

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
October 16, 2018*

Public Comment

John Poston, Candidate for State Representative District 9A introduced himself and his campaign initiatives to the County Commissioners.

Delvin Durham, Todd County Ag Society President address the County Board providing the ownership documents requested at an August 2018 County Board Work session.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16th day of October, 2018 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the deletion of item 12.2 Expo Building Discussion & Direction for Repair.

Consent Agenda

On motion by Kircher and second by Erickson, the following motions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for October 2nd, 2018 as presented.
To approve the Human Resources Report for Personnel Actions dated October 16th, 2018 as on file.

GAMBLING PERMIT – BROWERVILLE SPORTSMAN CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Browerville Sportsman Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Browerville Sportsman Club to hold a raffle at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on March 3rd, 2019.

GAMBLING PERMIT – STRUTTIN BLACKBEARDS NWTF

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Struttin Blackbeards NWTF through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Struttin Blackbeards NWTF to hold a raffle at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on February 2nd, 2019.

Auditor-Treasurer

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants (Regular) 49917 through 50043 in the amount of \$130,027.04.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514397 through 514470 in the amount of \$142,416.39 and warrants number 703600 through 703722 in the amount of \$84,360.51.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the purchase of two (2) 2019 Chevrolet Malibu Sedans for \$38,124.01 and one (1) 2019 Chevrolet Cruze for \$16,540.30 from Ranger GM per bids received via the State Bid system

Public Works

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Approve attached Cooperative Construction Agreement for Improvements to Arden Drive.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: Approve attached Joint Powers Agreement for Fish Creek Culvert Replacement on CSAH 47.

Ditch Inspector

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – REPLACE PRIVATE CROSSING – COUNTY DITCH 22
WHEREAS, Faye Arntson is requesting to replace an existing failing crossing on Lateral 2, located on CD22, on her parcel – 05-0016700, located in Burleene Twp section 24, and;
WHEREAS, a Hold Harmless Agreement has been signed and submitted to the Ditch Authority, an onsite inspection has been done, a Wetland Application has been submitted to the TEP, and;
WHEREAS, applicant is allowed to replace a failing culvert crossing with a 30” x 24’ culvert, placed at ditch bottom elevation. The proposed crossing will meet the hydraulic capacity of the upstream culvert.
NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Faye Arntson to replace a private crossing on CD22, located on her own property, at her own expense.

Planning and Zoning

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

Void Existing Preliminary Plat “LITTLE SWAN VILLA” Subdivision

WHEREAS, Applicant Darrell Bacon applied to create a Cluster Development Subdivision in Section 03 of Burnhamville Township to be known as “Little Swan Villa” Plat to consist of 16 Lots and 2 Outlots. (25.14 acres) zoned RD Lakeshore and AF-1 Ag/Forestry.

WHEREAS, On October 6, 2016 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance but was never brought to final plat:

SECT-29 TWP-128 RANG-32

That part of Government Lot 5, Section 29, Township 128 North, Range 32 West Todd County, Minnesota, described as follows: Beginning at the southeast corner of Lot 4, Block One, CLAY RIDGE SHORES, according to the recorded plat thereof;

TODD COUNTY BOARD OF COMMISSIONERS

Thence on an assumed bearing of North 18 degrees 16 minutes 31 seconds East along the easterly line of said Lot 4 a distance of 57.49 feet to the outside boundary of the road as dedicated in said CLAY RIDGE SHORES; Thence northeasterly along said outside boundary and along a non-tangential curve, concave to the northwest, radius 60.00 feet, central angle 180 degrees 00 minutes 00 seconds 188.50 feet, the chord of said curve bears North 51 degrees 49 minutes 43 seconds East 120.00 feet;
Thence North 18 degrees 28 minutes 08 seconds East not tangent along said outside boundary 143.90 feet
Thence South 71 degrees 05 minutes 53 seconds East along said outside boundary 393.80 feet the westerly right of way line of County Road No 102;
Thence South 17 degrees 59 minutes 47 seconds West along said westerly right of way line 169.34;
Thence North 72 degrees 00 minutes 13 seconds West along said westerly right of way line 50.00 feet;
Thence South 17 degrees 59 minutes 47 seconds along said westerly right of way line 321.64 feet to the easterly extension of the north line of that land as described in the Document No. 373843 and of record in the office of the Todd County Recorder;
Thence North 81 degrees 48 minutes 31 seconds West along said easterly extension and along said north line 601 feet more or less to the shoreline of Big Swan Lake;
Thence northerly along said shoreline to the intersection of the south line of said Lot 4;
Thence South 89 degrees 55 minutes 46 seconds East along said south line 264 feet to the point of beginning. 6 acres more or less.

WHEREAS, On October 18, 2016 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved Little Swan Villa Preliminary Plat (Subdiv_2016-2) with no conditions.

WHEREAS, the Planning & Zoning Department has never received the necessary final plat information for review and all items required for final plat approval have never been completed.

NOW, THEREFORE BE IT RESOLVED, the recorded preliminary plat of "Little Swan Villa" subdivision be rescinded and made void.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To grant the request to establish Summer Shores Preliminary Plat with conditions recommended by the Planning Commission.

County Recorder

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by majority vote with Neumann against and Becker abstaining: To appoint Douglas K Johnson as a full-time Deputy County Recorder at Grade 6, Step 7 (\$23.00 per hour) with a tentative start date of October 22, 2018.

Commissioners

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To provide a one-time donation of \$6,400.00 in 2019 to help sustain the Hilltop Regional Kitchen

Solid Waste

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To buy the Bobcat from Long Prairie Machinery for \$20,110.80

Facilities Committee

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by majority vote with Becker and Neumann against: to renew the Long Prairie Hockey Association Lease

TODD COUNTY BOARD OF COMMISSIONERS

Agreement for September 15, 2018 through March 31, 2019 with the previous financial rental terms and conditions.

Health & Human Services

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve letter submission to MN Governor Candidates Jeff Johnson and Tim Walz

Administration

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Memorandum of Agreement for On-Call Pay for Child Protection Social Workers.

Closed Session

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To close the board meeting to discuss pending litigation pursuant to MN Statute 13D.05 subd 3(b) at 10:05 a.m.

On motion by Becker and second by Kneisl, the closed session was ended at 10:48 a.m.

Auditor-Treasurer's Report

The Auditor-Treasurer reported on the meetings attended and current activities in the office including the October 15, 2018 real estate tax deadline closure and absentee voting statistics for the upcoming General Election.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Coordinator's Report

The Coordinator reported on the meetings attended and project statuses.

Adjourn

On motion by Erickson and second by Kneisl, the meeting was adjourned for the month of October 2018.

COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
ASSOC OF MN COUNTIES	\$ 3,000.00
CHAMBERLAIN OIL COMPANY	\$ 2,577.50
COUNTRY ROADS CONSTRUCTION	\$ 7,045.60
DIAMOND MOWERS INC	\$ 4,224.72
EMERGENCY AUTOMOTIVE TECH	\$ 4,993.57
FARMERS STATE BANK	\$ 6,518.50
GOODIN COMPANY	\$ 3,203.56
LONG PRAIRIE MACHINERY CO INC	\$ 3,260.67
MORRIS ELECTRONICS	\$ 2,981.65
MORRISON CO PUBLIC HEALTH SERV	\$ 3,076.83
STAPLES WORLD	\$ 3,034.30

TODD COUNTY BOARD OF COMMISSIONERS

TODD CO AUDITOR-TREASURER	\$ 2,564.24
TODD SOIL & WATER CONS DIST	\$ 36,317.00
TURNKEY/THREE SQUARE MARKET	\$ 2,458.10
WIDSETH SMITH NOLTING INC	\$ 2,510.00
ZIEGLER INC	\$ 4,869.60
111 PAYMENTS LESS THAN 2000	\$ 37,391.20
Total:	\$ 130,027.04

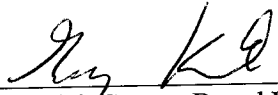
HEALTH & HUMAN SERVICES WARRANTS	
VENDOR NAME	AMOUNT
V#15651 - COST EFFECTIVE HEALTH INS	\$ 3,881.50
DHS - SWIFT	\$ 4,123.00
V#15418 - COST EFFECTIVE HEALTH INS	\$ 3,631.86
V#15653 - COST EFFECTIVE HEALTH INS	\$ 4,966.72
TODD COUNTY ATTORNEY'S OFFICE	\$ 2,042.00
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
V#15426 - COST EFFECTIVE HEALTH INS	\$ 2,662.76
V#15608 - COST EFFECTIVE HEALTH INS	\$ 3,039.06
115 PAYMENTS LESS THAN 2000	\$ 44,917.51
Total:	\$ 84,360.51

VENDOR NAME	AMOUNT
# 14524	\$ 2,461.80
# 15336	\$ 2,836.20
CENTRAL MN MENTAL HEALTH CTR	\$ 2,205.00
# 14593	\$ 3,709.53
HOLISTIC FAMILY EDUCATION SRVS	\$ 5,919.48
KINDRED FAMILY FOCUS	\$ 8,404.00
# 15511	\$ 6,716.70
LITTLE SAND GROUP HOME	\$ 6,718.50
LUTHERAN SOCIAL SERVICE OF MN ST PAUL	\$ 2,858.78
# 10746	\$ 2,359.20
MID MINNESOTA DRUG TESTING INC	\$ 4,645.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 10,271.88
NORTHERN PINES MENTAL HLTH CTR IN	\$ 5,030.50
# 13849	\$ 4,500.00
# 15571	\$ 3,122.40
# 15286	\$ 3,916.50
# 15615	\$ 2,836.20
STEP	\$ 6,047.02
VALLEY LAKE BOYS HOME INC	\$ 2,550.00
VILLAGE RANCH INC	\$ 12,576.30
WEST CENTRAL REG JUVENILE CTR	\$ 3,479.17
WOJTOWICZ/TARA	\$ 2,250.00
PAYMENTS LESS THAN 2000	\$ 37,002.23
Total:	\$ 142,416.39

TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Kircher and second by Becker, the preceding minutes of the County Board meeting held October 16, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 5, 2018.

Witness my hand and seal:



Gary Kneisl, County Board Vice-Chairperson



Denise Gaida, Todd County Auditor-Treasurer