

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
June 19, 2018*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19<sup>th</sup> day of June, 2018 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

## **Approval of Agenda**

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda with the addition of 5.3 City of Long Prairie TIF District Waiver.

## **Consent Agenda**

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for June 5<sup>th</sup>, 2018 as presented.

## **Auditor-Treasurer**

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 49066 through 49177 in the amount of \$119,376.79.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 513932 through 514021 in the amount of \$162,283.31 and warrants number 702859 through 702966 in the amount of \$99,838.78.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To authorize the County Board Chairperson to sign the 30-day notice of waiver for TIF District 1-13 and TIF District 1-14 requested by the City of Long Prairie.

## **Ditch Inspector**

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: The Todd County Ditch Authority approves Minor Maintenance on parcel 13-0007700 in Iona Twp section 8 and accepts the bid from J.A. Smith Companies in the amount of \$5,000 for the project which includes blasting 150 feet of ditch with two parallel charge lines and 350 feet of ditch with a single charge line. A 50 foot test section will be done before the full project is completed.

## **Planning & Zoning**

On motion by Erickson and second by Becker, the following motion was introduced and failed by majority vote with Commissioner Neumann and Commissioner Erickson for and Commissioner Kneisl, Commissioner Kircher, and Commissioner Becker against: To grant the CUP request to establish Pine View School on parcel #15-0028400 with the condition that the school remains compliant with any applicable local, state or federal regulations.

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## Health & Human Services

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by majority vote with Commissioner Neumann against: To authorize the request for Todd County Health & Human Services to recruit and hire a full-time Child Services Supervisor.

## MIS

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Service Addendums to the Master Service Agreements for the Long Prairie Offices and Staples Branch's Office Voice Services.

## Administration

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the position profile, job description, salary range and hiring process as recommended by Gary Weiers, David Drown Associates.

## Auditor-Treasurer's Report

The Auditor-Treasurer reported on current projects including the open filing period for appointment to the Sauk River Water Shed board, Absentee voting period for Primary election opening June 29<sup>th</sup>, and the upcoming State Auditor-Treasurer's conference..

## Commissioner's Report

The Commissioners reported on the meetings that they had attended.

## Interim Coordinator's Report

The Interim Coordinator reported on the meetings attended and projects in-progress including an update on the Rock Wall Grant, the HR intern candidate starting, and the status of the posting of the position open in the Administration office.

## Adjourn

On motion by Kneisl and second by Erickson, the meeting was adjourned for the month of June, 2018.

### COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
BIG STONE THERAPIES, INC	\$ 3,560.71
CELLBRITE INC	\$ 3,700.00
GOODIN COMPANY	\$ 2,160.41
HEARTLAND TIRE INC.	\$ 5,084.00
POWERPHONE	\$ 7,330.00
POWERPLAN BF	\$ 14,012.54
SEARCH INSTITUTE	\$ 3,725.00
STAPLES WORLD	\$ 5,630.80
TODD COUNTY MIS DEPT	\$ 28,765.55
WIDSETH SMITH NOLTING INC	\$ 5,700.00
ZIEGLER INC	\$ 3,189.65
101 PAYMENTS LESS THAN 2000	\$ 36,518.13
TOTAL:	\$ 119,376.79

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## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 9,665.98
RURAL MN CEP INC	\$ 18,035.24
V#15315 - COST EFF HEALTH INSURANCE	\$ 2,183.64
US POSTAL SERVICE	\$ 6,224.00
V#15038 - COST EFF HEALTH INSURANCE	\$ 2,387.92
WILLIAMS DINGMANN FAMILY FUNERAL - LONG PRAIRE	\$ 3,850.00
102 PAYMENTS LESS THAN 2000	\$ 57,492.00
Total:	\$ 99,838.78


VENDOR NAME	AMOUNT
# 14524	\$ 2,505.42
# 14813	\$ 2,128.46
# 14000	\$ 2,884.24
# 15336	\$ 2,884.24
CENTRAL MN MENTAL HEALTH CTR	\$ 2,940.00
DIVINE HOUSE INC	\$ 2,884.52
# 15490	\$ 3,661.54
# 14593	\$ 4,573.09
# 15447	\$ 2,260.52
HOLISTIC FAMILY EDUCATION SRVS	\$ 5,597.45
# 1911	\$ 2,170.47
# 14655	\$ 3,562.44
KINDRED FAMILY FOCUS	\$ 5,883.80
# 15511	\$ 2,165.80
LITTLE SAND GROUP HOME	\$ 6,942.45
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 2,768.92
# 10746	\$ 2,297.41
MID MINNESOTA DRUG TESTING INC	\$ 3,945.00
NORTH HOMES CHILDREN & FAMILY SRV	\$ 8,553.52
NORTHERN PINES MENTAL HLTH CTR IN	\$ 11,468.50
NORTHWOOD CHILDRENS SERVICES	\$ 18,034.02
PAKLONSKY/CHERYL	\$ 2,957.00
# 15286	\$ 3,869.42
STEP	\$ 6,827.24
VILLAGE RANCH INC	\$ 3,866.90
PAYMENTS LESS THAN 2000	\$ 44,650.94
TOTAL:	\$ 162,283.31

# TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Kircher and second by Becker, the preceding minutes of the County Board meeting held June 19, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on July 3, 2018.

Witness my hand and seal:

  
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Randy Neumann, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer