

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
November 7, 2017*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of November, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Neumann absent.

Approval of Agenda

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the addition of 11.6-2018 Environmental Health Fee Schedule.

Auditor-Treasurer

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the October 2017 Auditor Warrants number 230442 thru 230711 in the amount of \$6,864,119.38.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 47326 through 47475 in the amount of \$136,463.38.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 701441 through 701623 in the amount of \$85,412.76 and Warrants number 513171 through 513197 in the amount of \$42,054.75.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To reschedule the December 5th, 2017 Todd County Commissioners Board Meeting to the date of December 6th, 2017.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by majority vote with Kircher voting against:

Resolution Requesting Approval from the Minnesota Department of Natural Resources for the Sale of Tax Forfeited Lands

WHEREAS, the County Board of Commissioners of the County of Todd, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for nonpayment of taxes, and

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby certifies that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale. [Unless otherwise stated.] The Todd County Board of Commissioners hereby certifies that the Soil and Water Conservation Board (of the district in which the

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land is located) has reviewed the attached land sale list and identified any and all non-forested marginal land and wetland.

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the Sale of six tax forfeited parcels highlighted on the attached list.

Public Works

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION OF SUPPORT AND AGREEMENT TO SPONSOR THE CITY OF EAGLE BEND'S PURSUIT OF 2017 LRIP FUNDING FOR PHASE 2 AND 3 STREET IMPROVEMENT PROJECT

WHEREAS, the Eagle Bend Phase 2 and 3 Street Improvement Project includes North Street from Highway 71 east to Main Street (CSAH 22), 1st Ave W from Clark Street south to South Street, Central Ave N from North Street south to Main Street (CSAH 22), 1st Ave NE from North Street south to Main Street (CSAH 22), 2nd Ave NE from North Street to approximately 150 feet north, 2nd Ave SE from Main Street (CSAH 22) south to South Street, 3rd Ave SE from Main Street (CSAH 22) south to South Street, Main Street (CSAH 22) from Highway 71 east to 3rd Ave SE within the City of Eagle Bend, and; **WHEREAS**, the city is preparing engineering plans for the reconstruction of various roads in the area of downtown Eagle Bend as part of a larger utility and street reconstruction project scheduled for FY 2018 and 2019, and;

WHEREAS, the City, as part of the larger street reconstruction project, is including the engineering and construction of North Street to the 10-ton standard capable of handling the expected level of heavy commercial vehicles, and;

WHEREAS, North Street will serve as a connection for heavy commercial vehicles between US Highway 71 and Pro-Ag Farmers Co-Op thereby creating a farm to market connection, and;

WHEREAS, the scope of the larger street reconstruction project and the reconstruction of North Street will include several enhancements to roadway safety and operation for both vehicles and pedestrians, and furthermore the project will serve to minimize heavy commercial trips along the city's Main Street (CSAH #22) in the central business district, and;

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$750,000 to apply towards projects on local roads that result in safety improvements, provide farm to market connections, and address transportation deficiencies, and;

WHEREAS, the Local Road Improvement Program (LRIP) program requires a city, such as Eagle Bend, that is not a State Aid city, to have a county sponsor and the support of the County Board of Commissioners.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners support the City's pursuit of Local Road Improvement Program (LRIP) funds for the Phase 2 and 3 Street Improvement Project, within the City of Eagle Bend.

BE IT FURTHER RESOLVED, that the County agrees to sponsor the City of Eagle Bend's Local Road Improvement Program application to MnDOT and act as the City's fiscal agent for this project.

Ditch Inspector

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement for Ditch Maintenance on CD33 from Glen Middendorf Reynolds Twp section 20.

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On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – DITCH MAINTENANCE – COUNTY DITCH 19

WHEREAS, Wayne Carstensen is requesting to maintain approximately 1,000 feet of CD19 that is located on his parcels – 12-0001800 & 12-0002402. The maintenance will be done at his own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, an onsite inspection has been done, and;

WHEREAS, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil must be side cast and leveled, staying within 16.5 feet of the ditch.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Ditch Authority gives permission to Wayne Carstensen to maintain approximately 1,000 feet of CD19 that is located on his own property, at his own expense.

Sheriff's Office

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To allow for the purchase of the in-squad camera system.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Guadalupe Botello-Becerra as a part-time Jailor/Dispatcher effective November 12th, 2017 at a Grade 6, Step A.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Mitchell Preusse as a part-time Jailor/Dispatcher effective November 12th, 2017 at a Grade 6, Step A.

County Departments

A Public Hearing was held at 9:30 a.m. to solicit public input on the proposed 2018 County Fee Schedule. No public input was given.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To adopt the 2018 County Fee Schedule as presented with an effective date of January 1, 2018.

MIS

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the proposal from Spectrum Design and Marketing for website redesign and maintenance agreement.

Health & Human Services

An update from Rural MN CEP was provided by Sue Hilgart and Darla Hoemberg regarding MFIP and DWP Employment Services provided to Todd County residents.

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On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the contract for Rural MN CEP to provide MFIP & DWP Employment Services for calendar year 2018.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the 2018-2019 MFIP Biennial Service Agreement for program administration by Todd County.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING THE MN DEPARTMENT OF HUMAN SERVICES FUNERAL EXPENSE POLICY FOR TODD COUNTY

WHEREAS, Todd County Health & Human Services works as the collections agent for certain debts owed to the MN Department of Human Services, and;

WHEREAS, Todd County Health & Human Services collects money from the estate of persons receiving Medical Assistance, and;

WHEREAS, The MN Department of Human Services State Recovery Unit (SRU) has issued instructions requiring counties to adopt a funeral expense policy for determining the "Reasonable Funeral Expenses" allowed toward an estate of a person who was on Medical Assistance prior to their death.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners adopts the funeral expense policy provided by the MN Department of Human Services State Recovery Unit.

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To authorize the request for Todd County Health & Human Services to recruit and hire one additional full-time Support Enforcement Aide.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the 2018 Environmental Health fee schedule with a 2% increase.

Auditor-Treasurer's Report

The Auditor-Treasurer reported on current activities including real estate tax season and elections for ISD 487, 740, & 2155 happening on 11/7/2017.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including current recruitment statuses, union negotiations and the open enrollment meetings.

Recess

Chairperson Erickson recessed the meeting until November 21st, 2017.

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AUDITOR WARRANTS VENDOR NAME	AMOUNT
BIG BIRCH LAKE ASSOCIATION	\$ 9,409.25
FARMERS STATE BANK	\$ 60,753.00
GALLAGHER BENEFIT SERVICES INC	\$ 2,400.00
LONG PRAIRIE SANITATION INC	\$ 3,294.46
METRO SALES INC	\$ 2,357.96
MOTOROLA SOLUTIONS CREDIT CO LLC	\$ 57,330.30
RIEDEL/AUGUST & MARSHA	\$ 7,200.00
VERIZON	\$ 2,962.59
24 PAYMENTS LESS THAN 2000	\$ 5,566.70
AMERICAN HERITAGE BANK	\$ 3,696.00
BRUDER/JEROME	\$ 4,400.00
COMPUTER PROFESSIONALS	\$ 4,609.00
DITTBERNER/REBECCA & JUSTIN	\$ 6,020.00
FLEET SERVICES/WEX BANK	\$ 5,271.96
MORRISON COUNTY	\$ 34,025.55
Prairie Lakes Municipal Solid Waste Auth	\$ 74,141.67
REGENTS OF THE UNIV OF MN	\$ 32,377.02
STEP	\$ 4,005.50
STREAMWORKS	\$ 5,550.00
TODD SOIL & WATER CONS DIST	\$ 69,688.00
TRI CITY PAVING INC	\$ 229,292.85
WATERGUARDS, LLC	\$ 9,656.00
56 PAYMENTS LESS THAN 2000	\$ 16,856.30
AMERICAN HERITAGE BANK	\$ 52,420.34
CARD SERVICES COBORNS	\$ 2,589.92
CARDMEMBER SERVICE	\$ 6,467.74
CENTERPOINT ENERGY	\$ 17,843.41
GENE-O'S COUNTRYSIDE REST LLC	\$ 5,109.25
GOULD/RHONDA M	\$ 2,834.00
GUSTAFSON/JEAN M	\$ 6,172.00
LONG PRAIRIE OIL COMPANY	\$ 6,403.44
LONG PRAIRIE PLUMBING & HTG INC	\$ 2,122.25
MINNESOTA POWER & LIGHT	\$ 12,601.76
MN DEPT OF FINANCE	\$ 7,184.50
NORTHLAND TRUCK SALES, INC	\$ 119,780.00
RESOURCE TRAINING AND SOLUTIONS	\$ 229,840.75
TODD CO AUD-TREAS	\$ 5,852.00
31 PAYMENTS LESS THAN 2000	\$ 10,245.22
AMERICAN DOOR WORKS	\$ 13,862.00
AMERICAN HERITAGE	\$ 8,121.56
PETERS LAW OFFICE, P.A.	\$ 2,975.00
STAPLES ADVANTAGE	\$ 3,147.04
STRUCTURAL SPECIALTIES INC	\$ 202,585.13
VOYANT COMMUNICATIONS, LLC	\$ 3,484.24
WATERGUARDS, LLC	\$ 3,179.00
26 PAYMENTS LESS THAN 2000	\$ 8,039.50

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ANOKA CO GOVERNMENT CENTER	\$	14,956.75
GOLDEN SHOVEL AGENCY	\$	5,700.00
HILLIG AUTO CENTER	\$	4,600.00
HOST EXTERIOR INC	\$	4,237.50
PHEASANTS FOREVER	\$	4,000.00
SUMMIT COMPANIES	\$	2,389.50
VERIZON	\$	2,963.58
24 PAYMENTS LESS THAN 2000	\$	11,554.22
AMERICAN HERITAGE BANK	\$	646,474.55
BIG SWAN LAKE IMPROVEMENT DIST.	\$	6,797.81
CITY OF BERTHA	\$	94,711.44
CITY OF BROWERVILLE	\$	109,650.58
CITY OF BURTRUM	\$	7,563.12
CITY OF CLARISSA	\$	92,648.22
CITY OF EAGLE BEND	\$	120,738.84
CITY OF GREY EAGLE	\$	53,511.23
CITY OF HEWITT	\$	22,297.04
CITY OF LONG PRAIRIE	\$	371,449.55
CITY OF OSAKIS	\$	107,178.44
CITY OF STAPLES	\$	315,934.76
CITY OF WEST UNION	\$	4,069.55
REGION V DEVELOPMT COMMISSION	\$	9,833.29
SAUK RIVER WATER SHED DISTRICT	\$	32,452.78
SCHOOL DISTRICT 213	\$	312,331.26
SCHOOL DISTRICT 2170	\$	258,326.31
SCHOOL DISTRICT 2753	\$	721,820.84
SCHOOL DISTRICT 2759	\$	51,760.35
SCHOOL DISTRICT 486	\$	146,019.41
SCHOOL DISTRICT 487	\$	4,210.57
SCHOOL DISTRICT 740	\$	51,896.07
SCHOOL DISTRICT 743	\$	294,467.86
SCHOOL DISTRICT 786	\$	165,465.07
SCHOOL DISTRICT 787	\$	178,782.18
SCHOOL DISTRICT 818	\$	13,010.50
TOWN OF BARTLETT	\$	22,096.36
TOWN OF BERTHA	\$	25,011.90
TOWN OF BIRCHDALE	\$	68,540.42
TOWN OF BRUCE	\$	40,227.18
TOWN OF BURLEENE	\$	21,332.60
TOWN OF BURNHAMVILLE	\$	64,303.13
TOWN OF EAGLE VALLEY	\$	29,509.67
TOWN OF FAWN LAKE	\$	44,556.84
TOWN OF GERMANIA	\$	20,609.28
TOWN OF GORDON	\$	90,201.29
TOWN OF GREY EAGLE	\$	112,563.89
TOWN OF HARTFORD	\$	49,359.30
TOWN OF IONA	\$	16,060.90
TOWN OF KANDOTA	\$	46,267.16

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TOWN OF LESLIE	\$	75,178.61
TOWN OF LITTLE ELK	\$	30,669.86
TOWN OF LITTLE SAUK	\$	43,852.41
TOWN OF LONG PRAIRIE	\$	43,957.31
TOWN OF MORAN	\$	39,033.18
TOWN OF REYNOLDS	\$	22,903.24
TOWN OF ROUND PRAIRIE	\$	47,291.35
TOWN OF STAPLES	\$	79,577.71
TOWN OF STOWE PRAIRIE	\$	33,949.40
TOWN OF TURTLE CREEK	\$	35,053.70
TOWN OF VILLARD	\$	57,427.82
TOWN OF WARD	\$	31,258.97
TOWN OF WEST UNION	\$	21,819.73
TOWN OF WYKEHAM	\$	21,945.36
6 PAYMENTS LESS THAN 2000	\$	2,033.48
Total:	\$	6,864,119.38

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
APEXSQL LLC	\$ 2,429.00
CENTRACARE CLINIC-LONG PRAIRIE	\$ 16,055.66
CENTRAL APPLICATORS INC	\$ 12,435.78
CENTRAL SPECIALTIES INC	\$ 3,317.79
HELM/KEVIN	\$ 2,197.10
HERDERING INC	\$ 13,007.51
M-R SIGN COMPANY INC	\$ 2,214.10
MCCC, MI33	\$ 5,522.11
MORRISON CO PUBLIC HEALTH SERV	\$ 2,227.69
NUSS TRUCK & EQUIP	\$ 4,872.57
O'REILY AUTO PARTS	\$ 3,795.52
REEDSBURG HARDWARE COMPANY	\$ 2,154.00
TOWMASTER	\$ 2,598.46
TRUENORTH STEEL	\$ 13,905.30
TURNKEY/THREE SQUARE MARKET	\$ 4,437.07
VEOLIA ENVIRONMENTAL SERVICES LLC	\$ 2,536.00
134 PAYMENTS LESS THAN 2000	\$ 42,757.72
Total:	\$ 136,463.38

HEALTH & HUMAN SERVICES WARRANTS


VENDOR NAME	AMOUNT
V#15191 - COST EFFECTIVE HEALTH INSURANCE	\$ 2,172.00
DHS - SWIFT	\$ 12,299.11
RURAL MN CEP INC	\$ 11,531.62
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
179 PAYMENTS LESS THAN 2000	\$ 44,313.93
Total:	\$ 85,412.76

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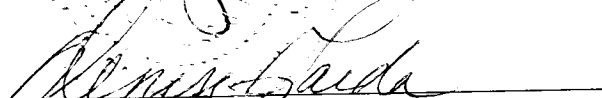
<u>VENDOR NAME</u>	<u>AMOUNT</u>
ANU FAMILY SERVICES INC	\$ 5,667.40
CENTRAL MN MENTAL HEALTH CTR	\$ 3,560.00
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 7,980.00
NORTHERN PINES MENTAL HLTH CTR	\$ 3,172.00
STEP	\$ 8,182.12
WEST CENTRAL REG JUVENILE CTR	\$ 3,479.17
PAYMENTS LESS THAN 2000	\$ 10,014.06
Total:	\$ 42,054.75

On a motion by Kneisl and second by Becker, the preceding minutes of the County Board meeting held November 7, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 21, 2017.

Witness my hand and seal:



Rodney Erickson, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer