

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 15, 2017*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of August, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Kircher absent.

Approval of Agenda

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote. To approve the agenda with the removal of item 4.3 Whole Farm Education Foundation and 5.4 Auditor-Treasurer Policies and Procedures and the addition of Setting Elected Official Salaries by Sept. 30th discussion to the Commissioner's Reports.

Consent Agenda

On motion by Neumann and second by Kneisl, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for August 1st, 2017 as presented.

To approve a one year Full On Sale and Sunday Liquor License for the Long Prairie Country Club at the address of 406 6th Street SE, Long Prairie, MN in Long Prairie Township effective October 1, 2017 through March 31, 2018 which replaces their current Club On Sale and Sunday Liquor License in effect.

Auditor-Treasurer

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the July 2017 Auditor Warrants number 229908 through 230131 in the amount of \$1,772,106.80.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 46716 through 46827 in the amount of \$63,688.80.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 512876 through 512944 in the amount of \$95,496.26.

Assessor

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the abatement request for parcel 15-7003104 and remove from the 2017 tax roll.

Public Works

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2016 HARTFORD BRIDGE CONTRACT

TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the contract with Robert R. Schroeder Construction, Inc. for the 2016 Hartford Bridge Contract known as SAP 077-599-064 located on 290th Street in Hartford Township, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2016 with the value of the total work certified being \$616,692.44, and;

WHEREAS, partial payments amounting to \$584,836.79 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$31,828.65 still remains to be paid to Robert R. Schroeder Construction, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2017 HSIP STRIPING CONTRACT

WHEREAS, the contract with Century Fence Company for the 2017 HSIP Striping Contract known as SP 077-070-008 (Ground-In Wet Reflective Striping) has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2017 with the value of the total work certified being \$89,332.05 and;

WHEREAS, partial payments amounting to \$84,865.45 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$4,466.60 still remains to be paid to Century Fence Company.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve out of state travel for Linus Koval to compete in 2017 Wisconsin Snow Plow Rodeo.

On motion by Neumann and second by Becker, the following resolution was introduced and adopted by unanimous vote:

FOR AGREEMENT TO STATE TRANSPORTATION FUND – LOCAL BRIDGE REPLACEMENT PROGRAM GRANT TERMS AND CONDITIONS (SAP 077-601-021)

WHEREAS, Todd County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 77536; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$216,131.50 by reason of the lowest responsible bid.

NOW, THEREFORE BE IT RESOLVED, be it resolved that Todd County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The

TODD COUNTY BOARD OF COMMISSIONERS

proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

STATE OF MINNESOTA - LOCAL ROAD IMPROVEMENT PROGRAM TODD COUNTY ROAD 83 PROJECT RECOMMENDATION

WHEREAS, Minnesota Counties can apply for funding support for transportation infrastructure projects on local roads as part of the Minnesota Department of Transportation's Local Road Improvement Program which has approximately \$25.3 million in bond funds available for constructing or reconstructing local roads in 2018, 2019 or 2020, and;

WHEREAS, funding may be requested for projects that will reduce traffic crashes on rural County State Aid Highways and County Roads that have regional significance or for the local share of a trunk highway project, and;

WHEREAS, the Todd County Public Works Department recommends that the following project be submitted for State of Minnesota Local Road Improvement Program Funding in Fiscal Year 2020: County Road 83 – from Trunk Highway 10 to County State Aid Highway 34 (County Line), and;

WHEREAS, this project is not currently listed on the Todd County Public Works Department Proposed Five Year Construction Plan but it is considered a high priority for funding consideration due to the current overall condition of the road and its regional significance due to the existence of Lakewood Health System Hospital being located along the road.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby support the recommendation of the Public Works Department for submitting a State of Minnesota Local Road Improvement Program Funding Application for a Fiscal Year 2020 Project located on County Road 83 from Trunk Highway 10 to County State Aid Highway 34 (County Line).

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept Tony Wettstein's retirement effective December 31, 2017.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To authorize the recruitment for a full time mechanic in the Public Works Department.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve hiring Erik Gregersen as a Heavy Equipment Operator at Grade 7, Step A, \$19.34 per hour.

On motion by Becker and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – STAPLES DEPOT RESTORATION PROJECT

WHEREAS, the contract with Alliance Building Corporation for the Staples Depot Restoration Project known as SP 077-595-001 has in all things been completed, and;

WHEREAS, construction work on this contract started in 2015 and completed in 2017 with the value of the total work certified being \$465,637.14 and;

TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, partial payments amounting to \$483,053.28 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$17,416.14 is owed from Alliance Building Corporation in order to final out this contract.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

Soil & Water

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve signing of letters of support for services provided for Hagen Gamradt and Ethan Dahl for support during 2017.

Planning & Zoning

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To extend the period to complete final platting for Maple Hill, Pine Island Cove, and First Addition to Ivan Addition until November 7th, 2017.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve Johnson BBL Legacy Preliminary Plat without conditions on parcel 03-0082200.

Sheriff's Office

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Kandace Christianson as a Full-time Jailor Dispatcher effective July 21st, 2017.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve to post in-house and potentially advertise for a Full-time Jailor/Dispatcher.

Facilities

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To not authorize the renewal of the contract with Rhonda's Cleaning Service.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the recruitment of one full time custodian position.

Administration

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve adopting the AFSCME Health and Human Services Local Union #3128 Labor Agreement effective August 15, 2017.

Auditor-Treasurer's Report

The Auditor-Treasurer had no activities to report.

TODD COUNTY BOARD OF COMMISSIONERS

Commissioner's Report

The Commissioners reported on the meetings that they had attended. Discussion was held regarding the request to set the elected official's salaries by September 30th for 2018 Preliminary Budget preparations.

Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including health insurance proposals and union negotiations upcoming.

Adjourn

On motion by Neumann and second by Becker, the meeting was adjourned for the month of August 2017.

AUDITOR WARRANTS		
VENDOR NAME		AMOUNT
BIG BIRCH LAKE ASSOCIATION	\$	3,233.01
CENTURY FENCE COMPANY	\$	84,865.45
GALLAGHER BENEFIT SERVICES INC	\$	2,400.00
TRI CITY PAVING INC	\$	474,996.86
WADENA SWCD	\$	5,000.00
WIDSETH SMITH NOLTING INC	\$	3,476.47
25 Payments less than 2000	\$	8,688.00
AMERICAN HERITAGE BANK	\$	23,122.11
CITY OF EAGLE BEND	\$	20,000.00
COMMISSIONER OF TRANSPORTATION	\$	33,834.24
COMPUTER PROFESSIONALS	\$	14,587.00
FLEET SERVICES/WEX BANK	\$	5,053.92
GENE-O'S COUNTRYSIDE REST LLC	\$	5,194.85
GOULD/RHONDA M	\$	2,834.00
LONG PRAIRIE OIL COMPANY	\$	4,203.29
MN DEPT OF FINANCE	\$	7,438.50
PICTOMETRY	\$	34,330.17
Prairie Lakes Municipal Solid Waste Auth	\$	74,141.67
UPDATE BUILDING SUPPLIES LLC	\$	26,347.32
US BANK	\$	46,657.50
ZIEGLER INC	\$	163,320.00
31 Payments less than 2000	\$	12,019.50
BIG BIRCH LAKE ASSOCIATION	\$	3,945.94
CARD SERVICES COBORNS	\$	2,259.41
COMMISSIONER OF FINANCE	\$	2,898.00
FLETCHER/DYLAN & SARA	\$	14,801.50
GUSTAFSON/JEAN M	\$	9,381.74
MINNESOTA POWER & LIGHT	\$	12,963.61
PETERS LAW OFFICE, P.A.	\$	5,495.00
RESOURCE TRAINING AND SOLUTIONS	\$	235,320.50
STAPLES ADVANTAGE	\$	2,648.80
TODD CO AUD-TREAS	\$	6,655.00
WATERGUARDS, LLC	\$	18,615.00
WONDERLICH/SCOTT A	\$	5,650.50

TODD COUNTY BOARD OF COMMISSIONERS

43 Payments less than 2000	\$	17,320.92
AMERICAN HERITAGE	\$	10,130.53
CITY OF LONG PRAIRIE	\$	86,600.59
LONG PRAIRIE OIL COMPANY	\$	3,321.10
MORRISON COUNTY	\$	31,050.50
SCEPANIAC INC/WILLIAM D	\$	19,396.01
STEP	\$	4,957.25
STRUCTURAL SPECIALTIES INC	\$	18,557.49
TRAFFIC MARKING SERVICE INC	\$	7,419.63
VERIZON	\$	3,024.68
VOYANT COMMUNICATIONS, LLC	\$	3,516.31
28 Payments less than 2000	\$	14,861.93
ANOKA CO GOVERNMENT CENTER	\$	14,956.75
NORTHERN SALT INC.	\$	2,903.25
NUSS TRUCK & EQUIP	\$	110,646.50
SCHOOL DISTRICT 213	\$	7,628.66
SCHOOL DISTRICT 2753	\$	3,377.25
SCHOOL DISTRICT 787	\$	4,067.93
TOWN OF GORDON	\$	4,020.52
TOWN OF STAPLES	\$	2,172.81
TOWN OF TURTLE CREEK	\$	2,664.79
TOWN OF WARD	\$	3,319.87
TOWN OF WEST UNION	\$	2,107.97
44 Payments less than 2000	\$	17,704.70
Total:	\$	1,772,106.80

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
APPLIED CONCEPTS INC	\$ 2,526.90
CENTRACARE CLINIC-LONG PRAIRIE	\$ 5,710.12
CENTRAL APPLICATORS INC	\$ 8,633.25
DAKOTA WHOLESALE TIRE	\$ 2,971.00
STAPLES WORLD	\$ 2,166.28
WIDSETH SMITH NOLTING INC	\$ 8,865.50
WOLF RIDGE ELC	\$ 3,105.00
WOLTERS BODY SHOP	\$ 2,676.39
104 PAYMENTS LESS THAN 2000	\$ 27,034.36
Total:	\$ 63,688.80

HEALTH & HUMAN SERVICES WARRANTS

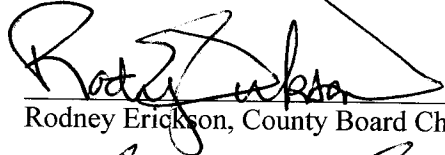
VENDOR NAME	AMOUNT
# 14813	\$ 2,697.59
# 4453	\$ 2,790.00
# 10460	\$ 2,770.47
HOLISTIC FAMILY EDUCATION SRVS	\$ 4,923.98
# 1911	\$ 2,780.08
# 12512	\$ 2,988.09
# 14655	\$ 2,894.78

TODD COUNTY BOARD OF COMMISSIONERS

# 10746	\$ 2,713.12
STEP	\$ 6,450.46
VILLAGE RANCH INC	\$ 19,364.77
WEST CENTRAL REG JUVENILE CTR	\$ 3,479.17
Payments less than 2000	\$ 41,643.75
<hr/> Total:	<hr/> \$ 95,496.26

On a motion by Neumann and second by Becker, the preceding minutes of the County Board meeting held August 15, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 5, 2017.

Witness my hand and seal:



Rodney Erickson, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer