

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
November 5, 2018*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5<sup>th</sup> day of November, 2018 at 9:00 AM. The meeting was called to order by Vice-Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Neumann.

## Approval of Agenda

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

## Consent Agenda

On motion by Kircher and second by Becker, the following motions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for October 16<sup>th</sup>, 2018 as presented.

To approve the Human Resources Report for Personnel Actions dated November 5<sup>th</sup>, 2018 as on file.

## Auditor-Treasurer

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the October 2018 Auditor Warrants number (ACH) 900078 thru 900120 in the amount of \$3,152,007.85 (Manual) 504 thru 504 in the amount of \$787.20 and (Regular) 232570 through 232764 in the amount of \$3,288,835.31 for a total of \$6,441,630.36.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants (ACH) 400022 through 400041 in the amount of \$14,884.50 and (Regular) 50184 through 50323 in the amount of \$252,660.34 for a total of \$267,544.84.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514471 through 514493 in the amount of \$32,303.14 and warrants number 703723 through 703792 in the amount of \$74,133.39.

On motion by Becker and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **REAPPOINTMENT OF BONNIE THOELE TO THE**

### **HOUSING AND REDEVELOPMENT AUTHORITY BOARD OF TODD COUNTY**

**WHEREAS**, the Todd County Board of Commissioners of Todd County, Minnesota held a duly authorized special meeting on the 12<sup>th</sup> day of September, 1972; and

**WHEREAS**, at said meeting a resolution was passed and adopted declaring the need for a Housing and Redevelopment Authority in Todd County, Minnesota; and

**WHEREAS**, the current term for Bonnie Thoele on the Todd County HRA Board is set to expire on September 18, 2018.

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**NOW, THEREFORE BE IT RESOLVED**, pursuant to the provisions of the Municipal Housing and Redevelopment Act of the State of Minnesota, the County Board of Commissioners of Todd County, Minnesota, hereby reappoint the one person hereinafter named to serve as Commissioner of the Housing and Redevelopment Authority of Todd County, Minnesota, and to serve for a period of five years as hereinafter stipulated:

Bonnie Thoele – renewal September 19, 2018 through September 18, 2023

## County Attorney

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the 2019 Contracts for City Prosecution with Grey Eagle, Eagle Bend, Clarissa, Bertha, and Hewitt.

## Emergency Management

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To close the Historic Courthouse for training on March 13, 2019 for the hours of 12:30 PM to 4:30 PM to the public.

## County Sheriff

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **INTERIM MAINTENANCE AGREEMENT WITH VESTA SOLUTIONS FOR 911 CALL HANDLING**

**WHEREAS**, Vesta Solutions is the manufacturer, developer and/or distributor of certain equipment, software, and services used in the provision of emergency communication, and;

**WHEREAS**, Vesta Solutions 9-1-1 call handling solutions are unique and requires specialized personnel: (1) to provide maintenance of the solution; and (2) to support, as necessary, the compatibility of equipment, software and software upgrades, and

**WHEREAS**, the Todd County Sheriff's Office maintenance and support contract for the VESTA 9-1-1 on premise solution ("System") with its current vendor has expired, or will be expiring, and the Todd County Sheriff's Office desires to have Vesta Solutions provide interim maintenance and support of the System pending the Todd County Sheriff's Office cut-over to VESTA 9-1-1 as a Service: and

**WHEREAS**, Vesta Solutions desires to provide such interim maintenance and support of the System on the terms and conditions as provided in the Agreement at no cost to the Todd County Sheriff's Office until the upgrade is complete.

**NOW, THEREFORE LET IT BE RESOLVED**, that the Todd County Board of Commissioners approve the Interim Maintenance Agreement with Vesta Solutions.

## Solid Waste

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To hold the Solid Waste Committee Meeting on November 13<sup>th</sup>, 2018 at 9:00 a.m. at the Todd County Transfer Station.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To hire Wenck as the consultant for the Solid Waste Transfer Station project.

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## Health & Human Services

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the attached Annual Purchase Agreement with the West Central Regional Juvenile Center.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the 2019 NACo Conference Out of State Travel for Jackie Och with Sourcewell.

## Public Works

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **Final Payment Authorization – 2018 HSIP Striping Contract**

**WHEREAS**, the contract with Traffic Marking Service, Inc. for the 2018 HSIP Striping Contract known as SP 077-070-009 & SP 077-070-010 located on various routes in Todd County, has in all things been completed, and;

**WHEREAS**, construction work on this contract was scheduled and completed in 2018 with the value of the total work certified being \$359,887.76, and;

**WHEREAS**, partial payments amounting to \$340,710.23, have been previously been made to the contractor as work progressed, and;

**WHEREAS**, it has been determined that \$19,177.53 still remains to be paid to Traffic Marking Service, Inc.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

The Commissioners received an announcement of the 2018 LRIP Funding for the County Road 83 Project in the amount of \$450,000.

## Auditor-Treasurer's Report

The Auditor-Treasurer reported on the meetings attended and current activities in the office including the October 15, 2018 tax settlement collection totals and absentee voting statistics for the upcoming General Election.

## Commissioner's Report

The Commissioners reported on the meetings that they had attended.

## Coordinator's Report

The Coordinator reported on the meetings attended and project statuses.

## Recess

Vice-Chairperson Kneisl recessed the meeting until November 20<sup>th</sup>, 2018.

### COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
AUSTIN INC	\$ 4,025.00
CARGILL SALT DIVISION	\$ 20,131.27

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CENTRAL APPLICATORS INC	\$ 10,790.34
COMMISSIONER OF TRANSPORTATION	\$ 2,102.14
CONTECH ENGINEERED SOLUTIONS, LLC	\$ 17,206.75
COUNTRY ROADS CONSTRUCTION	\$ 2,152.20
FRIEDRICH'S TIRE & OIL CO	\$ 4,727.85
HERDERING INC	\$ 2,450.00
LONG PRAIRIE LEADER	\$ 3,619.20
MCCC, MI33	\$ 5,507.93
MORRIS ELECTRONICS	\$ 2,944.73
MORRISON CO PUBLIC HEALTH SERV	\$ 3,112.98
RAINBOW RIDER	\$ 19,276.81
SHI CORP	\$ 2,680.00
SMITH/JEFFREY A	\$ 3,565.00
TODD SOIL & WATER CONS DIST	\$ 96,979.00
TURNKEY/THREE SQUARE MARKET	\$ 3,887.57
VORTEX OPTICS	\$ 2,651.83
WATCHGUARD VIDEO	\$ 15,660.00
141 PAYMENTS LESS THAN 2000	\$ 44,074.24
Total:	\$ 267,544.84

HEALTH & HUMAN SERVICES WARRANTS	
VENDOR NAME	AMOUNT
NORTHERN PINES MENTAL HLTH CTR INC	\$ 19,104.50
WOODLAND CENTERS	\$ 2,100.00
PAYMENTS LESS THAN 2000	\$ 11,098.64
Total:	\$ 32,303.14

VENDOR NAME	AMOUNT
DHS - MSOP- MN SEX OFFENDER PROGRAM	\$ 5,595.00
DHS - ST PETER RTC - 472	\$ 8,745.00
DHS - SWIFT	\$ 32,786.58
LUNSER/ROBERT	\$ 2,233.28
RURAL MN CEP INC	\$ 10,913.18
65 PAYMENTS LESS THAN 2000	\$ 13,860.35
Total:	\$ 74,133.39

On a motion by Becker and second by Kneisl, the preceding minutes of the County Board meeting held November 5, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 20, 2018.

Witness my hand and seal:

  
 Randy Neumann, County Board Chairperson

  
 Denise Gaida, Todd County Auditor-Treasurer