

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
May 15, 2018*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of May, 2018 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the addition of 5.7 Airport Funding Discussion.

Consent Agenda

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for May 1st, 2018 as presented.

GAMBLING PERMIT – ROTARY CLUB OF SAUK CENTRE

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Rotary Club of Sauk Centre through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Rotary Club of Sauk Centre to hold a raffle at the Greystone Golf Club in Kandota Township at the address 10548 Andrews Drive, Sauk Centre, MN on June 29th, 2018.

To approve a one-day Dance License for American Legion #417 Oscar Jacobson Post (Little Sauk Legion) to be held on August 18th, 2018 at the parking lot of the Legion at 16268 County 50, Long Prairie, MN.

To approve a 1-Day Temporary On Sale Liquor License for American Legion #417 Oscar Jacobson Post (Little Sauk Legion) for August 18th, 2018 at 16268 County 50, Long Prairie, MN.

Auditor-Treasurer

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the April 2018 Auditor Warrants number (ACH) 900004 in the amount of \$591,778.31 and (Regular) 231595 through 231745 in the amount of \$561,690.00 for a total of \$1,153,468.31.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 48831 through 48943 in the amount of \$75,929.21.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 513813 through 513887 in the amount of \$122,711.06 and warrants number 702739 through 702756 in the amount of \$32,555.12.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

MEMORIAL DAY APPROPRIATION

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WHEREAS, Todd County has budgeted for 2018 an appropriation to support the expenses for conducting Memorial Day Services;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the 2018 payment of \$10 to the Evergreen Cemetery Association of Long Prairie for the care of County lots in said Evergreen Cemetery, and;

BE IT FURTHER RESOLVED, to approve the payment of \$50 to each regular organization of Veterans of Foreign Wars, American Legion Posts and Auxiliaries in Todd County to support the payment of expenses in connection with the proper observance of Memorial Day Services conducted within Todd County and the amount to be paid by warrant to each organization provided that in cases where any of the above mentioned do not have an organization, the amount will be paid to the organization conducting the Memorial Day Service.

On motion by Kircher and second by Erickson, the following resolution as introduced and adopted by unanimous vote:

SENIOR CITIZEN CENTER APPROPRIATION

WHEREAS, Todd County has budgeted for 2018 an appropriation of \$200 per Senior Citizen Center in Todd County;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the 2018 payment of \$200 for each Senior Citizen Center located in Todd County.

On motion by Becker and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

TO DESIGNATE THE WEEK OF MAY 20-26, 2018 AS EMERGENCY MEDICAL SERVICES (EMS) WEEK

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners in recognition of this event do hereby proclaim the week of May 20 – 26, 2018 as

EMERGENCY MEDICAL SERVICES WEEK

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With the theme, *EMS Strong: Stronger Together* and encourage the community to observe this week with appropriate programs, ceremonies and activities.

Assessor's Office

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the abatement on parcel 19-0012700 requested by Mr. Dukowitz.

Todd-Wadena Community Corrections

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION APPOINTING NEW MEMBER TO TODD-WADENA COMMUNITY CORRECTIONS EXECUTIVE COMMITTEE AND ADVISORY BOARD

This is a resolution appointing a new member to the Todd-Wadena Community Corrections Executive Committee and Advisory Board.

WHEREAS, On January 2, 2018, the Boards of Commissioners in Todd and Wadena Counties appointed membership to the Executive Committee and Advisory Board; and

WHEREAS, The District Court Judge position on the Executive Committee and Advisory Board is currently open following the retirement of the Honorable Sally Ireland Robertson in April, 2018; and

WHEREAS, The Honorable Daniel A. Benson, Judge of District Court, Todd County, MN, has agreed to fill the vacant position; and

NOW THEREFORE BE IT RESOLVED, that the Honorable Daniel A. Benson be appointed to the Executive Committee and Advisory Board to serve in the capacity of District Court Judge.

Bruce Township

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

FINAL PLAT APPROVAL – “SLEEPY HOLLOW LOTS” PLAT

WHEREAS, Applicant Gilda Clark and owner Harlan Clark applied to subdivide a property that is Described as Government Lot 7, Section 3, in Bruce Township with the Plat to be known as Sleepy Hollow Lots; and

WHEREAS, Sleepy Hollow Lots consists of two residential lots. Lot 1 2.52 acres more or less and Lot 2 2.43 acres more or less, located in the Recreational Development Shoreland zoning district in Bruce Township; and

WHEREAS, On November 2, 2017 the Bruce Township Planning Commission recommended the following property be considered for Platting pursuant to Bruce Township and Todd County Plat and Subdivision Regulation and Ordinance:

That part of Government Lot 7, Section 3, Township 129 North, Range 32 West of the 5th Principal Meridian described as follows: Commencing at the East Quarter corner of said Section 3; thence on a record bearing of South 00 55' 23" East along the east line of said Government Lot 7 a distance of 598.11 feet to the point of beginning of the land described; thence continuing South 00 55' 23" East 722.98 feet to the Southeast corner of said Government Lot 7, thence North 88 degrees 42' 25" West along the South line of said Government Lot 7 a distance of 1738 feet more or less to the shoreline of Beauty Lake; thence Northeasterly along said shore line 1090 feet more or less to the intersection of a line bearing North 88 degrees 33' 36" West from the point of beginning; thence South 88 degrees 33' 36" East 957 feet more or less to the point of beginning. Containing 22.0 acres more or less and subject to an existing road easement over the Easterly 33 feet thereof.

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WHEREAS, On March 13, 2018, the Bruce Township Board of Supervisors considered the Preliminary Plat for the above described property and approved the Sleepy Hollow Lots preliminary plat with conditions; and

WHEREAS, the Bruce Township Board of Supervisors has completed the necessary final plat review and find all items required for the final plat approval as completed.

NOW THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the final plat of "Sleepy Hollows Lots" as presented.

Ditch Inspector

On motion by Erickson and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – DITCH MAINTENANCE – COUNTY DITCH 33

WHEREAS, Glen Middendorf is requesting to maintain approximately 750 feet of CD33 that is located on Vince Decker's parcel – 20-0023100. The maintenance will be done at Glen's own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority; and

WHEREAS, an onsite inspection has been done; a Wetland Application has been submitted to the TEP, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil must be side cast and leveled, staying within 16.5 feet of the ditch, or moved to an approved upland site.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Ditch Authority gives permission to Glen Middendorf to maintain approximately 750 feet of CD33 that is located on Vince Decker's property, at his Glen's own expense.

Central Minnesota Council On Aging

Lori Vrolson, Executive Director of CMCOA provided the County Board with an update of activities to persons served including Todd County residents.

Todd County HRA

Kim Wallace, Executive Director of the Todd County HRA provided the County Board with an update of activities serving Todd County residents.

Sheriff's Office

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To allow the Sheriff's Office to enter into the Vesta Solutions Contract.

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To allow the Todd County Sheriff's Office to purchase the Power Phone package.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To allow the Sheriff's Office to renew the Motorola Solutions service agreement.

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Planning & Zoning

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To revoke the CUP issued in 2017 for parcel 16-0009100 to operate a truck service business from that location.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To grant the request to rezone parcels 03-0025200, 03-0025202, and 03-0025201 without conditions from R-10 to AF-1.

Solid Waste

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the contract with Step for sorting services.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the purchase for the dozer from Ziegler.

Administration

The Commissioners tabled the action of Authorizing the Hiring of a Search Firm to a future meeting.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous roll-call vote: To appoint Chris Pelzer as Interim Coordinator.

Auditor-Treasurer's Report

The Auditor-Treasurer reported on current projects including candidate filing dates, finance committee progress, and facilities committee progress.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including current recruitments, the right-to-know training held, and a meeting with the Amish community.

Adjourn

On motion by Becker and second by Kneisl, the meeting was adjourned for the month of May 2018.

AUDITOR WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
CLIFTON LARSONALLEN, LLP	\$ 3,000.00
LONG PRAIRIE SANITATION INC	\$ 4,216.96
STOECKEL JAHNER INC	\$ 10,840.00
18 PAYMENTS LESS THAN 2000	\$ 3,364.49
AMERICAN HERITAGE BANK	\$ 2,981.17
COMPUTER PROFESSIONALS	\$ 4,866.00
COUNTRYSIDE RESTAURANT	\$ 5,611.20
FLEET SERVICES/WEX BANK	\$ 5,908.99
GALLAGHER BENEFIT SERVICES INC	\$ 2,400.00

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MITCH'S FUEL SERVICE	\$	17,550.00
MORRISON COUNTY	\$	17,813.25
NATIONAL JOINT POWERS ALLIANCE	\$	591,778.31
Prairie Lakes Municipal Solid Waste Auth	\$	74,340.00
STEP	\$	3,337.75
TODD CO AUD-TREAS	\$	27,499.26
33 PAYMENTS LESS THAN 2000	\$	15,713.62
AMERICAN HERITAGE BANK	\$	32,406.11
CARD SERVICES COBORNS	\$	2,795.46
LONG PRAIRIE OIL COMPANY	\$	7,208.50
MINNESOTA POWER & LIGHT	\$	13,519.62
MN DEPT OF FINANCE	\$	6,504.00
PETERS LAW OFFICE, P.A.	\$	4,675.00
VOYANT COMMUNICATIONS, LLC	\$	3,492.70
31 PAYMENTS LESS THAN 2000	\$	12,390.93
AMERICAN HERITAGE	\$	12,074.42
CHRISTENSEN/JENNY	\$	3,096.81
LONG PRAIRIE OIL COMPANY	\$	21,343.03
MORRIS ELECTRONICS	\$	2,800.05
STAPLES ADVANTAGE	\$	3,484.96
19 PAYMENTS LESS THAN 2000	\$	4,919.16
CENTERPOINT ENERGY	\$	3,655.64
CLIFTON LARSONALLEN, LLP	\$	29,500.00
ELECTION SYSTEMS & SOFTWARE INC	\$	179,018.47
HEALTH PARTNERS DENTAL	\$	3,206.70
TODD CO AUDITOR-TREASURER	\$	4,868.56
VERIZON	\$	3,042.82
19 PAYMENTS LESS THAN 2000	\$	8,244.37
Total:	\$	1,153,468.31

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AHRENS/CHRISTOPHER & SAMANTHA	\$ 2,884.00
AMERICAN SOLUTIONS FOR BUSINESS	\$ 5,858.98
CHAMBERLAIN OIL COMPANY	\$ 4,341.12
HILLYARD	\$ 2,425.92
M-R SIGN COMPANY INC	\$ 8,181.15
NORTHERN STAR COOP	\$ 2,388.05
THEISEN/PAUL & SCHNEIDER/DEBORAH	\$ 2,035.00
WIDSETH SMITH NOLTING INC	\$ 18,929.37
105 PAYMENTS LESS THAN 2000	\$ 28,885.62
Total:	\$ 75,929.21

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
# 14524	\$ 2,424.60
# 14813	\$ 2,059.80
# 14000	\$ 3,519.33


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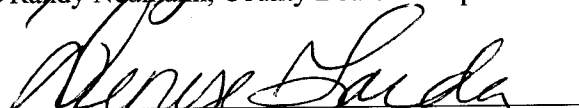
# 15336	\$	2,791.20
HEARTLAND GIRLS RANCH	\$	6,854.10
# 12512	\$	3,093.00
KINDRED FAMILY FOCUS	\$	7,839.52
LITTLE SAND GROUP HOME	\$	6,718.50
LUEBESMIER/HEATHER	\$	2,100.00
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$	2,679.60
# 10746	\$	2,959.17
MID MINNESOTA DRUG TESTING INC	\$	5,685.00
NORTHERN PINES MENTAL HLTH CTR IN	\$	5,910.50
PAKLONSKY/CHERYL	\$	2,609.00
# 15286	\$	3,744.60
STEP	\$	6,675.46
VILLAGE RANCH INC	\$	10,292.10
WEST CENTRAL REG JUVENILE CTR	\$	3,479.17
PAYMENTS LESS THAN 2000	\$	41,276.41
Total:	\$	122,711.06

VENDOR NAME		AMOUNT
DHS - SWIFT	\$	4,601.21
RURAL MN CEP INC	\$	19,655.72
16 PAYMENTS LESS THAN 2000	\$	8,298.19
Total:	\$	32,555.12

On a motion by Erickson and second by Kneisl, the preceding minutes of the County Board meeting held May 15, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on June 5, 2018.

Witness my hand and seal:


 Randy Neumann, County Board Chairperson


 Denise Gaida, Todd County Auditor-Treasurer