

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 21, 2018*

Public Comment

Amy Dinkel-VanValkenburg voiced her support for the Pine View School CUP Request.
Thomas F. Dinkel voiced his support for the Pine View School CUP Request.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21st day of August, 2018 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Becker and second by Erickson, the following motions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for August 7th, 2018 as presented.

To approve the Human Resources Report for Personnel Actions dated August 21, 2018 as on file.

Auditor-Treasurer

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 49496 through 49632 in the amount of \$168,438.39.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514183 through 514264 in the amount of \$134,214.76 and warrants number 703241 through 703344 in the amount of \$139,023.11.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: to appoint Molly Robinson as a full-time Deputy Auditor-Treasurer at Grade 8, Step 1 \$21.64 per hour with a tentative start date of September 4, 2018.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To ratify the MnCCC/Trimin Professional Services Agreement for IFS System Support.

Ditch Inspector

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – REPLACE PRIVATE CROSSING – COUNTY DITCH 21

WHEREAS, Gary Reinbold is requesting to replace a 24" culvert crossing on his parcel 20-0025200, located on CD21. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection has been done, and his project was discussed at the TEP, and;

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WHEREAS, the crossing will be two 24" culverts to accommodate larger equipment, and will be placed at original ditch bottom elevation.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Gary Reinbold to replace an existing culvert crossing on CD21, with two 24" culverts, on his own property, parcel 20-0025200, at his own expense.

Facilities Committee

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by majority vote with Becker against: To approve the nonbudgeted request for the purchase of a Kubota F2880 unit and to use Funds from the Facilities Improvement for financial implications with reimbursement to said account in 2019.

Planning & Zoning

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To deny the CUP request for a sawmill on parcel #09-0001800 based on Planning Commission and staff recommendation.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To grant the CUP request to establish Pine View School on parcel #15-0028400 with conditions developed by the Planning Commission.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To grant the proposed amendment language for Big Swan Lake Resort CIC as recommended by the Planning Commission.

County Recorder

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING A NEW DRIVER LICENSING AGENT

WHEREAS, on December 21, 1998 the MN Department of Public Safety appointed Cheryl Perish to the position of DRIVER LICENSING AGENT. Cheryl Perish will be leaving county employment at the end of this year and therefore is resigning from the position of DRIVER LICENSING AGENT effective on the date that a new agent has been appointed, but no later than December 1, 2018, and;

WHEREAS, the office location was previously approved by the Dept of Public Safety and will remain the same within the Todd County Recorder's Office located in the Historic Courthouse at 215 First Avenue South #203, Long Prairie MN. Only the Agent will be changing at this time.

WHEREAS, because this office is a county-administered office, not a county licensing bureau MN Statute 7404.350 Subd. 2 B directs the County Board to designate an employee or equivalent officer of the county to be appointed by the commissioner for the position of DRIVER LICENSING AGENT, and;

WHEREAS, under the authorization of Driver Licensing Agent Cheryl Perish, Linda Daoust has been the Supervisor for the Driver's License Division for a number of years. Ms. Daoust possesses the knowledge and experience in the laws and rules pertaining to the acceptance of applications, office management, accounting and record keeping in regards to the Driver Licensing Agent position.

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NOW, THEREFORE BE IT RESOLVED, with the resignation of Cheryl Perish as the DRIVER LICENSING AGENT there will be a vacancy, the County wishes to continue offering the services affiliated with the Driver Licensing Agent, therefore;

BE IT FURTHER RESOLVED, the County Board of Commissioners designate Linda Daoust as the new Driver Licensing Agent for Station 677 and recommend her to the MN Department of Public Safety to be approved by them to fill the position of DRIVER LICENSING AGENT for Station 677.

Health & Human Services

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To ratify the PH-Doc Maintenance & Support Agreement with MCCC.

Auditor-Treasurer's Report

The Auditor-Treasurer reported that the Primary Election was held on August 14, 2018 with 20% voter overall turnout in Todd County. A Special Board Meeting has been planned for August 29th. Mobile Home property taxes are due August 31st, 2018.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Interim Coordinator's Report

The Interim Coordinator reported on the meetings attended and projects in-progress.

Adjourn

On motion by Kneisl and second by Becker, the meeting was adjourned for the month of August 2018.

COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
ARC ELECTRIC SERVICE	\$ 2,292.91
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 2,484.71
CDW GOVERNMENT INC	\$ 2,121.08
CENTRAL APPLICATORS INC	\$ 22,930.00
CENTRAL SPECIALTIES INC	\$ 39,861.25
ELECTION SYSTEMS & SOFTWARE INC	\$ 5,542.23
KNIFE RIVER CORP	\$ 23,400.00
LONG PRAIRIE LEADER	\$ 2,535.94
NOREX GROUP, INC	\$ 4,743.96
ROYAL TIRE	\$ 8,586.12
STAPLES WORLD	\$ 3,623.35
TRUENORTH STEEL	\$ 6,811.92
TURNKEY/THREE SQUARE MARKET	\$ 2,477.83
WIDSETH SMITH NOLTING INC	\$ 3,297.29
123 PAYMENTS LESS THAN 2000	\$ 37,729.80
Total:	\$ 168,438.39

HEALTH & HUMAN SERVICES WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
BRENNY FUNERAL CHAPEL - STAPLES	\$ 3,500.00

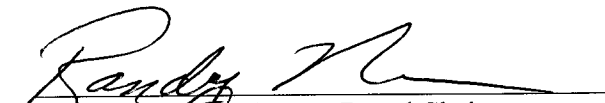
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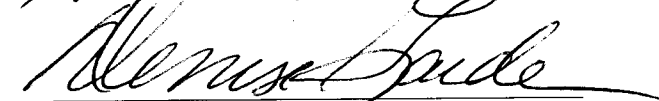
DHS - SWIFT	\$	42,488.38
V #15418 - COST EFF HEALTH INS	\$	3,743.70
FRESHWATER EDUCATION DISTRICT	\$	17,024.00
V #13191 - COST EFF HEALTH INS	\$	2,259.45
NORTHERN BUSINESS PRODUCTS	\$	3,618.00
OTTER TAIL CTY HUMAN SERVICES	\$	2,553.00
RURAL MN CEP INC	\$	18,761.34
SCHULLER FAMILY FUNERAL HOMES - BERTHA	\$	4,650.00
95 PAYMENTS LESS THAN 2000	\$	40,425.24
Total:	\$	139,023.11

VENDOR NAME		AMOUNT
# 14524	\$	2,543.86
# 14813	\$	2,157.60
# 14000	\$	2,930.74
# 15336	\$	2,930.74
# 15490	\$	3,974.82
# 14593	\$	4,259.09
# 15447	\$	2,221.20
HOLISTIC FAMILY EDUCATION SRVS	\$	5,002.27
KINDRED FAMILY FOCUS	\$	7,084.43
# 15511	\$	6,940.59
LITTLE SAND GROUP HOME	\$	6,942.45
LP KIDS - LP/GE SCHOOLS	\$	2,537.44
LUTHERAN SOCIAL SERVICE OF MN ST PAUL	\$	4,909.47
# 10746	\$	2,331.82
MID MINNESOTA DRUG TESTING INC	\$	2,580.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$	10,271.88
NORTHERN PINES MENTAL HLTH CTR IN	\$	5,030.50
# 15286	\$	3,922.74
# 15543	\$	2,758.34
VILLAGE RANCH INC	\$	6,345.26
WEST CENTRAL REG JUVENILE CTR	\$	3,479.17
PAYMENTS LESS THAN 2000	\$	43,060.35
Total:	\$	134,214.76

On a motion by Kircher and second by Erickson, the preceding minutes of the County Board meeting held August 21, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 4, 2018.

Witness my hand and seal:


 Randy Neumann, County Board Chairperson


 Denise Gaida, Todd County Auditor-Treasurer