

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
December 28, 2017*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 28<sup>th</sup> day of December, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

## Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

## Consent Agenda

On motion by Neumann and second by Becker, the following motion and resolution was introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for December 19<sup>th</sup>, 2017 as presented.

## Auditor-Treasurer

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 47844 through 47952 in the amount of \$100,914.43.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 701781 through 701961 in the amount of \$152,101.48 and Warrants number 513381 through 513389 in the amount of \$23,574.32.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the attached Hands of Hope Lease Agreement to be effective January 1 – December 31, 2018.

On motion by Becker and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **DESIGNATING POLLING PLACES FOR ABSENTEE & MAIL BALLOT PRECINCTS WITHIN TODD COUNTY FOR THE 2018 ELECTION CYCLE**

**WHEREAS**, Minnesota Statutes 204B.16, subd 1 requires, by ordinance or resolution, to designate polling places for the upcoming year, and;

**WHEREAS**, it is important that the citizens of Todd County are provided accessible and equipped polling locations to exercise their right to vote, and;

**WHEREAS**, changes to the polling place location may be made at least 90 days before the next election if the authorized polling place becomes unavailable for use, and;

**WHEREAS**, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting pursuant to Minnesota Statutes 204B.175 and 204B.181.

# TODD COUNTY BOARD OF COMMISSIONERS

## Solid Waste Enterprise Fund 2018 Budget

	2018 Budget	2017 Budget
Property Taxes And Penalties	661,234	609,934
Licenses & Permits	800	800
Intergovernmental	1,654	1,654
State Grants	70,000	70,000
Charges For Services	1,307,770	1,065,000
Miscellaneous	87,256	84,500
Transfers In	-	-
<b>Subtotal Revenues</b>	<b>2,128,714</b>	<b>1,831,888</b>
Personal Services	424,628	414,669
Services And Charges	1,429,225	1,267,200
Supplies And Materials	120,150	130,150
Capital Expenditures	172,000	252,000
Other Expenditures	74,000	74,000
Transfers	-	-
<b>Subtotal Expenditures</b>	<b>2,220,003</b>	<b>2,138,019</b>
<b>Balance</b>	<b>(91,289)</b>	<b>(306,131)</b>

### Administration

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To authorize the adoption of the AFSCME HHS Unit Collective Bargaining Agreement for 2018 – 2020.

On motion by Kneisl and second by Kircher, the following motion as introduced and adopted by majority vote with Neumann abstaining: To authorize the adoption of the HHS Director market grade override adjustment from a grade 18 to grade 19 and placement at step 7 effective January 7, 2018.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the adoption of the Public Works Director market grade override adjustment from a grade 18 to grade 19 and placement at step 7 effective January 7, 2018.

### Auditor-Treasurer's Report

The Auditor-Treasurer had no activities to report.

### Commissioner's Report

The Commissioners reported on the meetings that they had attended.

### Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress.

# TODD COUNTY BOARD OF COMMISSIONERS

## Adjourn

On motion by Kneisl and second by Neumann, the meeting was adjourned for the month of December 2017.

### COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
ACCURATE CONTROLS INC	\$ 12,620.71
ALEX PRO FIREARMS, LLC	\$ 3,260.00
ALL STATE COMMUNICATIONS	\$ 2,500.00
AXON ENTERPRISE, INC.	\$ 3,183.27
CENTRAL TODD COUNTY CARE CENTER	\$ 3,577.13
CHAMBERLAIN OIL COMPANY	\$ 2,072.35
EMERGENCY AUTOMOTIVE TECH	\$ 2,692.89
KRIS ENGINEERING	\$ 24,221.00
MCIT	\$ 2,500.00
MORRISON CO PUBLIC HEALTH SERV	\$ 2,464.29
OLSON'S TRUCK & TRACTOR SER	\$ 2,137.54
ROYAL TIRE	\$ 2,118.11
SATELLITE TRACKING OF PEOPLE (STOP)	\$ 3,460.00
96 PAYMENTS LESS THAN 2000	\$ 34,107.14
Total:	\$ 100,914.43

### HEALTH & HUMAN SERVICES WARRANTS

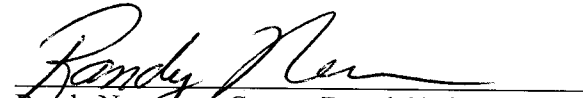
<u>VENDOR NAME</u>	<u>AMOUNT</u>
DANIEL FUNERAL HOME - ST CLOUD	\$ 3,900.00
DHS - SWIFT	\$ 17,125.23
V#13920 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,322.54
EMBLUM BRENNY FUNERAL SERVICE - LITTLE FALLS	\$ 3,500.00
V#15316 - COST EFFECTIVE HEALTH INSURANCE	\$ 3,066.90
INFORMATION SYSTEM CORP	\$ 22,296.00
RURAL MN CEP INC	\$ 42,041.95
SAND CREEK GROUP LTD	\$ 2,162.50
V#15315 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,183.64
US POSTAL SERVICE	\$ 4,572.00
171 PAYMENTS LESS THAN 2000	\$ 48,930.72
Total:	\$ 152,101.48

<u>VENDOR NAME</u>	<u>AMOUNT</u>
MCPMAHON/DEENA M	\$ 10,972.50
MERIDIAN SERVICES INC	\$ 2,010.43
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 7,980.00
PAYMENTS LESS THAN 2000	\$ 2,611.39
Total:	\$ 23,574.32

# TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Erickson and second by Becker, the preceding minutes of the County Board meeting held December 28, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on January 2, 2018.

Witness my hand and seal:

  
Randy Neumann, County Board Chairperson

  
Denise Gaida, Todd County Auditor-Treasurer