

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
December 27, 2018*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 27th day of December, 2018 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Becker and second by Kneisl, the following motions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for December 17th & 18th, 2018 as presented.

To approve the Human Resources Report for Personnel Actions dated December 27th, 2018 as on file.

Auditor-Treasurer

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants (ACH) 400085 through 400105 in the amount of \$13,269.45 and (Regular) 50626 through 50695 in the amount of \$66,079.77 for a total of \$79,349.22.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514660 through 514676 in the amount of \$14,157.84 and warrants number 704101 through 704178 in the amount of \$324,435.38.

On motion by Erickson and second by Becker, the following motion as introduced and adopted by unanimous vote: To approve the contract with Peters Law Office for Public Defender services in Todd County for 2019.

County Sheriff

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Memorandum of Agreement between the Law Enforcement Labor Services Union 156 and Todd County.

County Fee Schedule Hearing

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote: To open the floor for public input regarding the 2019 Proposed County Fee Schedule.

Commissioners

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To establish a Policy Committee to update, review, and maintain all of the County's Policies every three years at minimum. Members would include two County Commissioners, HR

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Manager, County Coordinator, County Attorney &/or Labor Attorney, one Elected Official, and two Department Heads.

Solid Waste Fee Hearing

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To open the floor for public input regarding the 2019 Proposed Solid Waste Tipping, Parcel, Mattress and Tire Fee Schedules.

Solid Waste

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

2019 BOARD RESOLUTION ESTABLISHING SOLID WASTE TIPPING FEES

WHEREAS, the Todd County Board of Commissioners is mandated by the State of Minnesota to manage solid waste generated by its citizens in environmentally correct and state approved processes; and **WHEREAS**, The Todd County Board of Commissioners have authority to establish and modify solid waste service fees and tipping fees; and **WHEREAS**, the Todd County Board of Commissioners have been presented the proposal for setting the Residential Tipping Fee at \$0.08 per pound, and the Commercial Tipping Fee at \$100.00 per ton for the Todd County Solid Waste Transfer Station. **NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners set the Residential Tipping Fee at \$0.08 per pound, and the Commercial Tipping Fee at \$100.00 per ton for the Todd County Transfer Station, to be implemented on February 1st, 2019.

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

2019 BOARD RESOLUTION ESTABLISHING SOLID WASTE PARCEL FEES

WHEREAS, the Todd County Board of Commissioners is mandated by the State of Minnesota to manage solid waste generated by its citizens in environmentally correct and state approved processes; and **WHEREAS**, The Todd County Board of Commissioners have authority to establish and modify solid waste service fees and parcel fees; and **WHEREAS**, the Todd County Board of Commissioners have been presented the proposal for setting the Residential Parcel Fee at \$48.00, and the Commercial Parcel Fee at \$48.00 for the first ton, and remaining at \$40.00 for every ton after for the Todd County Solid Waste Transfer Station. **NOW, THEREFORE BE IT RESOLVED** that the Todd County Board of Commissioners set the Residential Parcel Fee at \$48.00, and the Commercial Parcel Fee at \$48.00 for the first ton, and remaining at \$40.00 for every ton after for the Todd County Transfer Station, to be implemented on January 1st, 2019.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

2019 BOARD RESOLUTION ESTABLISHING SOLID WASTE MATTRESS AND TIRE FEES

WHEREAS, the Todd County Board of Commissioners is mandated by the State of Minnesota to manage solid waste generated by its citizens in environmentally correct and state approved processes; and **WHEREAS**, The Todd County Board of Commissioners have authority to establish and modify solid waste service fees and mattress and tire disposal fees; and **WHEREAS**, the Todd County Board of Commissioners have been presented the proposal for setting the Mattress Disposal Fee at \$12.00 per mattress, \$12.00 per box spring, and the Tire Disposal Fee at \$0.13 per pound, or \$5.00 for a regular passenger vehicle tire and \$10.00 for a regular passenger vehicle tire if it has a rim, for the Todd County Solid Waste Transfer Station.

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NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners set the Mattress Disposal Fee at \$12.00 per mattress, \$12.00 per box spring and the Tire Disposal Fee at \$0.13 per pound, or \$5.00 for a regular passenger vehicle tire and \$10.00 for a regular passenger vehicle tire if it has a rim for the Todd County Solid Waste Transfer Station, to be implemented on January 1st, 2019.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION TO APPROVE 2019 SOLID WASTE ENTERPRISE FUND BUDGET

WHEREAS, the Todd County Board of Commissioners are required to adopt an annual budget and certify it to the County Auditor;

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners hereby approves the following as the 2019 Budget for the Solid Waste Enterprise Fund of the County of Todd, Minnesota and directs that it be forwarded to the County Auditor.

Solid Waste Enterprise Fund 2019 Budget

	2019 Budget	2018 Budget
Property Taxes And Penalties	748,282	661,234
Licenses & Permits	650	800
Intergovernmental	1,654	1,654
State Grants	70,000	70,000
Charges For Services	1,366,000	1,307,770
Miscellaneous	114,500	87,256
Transfers In	-	-
Subtotal Revenues	2,301,086	2,128,714
Personal Services	436,313	424,628
Services And Charges	1,403,300	1,429,225
Supplies And Materials	110,150	120,150
Capital Expenditures	225,000	172,000
Other Expenditures	89,000	74,000
Transfers	-	-
Subtotal Expenditures	2,263,763	2,220,003
Balance	37,323	(91,289)

Auditor-Treasurer's Report

The Auditor-Treasurer has nothing to report at this time.

Commissioner's Report

The Commissioners had nothing to report at this time.

Coordinator's Report

The Coordinator had nothing to report at this time.

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Service Awards

Todd County Recorder Cheryl Perish and Todd County Sheriff Don Asmus were presented Service Awards for their longstanding service to the citizens of Todd County and congratulated on their upcoming retirements.

Adjourn

On motion by Erickson and second by Becker, the meeting was adjourned for the month of December 2018.

COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
ALLIED 100	\$ 2,570.00
BRAATEN SAND & GRAVEL	\$ 10,328.65
LITTLE FALLS MACHINE INC	\$ 3,861.07
LONG PRAIRIE MACHINERY CO INC	\$ 21,490.17
MORRISON CO PUBLIC HEALTH SERV	\$ 2,032.58
NORTHERN STAR COOP	\$ 2,521.17
ROYAL TIRE	\$ 7,367.00
SATELLITE TRACKING OF PEOPLE (STOP)	\$ 2,375.00
TURNKEY/THREE SQUARE MARKET	\$ 2,073.93
82 PAYMENTS LESS THAN 2000	\$ 24,729.65
Total:	\$ 79,349.22

HEALTH & HUMAN SERVICES WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
MID MINNESOTA DRUG TESTING INC	\$ 3,238.00
VILLAGE RANCH INC	\$ 2,248.80
PAYMENTS LESS THAN 2000	\$ 8,671.04
Total:	\$ 14,157.84

<u>VENDOR NAME</u>	<u>AMOUNT</u>
DHS-SWIFT	\$ 277,111.46
PERISH/ALAN	\$ 2,055.74
PSJ ACQUISITION LLC	\$ 2,953.44
WILLIAMS DINGMANN FAMILY FUNERAL-LONG PRAIRIE	\$ 3,500.00
V#15450-COST EFFECTIVE HEALTH INS	\$ 2,835.09
70 PAYMENTS LESS THAN 2000	\$ 11,364.87
DHS - MSOP- MN SEX OFFENDER PROGRAM	\$ 5,595.00
DHS - ST PETER RTC - 472	\$ 8,745.00
RURAL MN CEP INC	\$ 10,274.78
Total:	\$ 324,435.38

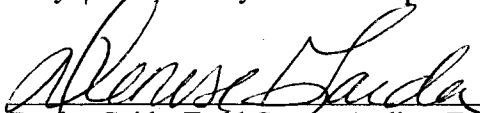
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On a motion by Kircher and second by Erickson, the preceding minutes of the County Board meeting held December 27, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on January 2, 2019.

Witness my hand and seal:



Gary Kneist, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer