ 4,325.90
CITY OF GREY EAGLE	\$ 3,817.94
CITY OF HEWITT	\$ 3,416.95
CITY OF LONG PRAIRIE	\$ 7,264.72
CITY OF STAPLES	\$ 6,349.69
SCHOOL DISTRICT 213	\$ 23,680.67
SCHOOL DISTRICT 2170	\$ 25,547.47
SCHOOL DISTRICT 2753	\$ 60,763.35
SCHOOL DISTRICT 486	\$ 14,753.54
SCHOOL DISTRICT 743	\$ 24,822.52
SCHOOL DISTRICT 786	\$ 54,864.28
SCHOOL DISTRICT 786-DEBT DIST 86	\$ 8,687.68
SCHOOL DISTRICT 787	\$ 30,695.88
SCHOOL DISTRICT 787- DEBT DIST 87	\$ 6,667.62
SCHOOL DISTRICT 818	\$ 4,110.73



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TOWN OF BARTLETT	\$	6,521.18
TOWN OF BERTHA	\$	15,120.51
TOWN OF BIRCHDALE	\$	4,588.08
TOWN OF BRUCE	\$	4,079.45
TOWN OF BURLEENE	\$	5,781.57
TOWN OF BURNHAMVILLE	\$	8,015.76
TOWN OF EAGLE VALLEY	\$	10,588.74
TOWN OF FAWN LAKE	\$	6,423.23
TOWN OF GERMANIA	\$	7,680.63
TOWN OF GORDON	\$	12,005.75
TOWN OF GREY EAGLE	\$	6,736.03
TOWN OF HARTFORD	\$	8,494.69
TOWN OF IONA	\$	5,547.65
TOWN OF KANDOTA	\$	3,701.54
TOWN OF LESLIE	\$	5,169.91
TOWN OF LITTLE ELK	\$	3,079.96
TOWN OF LITTLE SAUK	\$	5,142.58
TOWN OF LONG PRAIRIE	\$	5,212.55
TOWN OF MORAN	\$	7,984.29
TOWN OF REYNOLDS	\$	4,578.26
TOWN OF ROUND PRAIRIE	\$	8,190.68
TOWN OF STAPLES	\$	7,633.40
TOWN OF STOWE PRAIRIE	\$	14,378.48
TOWN OF TURTLE CREEK	\$	2,842.71
TOWN OF VILLARD	\$	4,095.08
TOWN OF WARD	\$	7,041.53
TOWN OF WEST UNION	\$	4,881.44
TOWN OF WYKEHAM	\$	21,186.36
11 PAYMENTS LESS THAN 2000	\$	8,268.71
AMERICAN HERITAGE	\$	7,580.76
BHH PARTNERS	\$	8,705.84
CENTERPOINT ENERGY	\$	2,018.81
RAHN'S OIL & PROPANE	\$	15,079.20
STAPLES ADVANTAGE	\$	3,068.96
TRI CITY PAVING INC	\$	230,759.41
US BANK	\$	532,863.75
VOYANT COMMUNICATIONS, LLC	\$	3,456.84
WONDERLICH/SCOTT A	\$	6,727.25
23 PAYMENTS LESS THAN 2000	\$	12,920.28
CENTERPOINT ENERGY	\$	5,190.31
STREAMWORKS	\$	11,650.00
TODD CO HISTORICAL SOCIETY	\$	8,500.00
VERIZON	\$	3,500.80
WENCK ASSOCIATES, INC.	\$	2,405.00
24 PAYMENTS LESS THAN 2000	\$	9,021.49
Total:	\$	2,105,821.15



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COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ACTIVE911	\$ 2,817.50
ASSOC OF MN COUNTIES	\$ 2,024.00
CARGILL SALT DIVISION	\$ 26,636.64
INFORMATION SYSTEM CORP	\$ 4,995.00
JOHNSON CONTROLS	\$ 3,092.88
MENCH/JAMES	\$ 3,974.00
MIDSTATES EQUIP AND SUPPLY	\$ 14,152.33
MN STATE SHERIFFS ASSOC	\$ 8,028.89
NAPA CENTRAL MN	\$ 2,788.27
NORTHERN STAR COOP	\$ 2,627.69
NOW MICRO INC	\$ 3,323.00
ONSOLVE, LLC	\$ 9,002.06
PICTOMETRY	\$ 34,330.16
RELIANCE TELEPHONE INC	\$ 2,103.01
RTVISION INC	\$ 2,482.51
TURNKEY/THREE SQUARE MARKET	\$ 4,230.60
WOLTERS BODY SHOP	\$ 7,560.38
115 PAYMENTS LESS THAN 2000	\$ 41,729.83
Total:	\$ 175,898.75

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 15,922.99
V#56 - ACCESS REIMB	\$ 2,477.43
PERISH/ALAN	\$ 2,408.90
RURAL MN CEP INC	\$ 4,700.63
WILLIAMS DINGMANN FAMILY FUNERAL HOME - LONG PRAIRIE	\$ 3,500.00
63 PAYMENTS LESS THAN 2000	\$ 9,152.65
Total:	\$ 38,162.60

VENDOR NAME	AMOUNT
LITTLE SAND GROUP HOME	\$ 6,942.45
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 14,284.93
MID MINNESOTA DRUG TESTING INC	\$ 4,338.00
NORTHERN PINES MENTAL HLTH CTR INC	\$ 9,743.87
VILLAGE RANCH INC	\$ 12,995.51
WEST CENTRAL REG JUVENILE CTR	\$ 3,479.17
PAYMENTS LESS THAN 2000	\$ 17,572.79
Total:	\$ 69,356.72



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On a motion by Becker and second by Kircher, the preceding minutes of the County Board meeting held February 5, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on February 19, 2019.

Witness my hand and seal:

A handwritten signature in black ink, appearing to read "Gary Kneisl".

Gary Kneisl, County Board Chairperson

A handwritten signature in black ink, appearing to read "Denise Gaida".

Denise Gaida, Todd County Auditor-Treasurer