

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
July 17, 2018*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17th day of July, 2018 at 9:00 AM. The meeting was called to order by Vice-Chairperson Kneisl. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Neumann.

Approval of Agenda

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Kircher and second by Becker, the following motion and resolution were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for July 3rd, 2018 as presented.

To approve the Human Resources Report for Personnel Actions dated July 17, 2018 as on file.

Auditor-Treasurer

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 49253 through 49377 in the amount of \$68,468.59.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 514050 through 514139 in the amount of \$162,426.49 and warrants number 703057 through 703135 in the amount of \$66,057.52.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the renewal of the annual contribution by allocating \$7,500 to the Initiative Foundation for the 2019 budget year.

On motion by Erickson and second by Becker, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND
WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2017 through June 30, 2018 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$5,705.00 from the Fund 40-County Ditch Fund to the Fund 01-General Revenue Fund per the attached list.

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Ditch Inspector

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement to replace a Private Crossing on CD21 from Gary Reinbold – parcel 20-0025200, Reynolds Twp, Section 22.

Public Works

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

Final Payment Authorization - 2017 CSAH 1 Bridge Construction Contract

WHEREAS, the contract with Structural Specialties Inc. for the 2017 CSAH 1 Bridge Construction Contract known as SAP 077-601-021 located at the Long Prairie River crossing on Todd County State Aid Highway 1, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled in 2017 and completed in 2018 with the value of the total work certified being \$599,151.15, and;

WHEREAS, partial payments amounting to \$566,125.09 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$33,026.06 still remains to be paid to Structural Specialties, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by majority roll-call vote with Commissioner Becker against: To approve the attached WSN Agreement to create a RFP for the Expo Building Mold Remediation Project and approve execution of said RFP.

Planning & Zoning

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the CUP request by Linda Dvorak to establish a temporary hardship dwelling on parcel #08-0022700 with conditions established by the Planning Commission.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the CUP request by Mr. and Mrs. Kauffman to establish a temporary hardship dwelling on parcel #13-0009000 with conditions established by the Planning Commission.

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the CUP request by Brian Thorson to establish a temporary hardship dwelling on parcel #05-0004100 with conditions established by the Planning Commission.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the CUP to Knife River to operate a temporary hot mix plant on PID 12-4002000 with conditions specified by the Planning Commission.

Administration

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the hiring of an Administrative Assistant.

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Auditor-Treasurer's Report

The Auditor-Treasurer reported that the Mobile Home Property Taxes have been prepared and mailed.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Interim Coordinator's Report

The Interim Coordinator reported on the meetings attended and projects in-progress.

Adjourn

On motion by Erickson and second by Becker, the meeting was adjourned for the month of July 2018.

COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
AMERICAN COMMUNICATIONS INC	\$ 3,750.00
DIAMOND MOWERS INC	\$ 4,236.38
FORCE AMERICA	\$ 2,356.59
MORRIS ELECTRONICS	\$ 2,037.71
NOW MICRO INC	\$ 8,248.69
ROLYAN BUOYS	\$ 2,690.20
STAPLES WORLD	\$ 3,731.44
WIDSETH SMITH NOLTING INC	\$ 5,120.00
117 PAYMENTS LESS THAN 2000	\$ 36,297.58
TOTAL:	\$ 68,468.59

HEALTH & HUMAN SERVICES WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
# 14524	\$ 2,424.60
# 14813	\$ 2,059.80
# 14000	\$ 2,791.20
# 15336	\$ 2,791.20
CENTRAL MN MENTAL HEALTH CTR	\$ 2,940.00
# 15490	\$ 3,787.80
# 14593	\$ 5,215.94
# 15447	\$ 2,187.60
HEARTLAND GIRLS RANCH	\$ 6,854.10
HOLISTIC FAMILY EDUCATION SRVS	\$ 6,810.17
KINDRED FAMILY FOCUS	\$ 5,694.00
# 15511	\$ 6,615.90
LITTLE SAND GROUP HOME	\$ 6,718.50
LP KIDS - LP/GE SCHOOLS	\$ 2,761.91
# 10746	\$ 2,223.30
MID MINNESOTA DRUG TESTING INC	\$ 3,375.00
NORTHERN PINES MENTAL HLTH CTR IN	\$ 24,135.00
NORTHWOOD CHILDRENS SERVICES	\$ 9,104.39
PAKLONSKY/CHERYL	\$ 2,446.00
# 15286	\$ 3,744.60

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STEP	\$	6,351.12
WEST CENTRAL REG JUVENILE CTR	\$	3,479.17
PAYMENTS LESS THAN 2000	\$	47,915.19
Total:	\$	162,426.49

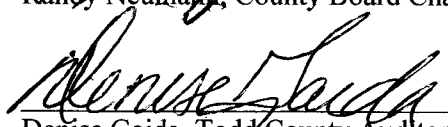
<u>VENDOR NAME</u>		<u>AMOUNT</u>
KARVONEN FUNERAL HOME - WADENA	\$	3,500.00
RURAL MN CEP INC	\$	11,768.54
TODD COUNTY ATTORNEY'S OFFICE	\$	2,216.00
TODD COUNTY AUDITOR/TREASURER	\$	15,096.10
75 PAYMENTS LESS THAN 2000	\$	33,476.88
TOTAL:	\$	66,057.52

On a motion by Kircher and second by Erickson, the preceding minutes of the County Board meeting held July 17, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on August 7, 2018.

Witness my hand and seal:



Randy Neumann, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer