

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
October 17, 2017*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17<sup>th</sup> day of October, 2017 at 9:00 AM. The meeting was called to order by Vice-Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioners Becker and Erickson absent. A moment of silence was observed to express condolences to the Blake Dixon family.

## Approval of Agenda

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the removal of 8.3 Hire Guadalupe Botello-Becerra as a Part-Time Jailor/Dispatcher and 10.7 Appoint Eligibility Worker (2).

## Consent Agenda

On motion by Kircher and second by Kneisl, the following motion & resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner Meeting Minutes for October 3<sup>rd</sup>, 2017 as presented.

### **GAMBLING PERMIT – SWANVILLE DOLLARS FOR SCHOLARS**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Swanville Dollars for Scholars through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Swanville Dollars for Scholars to hold gambling activities at Shady's Golden Eagle in Grey Eagle Township at the address 13218 County 103, Burtrum, MN effective November 1, 2017 until revoked or otherwise cancelled as provided by law.

## Auditor-Treasurer

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 47191 through 47325 in the amount of \$129,964.33.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 513090 through 513170 in the amount of \$120,138.27.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To set the County Fee Schedule Pubic Hearing for November 7, 2017 to begin at 9:30 a.m. in the County Commissioners Board Room and instruct all appropriate legal notices be generated and published accordingly.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the renewal of the annual contribution by allocating \$7,500 to the Initiative Foundation for the 2018 budget year.

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On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge the recruitment of a Chief Deputy Auditor-Treasurer within the County Auditor-Treasurer's Office.

## Public Works

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve hiring Kolby Kruse as a Heavy Equipment Operator at Grade 7, Step A, \$19.34 per hour.

## Ditch Inspector

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **HOLD HARMLESS AGREEMENT – DITCH MAINTENANCE – COUNTY DITCH 12**

**WHEREAS**, Jim Nathe is requesting to maintain approximately 415 feet of CD12 that is located on his parcel 27-0012800 and Timothy Stelling's parcel 27-0013400. The maintenance will be done at his own expense. A Hold Harmless Agreement has been signed by Nathe and Stelling and has been submitted to the Ditch Authority, and;

**WHEREAS**, an onsite inspection has been done; a Wetland Application has been submitted to the TEP, and;

**WHEREAS**, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil must be side cast and leveled, staying within 16.5 feet of the ditch, or moved to an approved upland site.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Ditch Authority gives permission to Jim Nathe to maintain approximately 415 feet of CD12 that is located on his and Stelling's properties, at his own expense.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: The Todd County Ditch Authority approves minor maintenance on parcel 27-4000500 in West Union Twp section 9 and accepts the Quote from MBC Drainage in the amount of \$2,400 for the project which includes excavating 1200 feet of ditch and side casting and leveling spoil.

## Sheriff's Office

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve to post in-house and advertise for a Full-time Jailor/Dispatcher.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Haley Piotrowski as a part-time Jailor/Dispatcher effective October 15<sup>th</sup>, 2017 at a Grade 6, Step A.

## Planning & Zoning

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To adopt the Riparian Protection Ordinance Section 9.22 as submitted effective November 1, 2017.

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## Health & Human Services

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Antonette Gall to fill the open eligibility worker position.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Danielle Huseby effective October 17, 2017.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request for Health & Human Services to recruit and hire a Social Worker to fill the position left vacant by the resignation of Danielle Huseby.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Lia Seidl effective October 25, 2017.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request for Health & Human Services to recruit and hire a Social Worker to fill the position left vacant by the resignation of Lia Seidl.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Jacque Ballou effective October 27, 2017.

## Administration

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the update to the Handbook Personnel Policy as presented.

## Auditor-Treasurer's Report

The Auditor-Treasurer reported on current activities including real estate tax season, AMC Conference attendance confirmations, and Trails for Transplant potential rental fee waiver.

## Commissioner's Report

The Commissioners reported on the meetings that they had attended.

## Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including current recruitment statuses, union negotiations and upcoming open enrollment schedule.

## Adjourn

On motion by Kneisl and second by Kircher, the meeting was adjourned for the month of October, 2017.

### COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
ASSOC OF MN COUNTIES	\$ 2,250.00
BLUETARP FINANCIAL INC	\$ 2,769.98
BRAUN INTERTEC CORPORATION INC	\$ 5,870.00
CENTRAL SPECIALTIES INC	\$ 36,647.94
CENTRAL TODD COUNTY CARE CENTER	\$ 2,530.80

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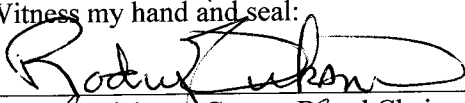
DIAMOND MOWERS INC	\$ 4,041.97
EMERGENCY AUTOMOTIVE TECH	\$ 3,308.95
EPIPHANY COMMUNITY SERVICES	\$ 4,250.00
GOODIN COMPANY	\$ 2,456.04
LONG PRAIRIE LEADER	\$ 2,141.90
NORTHERN STAR COOP	\$ 3,137.87
NOW MICRO INC	\$ 4,950.00
REACHING SOFTWARE, LLC	\$ 2,000.00
RTVISION INC	\$ 2,482.51
STAPLES WORLD	\$ 6,749.08
WIDSETH SMITH NOLTING INC	\$ 3,223.25
119 PAYMENTS LESS THAN 2000	\$ 41,154.04
<b>Total:</b>	<b>\$ 129,964.33</b>

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
# 14524	\$ 2,826.90
# 15145	\$ 4,733.88
GERARD TREATMENT PROGRAMS	\$ 3,441.90
# 2818	\$ 2,022.30
HEARTLAND GIRLS RANCH	\$ 2,685.24
HOLISTIC FAMILY EDUCATION SRVS	\$ 6,059.74
# 1911	\$ 2,722.43
# 12512	\$ 2,891.70
# 14655	\$ 2,801.40
KINDRED FAMILY FOCUS	\$ 2,465.96
# 10746	\$ 3,239.10
MCMAHON//DEENA	\$ 2,681.25
MID MINNESOTA DRUG TESTING INC	\$ 4,615.00
NORTH HOMES CHILDREN & FAMILY SERV	\$ 5,320.00
NORTHERN PINES MENTAL HLTH CTR	\$ 4,939.54
PORT OF CROW WING BOYS HOME	\$ 6,568.20
REVERENCE FOR LIFE AND CONCERN	\$ 4,170.00
STEP	\$ 6,963.24
VILLAGE RANCH INC	\$ 11,475.60
PAYMENTS LESS THAN 2000	\$ 37,514.89
<b>Total:</b>	<b>\$ 120,138.27</b>

On a motion by Kneisl and second by Becker, the preceding minutes of the County Board meeting held October 17, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 21, 2017.

Witness my hand and seal:

  
 Rodney Erickson, County Board Chairperson

  
 Denise Gaida, Todd County Auditor-Treasurer