

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
November 21, 2017*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21st day of November, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Kircher absent.

Approval of Agenda

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Kneisl and second by Becker, the following motion and resolution was introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for October 17th & November 7th, 2017 as presented.

GAMBLING PERMIT – BROWERVILLE SPORTSMAN CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Browerville Sportsman Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the Browerville Sportsman Club to hold gambling activities at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on March 4, 2018.

Auditor-Treasurer

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 47476 through 47612 in the amount of \$124,519.83.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 513198 through 513269 in the amount of \$100,891.63.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

REPURCHASE OF TAX-FORFEITED PROPERTY

WHEREAS, Vicque Amos has submitted an application for repurchase of the following described tax-forfeited lands: Parcel 08-014100 Lot 30 Block 6 Pine Island Heights

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approves the application for repurchase of tax-forfeited lands submitted by Vicque Amos for Parcel 08-014100.

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On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Patricia Pechan as a Property Tax Specialist effective November 25, 2017.

Public Works

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To appoint Paul Siegle as the Public Works Maintenance Foreman.

Ditch Inspector

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – DITCH MAINTENANCE – COUNTY DITCH 33

WHEREAS, Glen Middendorf is requesting to maintain approximately 2,900 feet of CD33 that is located on his parcels – 20-0022600, 20-0022800. The maintenance will be done at his own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority; and

WHEREAS, an onsite inspection has been done; a Wetland Application has been submitted to the TEP, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil must be side cast and leveled, staying within 16.5 feet of the ditch.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Glen Middendorf to maintain approximately 2,900 feet of CD33 that is located on his own property, at his own expense.

Assessor's Office

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the hire of Patricia Pechan to fill the open position of Deputy Assessor at Grade 9, Step A, effective November 26, 2017.

Planning & Zoning

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize approval of rezone request for parcel #28-0020500 without conditions.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

FINAL PLAT APPROVAL – “JOHNSON BBL LEGACY” SUBDIVISION

WHEREAS, Applicant Daniel Johnson and Julie Johnson applied to subdivide a property that is described as M.J. Carroll Subdivision Outlot B, Section 25, in Birchdale Township with the plat to be known as Johnson BBL Legacy,

WHEREAS, Johnson BBL Legacy Plat consists of one residential lot, 3.55 ± acres located in the Recreational Development Shoreland zoning district of Birchdale Township,

WHEREAS, On August 3, 2017 the Todd County Planning Commission recommended the following property be considered for Subdivision pursuant to Todd County Subdivision Regulation and Ordinance:

SECT-25 TWP-127 RANG-33

M J CAROLL SUBDIVISION

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OUTLOT B

WHEREAS, On August 15, 2017 the Todd County Board of Commissioners considered the Preliminary Plat for the above described property and approved the Johnson BBL Legacy preliminary plat with no conditions,

WHEREAS, the Planning & Zoning Department has completed the necessary final plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of "Johnson BBL Legacy" subdivision be approved as presented.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To agree to sign the FY18 and FY19 NRBG grant agreement covering the programs outlined.

Health & Human Services

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the attached Annual Purchase Agreement with the West Central Regional Juvenile Center.

Administration

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the adjustment of the Deputy Auditor Treasurer position from grade 6 to grade 8 in accordance with Teamsters Courthouse Labor Agreement and Todd County Personnel Policy Article 6 effective November 26, 2017.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve adopting the Teamsters Courthouse Collective Bargaining Agreement for 2018 – 2020.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve adopting the Teamsters Jailer Dispatcher Unit Collective Bargaining Agreement for 2018 – 2020.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve adopting the Teamsters Sheriff's Supervisory Unit Collective Bargaining Agreement for 2018 – 2020.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To authorize to sign letter leaving the partnership with Ottertail County for Solid Waste Department Head Services.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To authorize assigning staff as HR Specialist and posting for HR Manager.

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Auditor-Treasurer's Report

The Auditor-Treasurer reported on current activities including pre-audit preparations, Election Grant opportunity presentations & upcoming office staff replacement.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including current recruitment statuses, union negotiations, open enrollment meetings, and a bonding priority list for legislative initiatives.

Adjourn

On motion by Neumann and second by Becker, the meeting was adjourned for the month of November 2017.

COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
CARGILL SALT DIVISION	\$ 14,796.44
CITY OF LONG PRAIRIE	\$ 9,000.00
GARY'S AUTO GLASS INC	\$ 2,404.60
NUSS TRUCK & EQUIP	\$ 6,423.18
ROGGE/RICKEY J	\$ 2,800.00
ROYAL TIRE	\$ 3,642.48
TOWMASTER	\$ 2,598.46
TRUENORTH STEEL	\$ 24,325.30
WADENA ASPHALT CO	\$ 6,846.00
WIDSETH SMITH NOLTING INC	\$ 9,866.50
127 PAYMENTS LESS THAN 2000	\$ 41,816.87
Total:	\$ 124,519.83

HEALTH & HUMAN SERVICES WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
# 14524	\$ 2,921.13
ANU FAMILY SERVICES INC	\$ 5,802.98
CARLSON/BARBARA J	\$ 3,400.00
# 2818	\$ 2,089.71
HEARTLAND GIRLS RANCH	\$ 6,936.87
# 1911	\$ 2,780.08
# 12512	\$ 3,196.10
# 14655	\$ 2,894.78
KINDRED FAMILY FOCUS	\$ 3,056.36
# 10746	\$ 2,609.58
NORTHERN PINES MENTAL HLTH CTR	\$ 5,030.50

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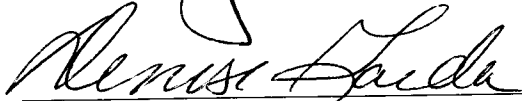
PORT OF CROW WING BOYS HOME	\$ 7,225.02
VILLAGE RANCH INC	\$ 12,077.12
WEST CENTRAL REG JUVENILE CTR	\$ 5,279.17
PAYMENTS LESS THAN 2000	\$ 35,592.23
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Total:	\$ 100,891.63

On a motion by Kircher and second by Becker, the preceding minutes of the County Board meeting held November 21, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on December 6, 2017.

Witness my hand and seal:



Rodney Erickson, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer