



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

Minutes of the Meeting of the Todd County Board of Commissioners held on January 2nd, 2019

Public Comment

De Eberle presented information on behalf of the Todd County Museum and Jeff Lucas regarding a request to scan the War Memorial Monument located on the Historic Courthouse grounds for a potential time capsule.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of January, 2019 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Oaths of Office

The Oath of Office was administered for elected candidates beginning their new term of service to the citizens of Todd County as of January 7th, 2019: Charles Rasmussen, Todd County Attorney, Denise Gaida, Todd County Auditor-Treasurer, Gary Kneisl, Todd County Commissioner – District 2 and David Kircher, Todd County Commissioner – District 4. The Oaths of Office will be administered on January 7, 2019 at Todd County Court Administration for Linda Daoust, Todd County Recorder and Steven Och, Todd County Sheriff.

Approval of Agenda

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the removal of 11.1 Hiring of Resource Conservationist and addition of 12.1 Request to Scan War Memorial Monument.

Board Organization

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To appoint Commissioner Kneisl as the Chairperson of the Todd County Board of Commissioners for 2019 proceedings.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To appoint Commissioner Kircher as the Vice-Chairperson of the Todd County Board of Commissioners for 2019 proceedings.

Consent Agenda

On motion by Kircher and second by Erickson, the following motion were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for December 27th, 2018 as presented.

Auditor-Treasurer

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER FOR 2019

WHEREAS, Minnesota Statutes Chapter 375.12 requires the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;



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WHEREAS, pursuant to advertisement bids were opened to be designated for those parties interested in being named as the official newspaper for Todd County on January, 2, 2019.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the bid from Staples World, with a bid of \$10.20 per column inch to be the Official Newspaper for the year 2019 and;

BE IT FURTHER RESOLVED, that the Todd County website (www.co.todd.mn.us) be also designated as an official publication for all statutory requirements.

On motion by Erickson and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN EXTRA PUBLICATION NEWSPAPER FOR 2019

WHEREAS, Minnesota Statutes Chapter 375.12 requires the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;

WHEREAS, pursuant to advertisement bids were opened to be designated for those parties interested in being named as the extra publication newspaper for Todd County on January 2, 2019.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the bid from Long Prairie Leader with a bid of \$7.80 per column inch to be the Extra Publication Newspaper for the year 2019.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING THE 2019 TODD COUNTY BOARD OF COMMISSIONERS BOARD PROTOCOL

(Copy of full resolution language available in the Auditor-Treasurer's Office for public inspection.)

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve to continue to hold the Todd County Board of Commissioner's Meetings on the first and third Tuesday of every month at 9:00 a.m. in the Todd County Historic Courthouse and Worksessions designated by Board Chairperson or three members of the County Board as deemed necessary. The Commissioners also approve that the December 3, 2019 board meeting be rescheduled to December 4, 2019 due to the AMC yearly conference and the year-end board meeting be scheduled for December 30, 2019.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To appoint Commissioner Becker and Commissioner Erickson to the Policy Committee.

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

**A RESOLUTION ESTABLISHING
THE COMMISSIONER'S COMMITTEE ASSIGNMENTS FOR 2019**

WHEREAS, The County Commissioners have wide ranging and diverse responsibilities, and;
WHEREAS, it is necessary for Commissioners to be assigned to Committees for the purposes of advocating for the County, and to effectively complete the work of the County.



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NOW, THEREFORE BE IT RESOLVED, that the attached Committee Roster (Attachment 1) is hereby adopted as the County Commissioners' Committee Assignments for 2019 and will remain on file in the Auditor-Treasurer's Office.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the 2019 County Fee Schedule per the attached document on file in the County Auditor-Treasurer's Office.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

**2019 DESIGNATION OF DEPOSITORIES, INVESTMENTS & ELECTRONIC FUNDS
TRANSFERS**

WHEREAS, Minnesota Statute § 118A.02, subdivision 1 (a) states "The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions." and; **WHEREAS**, in accordance with Minnesota Statute § 118A.01 through § 118A.08, the County Board of Commissioners has the official role to authorize the County Auditor/Treasurer to select depositories & make investments of funds under Minnesota Statute § 118A.01 to 118A.08 or other applicable law for and on behalf of the County of Todd and;

WHEREAS, in accordance to Minnesota Statute § 385.07, the County Board of Commissioners has the official role to authorize the County Auditor/Treasurer the use electronic funds transfers where deemed appropriate, expeditious and in the best interest of the County of Todd.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners authorize the Todd County Auditor/Treasurer to select depositories & make investments in accordance to Minnesota Statute § 118A.01 through § 118A.08 where the following financial institutions are currently in place:

- American Heritage National Bank
- Minnesota National Bank
- Unity Bank
- US Bank

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners authorize the Todd County Auditor/Treasurer the use of electronic funds transfers where deemed appropriate, expeditious and in the best interest of Todd County.

Todd-Wadena Community Corrections

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

This is a resolution appointing membership to the Todd-Wadena Community Corrections Executive Committee and Advisory Board.

WHEREAS, In accordance with MN Statutes Chapter 401, in 1976 Todd and Wadena Counties entered into a joint powers agreement and established Todd-Wadena Community Corrections, and

WHEREAS, On July 19, 2016, Todd and Wadena Counties reaffirmed their continued commitment to providing community corrections in their respective counties through Todd-Wadena Community Corrections, by approving the updated joint powers agreement, and

WHEREAS, Membership of the Todd-Wadena Community Corrections Executive Committee and Advisory Board needs to be appointed by the Boards of Commissioners in Todd and Wadena Counties, and

THEREFORE, IT IS RESOLVED that the members of the Todd-Wadena Community Corrections Executive Committee are appointed as follows:

1. Barbara Becker, Todd County Commissioner.



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2. David Kircher, Todd County Commissioner.
3. James Hofer, Wadena County Commissioner.
4. Sheldon Monson, Wadena County Commissioner.
5. Kyra Ladd, Chairperson of the Community Corrections Advisory Board.
6. Jason Sellnow, Vice-Chairperson of the Community Corrections Advisory Board.
7. Honorable Daniel Benson, District Court Judge.

BE IT FURTHER RESOLVED that the members of the Todd-Wadena Community Corrections Advisory Board are appointed as follows:

1. Eric Monson, Citizen Member.
2. Naomi Moyer, Citizen Member.
3. Lane Waldahl, Citizen Member.
4. Connie Nelson, Victims Services.
5. Barbara Becker, Todd County Commissioner.
6. David Kircher, Todd County Commissioner.
7. James Hofer, Wadena County Commissioner.
8. Sheldon Monson, Wadena County Commissioner.
9. Honorable Daniel Benson, District Court Judge.
10. Jane Gustafson, Prosecuting Attorney.
11. Kyra Ladd, Prosecuting Attorney.
12. Sarah Federle, Public Defender.
13. Jason Sellnow, Public Defender.
14. Melissa Birkholtz, Police Chief.
15. Michael D. Carr, Wadena County Sheriff.
16. Steve Och, Todd County Sheriff.
17. Sandra Ahrendt, Ethnic/Minorities Representative.
18. Cindy Pederson, Health Professional.
19. Mike Willie, Social Services Representative.
20. Jackie Och, Social Services & Health Professional.
21. Patrick Sutlief, Educational Administrator.
22. Dacia Kreklau, Corrections Agent.
23. Katherine Langer, Correctional Administrator.

County Sheriff

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To appoint Sergeant Lonnie Marcyes as Chief Deputy for the Todd County Sheriff's Office.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To hire Anthony Tiesler as a part-time Correctional Officer effective January 2nd, 2019 at a Grade 6, Step 1.

Health & Human Services

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Child Welfare / Juvenile Justice Screening Grant for CY 2019.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve Health & Human Services to provide CMH-TCM services in-house and authorize the hiring of one social worker and one office support specialist II.



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Administration

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hiring of Kim Bosl to fill the vacant deputy recorder position at pay Grade 6, step 2 based on her previous two interviews and experience working with the recording software, with a tentative start date of 1/3/19 or as soon as possible.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the hiring of Angelina Karnes to fill the vacant Public Health Nurse position at pay Grade 12, step 1 based on her previous experience, with a start date to be determined.

Todd County Museum

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the request by Jeff Lucas to scan the War Memorial Monument located on the front lawn of the Historic Courthouse for a potential time capsule existence confirmation.

Auditor-Treasurer's Report

The Auditor-Treasurer has nothing to report at this time.

Commissioner's Report

The Commissioners reported on meetings attended.

Coordinator's Report

The Coordinator reported on meetings attended and projects in-progress.

Recess

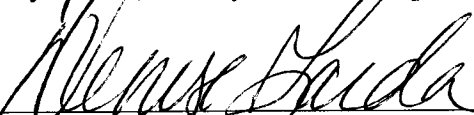
Chairperson Kneisl recessed the meeting until January 15, 2019.

On a motion by Kircher and second by Erickson, the preceding minutes of the County Board meeting held January 2, 2019 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on January 15, 2019.

Witness my hand and seal:



Gary Kneisl, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer