

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 7, 2018*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of August, 2018 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Kircher and second by Erickson, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for July 17th, 2018 as presented.

To approve the Human Resources Report for Personnel Actions dated August 7, 2018 as on file.

GAMBLING PERMIT – LONG PRAIRIE HOCKEY ASSOCIATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Long Prairie Hockey Association through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Long Prairie Hockey Association to hold gambling activities at Midway Gas in Round Prairie Township at the address 17908 US 71, Long Prairie, MN effective August 7, 2018 until revoked or otherwise cancelled as provided by law.

Auditor-Treasurer

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the July 2018 Auditor Warrants number (ACH) 900046 thru 900051 in the amount of \$13,189.27, (Manual) 501 thru 501 in the amount of \$794.75 and (Regular) 232075 through 232243 in the amount of \$1,380,734.79 for a total of \$1,394,718.81.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 49378 through 49495 in the amount of \$175,565.89.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514140 through 514182 in the amount of \$67,758.55 and warrants number 703136 through 703240 in the amount of \$90,068.16.

On motion by Erickson and second by Becker, the following resolution was introduced and adopted by majority vote with Kircher and Neumann against:

Resolution Requesting Approval from the Minnesota Department of Natural Resources for the Sale of Tax Forfeited Lands

WHEREAS, the County Board of Commissioners of the County of Todd, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for nonpayment of taxes, and

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WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby certifies that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale. [Unless otherwise stated.] The Todd County Board of Commissioners hereby certifies that the Soil and Water Conservation Board (of the district in which the land is located) has reviewed the attached land sale list and identified any and all non-forested marginal land and wetland.

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the Sale of one tax forfeited parcel highlighted on the attached list.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the appointment of Loren Fellbaum, County Engineer as the member representative to the Facilities Committee for the Public Works facilities.

Public Works

The Commissioners applauded Nancy Uhlenkamp for being awarded the 2018 Outstanding Agricultural Inspector of the Year.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a construction contract with ASTECH Corporation, based on their low bid of \$9,871.00 for CP 77-18-07 (2018 Lake Wobegon Trail Fog Seal Project).

The County Board received an update and held discussion on the current status of the Expo Building Project.

Facilities Committee

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by majority vote with Becker against: To approve the Service Master quote of \$7,451.00 to clean surface areas in designated rooms of Expo Building.

County Recorder

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the SURVEYOR'S CERTIFICATE OF PLAT CORRECTION in regards to "BLY'S SUB-DIVISION GOVT LOT 1 SEC 9, TOWN 128 RAN. 35".

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by majority vote with Neumann and Becker against: To authorize the adding of an additional Full Time Deputy Recorder position and to begin the recruitment process for this position.

Lake Shamineau Lake Improvement District

The following action to approve the Resolution of Support for additional Environmental information via land surveys, water surveys, environmental reviews, permits and petitions failed due to lack of motion.

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Sheriff's Office

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENT WITH THE COUNTY OF TODD ON BEHALF OF ITS SHERIFF'S OFFICE

WHEREAS, the County of Todd on behalf of its Sheriff's Office desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to receive funding to use to implement an adapter to make its records management system compatible with Minnesota National Incident-Based Reporting System requirements for which the Sheriff's Office is eligible.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Todd County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Todd on behalf of its Sheriff's Office, is hereby approved. A copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the Sheriff, Don Asmus, or his successor, is designated the Authorized Representative for the Sheriff's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the agreement with the State.

To assist the Authorized Representative with the administration of the agreement, Steve Och, Chief Deputy is appointed as the Authorized Representative designee.

3. That Randy Neumann, the Chairperson for the Todd County Board of Commissioners, and Don Asmus, the Sheriff, are authorized to sign the State of Minnesota Joint Powers Agreement.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To allow Sheriff Asmus to purchase 3 new police vehicles.

Health & Human Services

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To appoint internal candidate Lisa Grossinger as full-time Child Services Supervisor effective August 8, 2018.

Administration

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the quote from BHH Partners for Condition Assessment of the Historic Courthouse Rock Wall Project.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve Todd County's capital contribution to Counties Providing Technology.

DDA Human Resources, Inc. – Gary Weiers

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To select Candidate number 1, 4, 5, 6, 7, & 9 as finalists for the Coordinator position for interviews.

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Auditor-Treasurer's Report

The Auditor-Treasurer reported that preparations are in order for the upcoming Primary Election on August 14, 2018.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Interim Coordinator's Report

The Interim Coordinator reported on the meetings attended and projects in-progress.

Recess

Chairperson Neumann recessed the meeting until August 21, 2018.

AUDITOR WARRANTS		
VENDOR NAME		AMOUNT
NORTHERN SALT INC.	\$	102,003.12
RJ CONTRACTING & REMODELING LLC	\$	2,096.46
TODD TRAILS ASSOCIATION	\$	6,135.85
TRAFFIC MARKING SERVICE INC	\$	119,293.75
TRI CITY PAVING INC	\$	307,907.10
VERIZON	\$	3,365.36
18 PAYMENTS LESS THAN 2000	\$	5,624.98
AMERICAN HERITAGE BANK	\$	24,249.49
ANDY'S CHARTER SERVICE LLC	\$	2,020.00
BIG SWAN LAKE IMPROVEMENT ASSOCIA	\$	6,912.20
CITY OF EAGLE BEND	\$	147,058.52
COMPUTER PROFESSIONALS	\$	4,882.00
FLEET SERVICES/WEX BANK	\$	6,331.33
KNOW INK	\$	16,893.50
LAMB LABOR SERVICES INC	\$	29,004.00
LONG PRAIRIE OIL COMPANY	\$	4,065.21
LONG PRAIRIE SANITATION INC	\$	3,191.25
MN DEPT OF FINANCE	\$	7,083.50
MORRISON COUNTY	\$	26,134.55
PETERS LAW OFFICE, P.A.	\$	5,151.00
PHEASANTS FOREVER	\$	4,000.00
Prairie Lakes Municipal Solid Waste Auth	\$	74,340.00
STEP	\$	4,266.15
WIDSETH SMITH NOLTING INC	\$	2,107.50
26 PAYMENTS LESS THAN 2000	\$	12,398.57
AMERICAN HERITAGE BANK	\$	2,465.52
HEALTH PARTNERS DENTAL	\$	3,298.32
LONG PRAIRIE OIL COMPANY	\$	2,537.13
MILLER BROTHER'S CONSTRUCTION	\$	69,362.38
MINNESOTA POWER & LIGHT	\$	14,422.45
NORTHERN STAR COOP	\$	2,492.46
WONDERLICH/SCOTT A	\$	7,530.25

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43 PAYMENTS LESS THAN 2000	\$	16,902.49
AMERICAN HERITAGE	\$	7,269.27
COUNTRYSIDE RESTAURANT	\$	3,522.40
MINNESOTA DEPARTMENT OF HEALTH	\$	2,734.00
STAPLES ADVANTAGE	\$	3,445.64
STRUCTURAL SPECIALTIES INC	\$	33,026.06
31 PAYMENTS LESS THAN 2000	\$	12,236.92
CITY OF EAGLE BEND	\$	130,738.51
MITCH'S FUEL SERVICE	\$	18,750.00
TRI CITY PAVING INC	\$	124,772.83
VOYANT COMMUNICATIONS, LLC	\$	3,494.47
18 PAYMENTS LESS THAN 2000	\$	8,407.57
1 PAYMENT LESS THAN 2000	\$	794.75
Total:	\$	1,394,718.81

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
APPLIED CONCEPTS INC	\$ 5,471.00
BIG STONE THERAPIES, INC.	\$ 2,706.06
CENTRAL SPECIALTIES INC	\$ 5,228.87
CHAMBERLAIN OIL COMPANY	\$ 2,709.05
HANCOCK CONCRETE PRODUCTS CO	\$ 7,239.14
JL TRUCKING	\$ 4,260.38
LIBERTY TIRE SERVICES LLC	\$ 39,220.02
M-R SIGN COMPANY INC	\$ 2,001.10
MCCC, MI33	\$ 5,543.40
MORRISON CO PUBLIC HEALTH SERV	\$ 5,471.00
PHELAN CPA/FRANCIS	\$ 2,795.00
TRUENORTH STEEL	\$ 29,555.94
TURNKEY/THREE SQUARE MARKET	\$ 2,928.74
WATCHGUARD VIDEO	\$ 15,735.00
ZIEGLER INC	\$ 3,437.92
ZUERCHER TECHNOLOGIES LLC	\$ 8,000.00
102 PAYMENTS LESS THAN 2000	\$ 33,263.27
Total:	\$ 175,565.89

HEALTH & HUMAN SERVICES WARRANTS

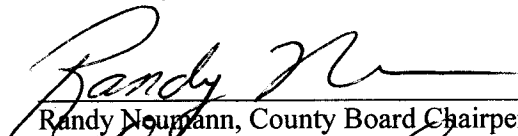
VENDOR NAME	AMOUNT
CARLSON/BARBARA J	\$ 5,800.00
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 6,863.58
MID MINNESOTA DRUG TESTING INC	\$ 3,835.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 9,068.36
NORTHERN PINES MENTAL HLTH CTR	\$ 6,450.00
NOTHWOOD CHILDRENS SRVS	\$ 2,055.83
STEP	\$ 6,586.48
VILLAGE RANCH INC	\$ 5,925.50
PAYMENTS LESS THAN 2000	\$ 21,173.80
Total:	\$ 67,758.55

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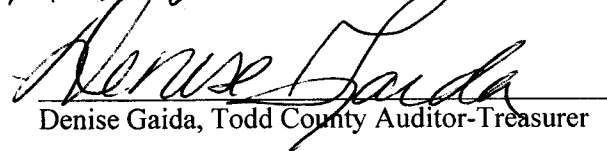
<u>VENDOR NAME</u>	<u>AMOUNT</u>
DHS - CBHH - BEMIDJI - 491	\$ 38,090.00
DHS - MSOP- MN SEX OFFENDER PROGRAM	\$ 5,580.00
DHS - ST PETER RTC - 472	\$ 6,264.00
DHS - SWIFT	\$ 17,180.51
101 PAYMENTS LESS THAN 2000	\$ 22,953.65
<u>TOTAL:</u>	<u>\$ 90,068.16</u>

On a motion by Becker and second by Erickson, the preceding minutes of the County Board meeting held August 7, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on August 21, 2018.

Witness my hand and seal:



Randy Neumann, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer