

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
August 1, 2017*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of August, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Neumann and second by Kneisl, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for July 18th, 2017 as presented.

To approve a one-day Dance License for American Legion #417 Oscar Jacobson Post (Little Sauk Legion) to be held on August 19th, 2017 at the parking lot of the Legion at 16268 County 50, Long Prairie, MN.

To approve a 1-Day Temporary On Sale Liquor License for American Legion #417 Oscar Jacobson Post (Little Sauk Legion) for August 19th, 2017 at 16268 County 50, Long Prairie, MN.

Auditor-Treasurer

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 46612 through 46715 in the amount of \$88,535.13.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 512845 through 512875 in the amount of \$25,919.99 and Warrants number 700943 through 701097 in the amount of \$222,256.12.

On motion by Becker and second by Kneisl the following resolution was introduced and adopted by unanimous vote:

RESOLUTION FOR A PUBLIC LAND AUCTION OF TAX-FORFEITED PARCELS IN TODD COUNTY

WHEREAS: Tax-Forfeited Parcels in Todd County have been reappraised and classified as provided by M.S. 282.01, and will be offered for sale by the Todd County Auditor/Treasurer at a public auction.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners do hereby approve said land auction to commence at 10:00 A.M. on the 21st day of August, 2017. The Todd County Auditor/Treasurer is hereby directed to publish a notice of the upcoming land auction as provided by law.

BE IT FURTHER RESOLVED, that the terms of sale are as follows:

All property is sold for cash or check only, no payment plans will be offered and full payment is due on the date of sale.

A charge of \$25.00 will be made for each State Deed issued.

A charge of \$46.00 will be made to record the State Deed.

State Deed Tax on the amount of purchase will be collected. (0.0033 x purchase price or minimum

TODD COUNTY BOARD OF COMMISSIONERS

of \$1.65)

A \$50.00 fee for well certificate, if applicable, will be collected.

A Tax Forfeiture Administration fee of \$250.00 will be collected.

A 3% Assurance Fund charge will be made (as per M. S. 284.28, Subd. 8).

BE IT FURTHER RESOLVED, that Tax-Forfeited Parcels will be offered for sale subject to liens, existing roads, easements and leases, if any, and any special assessments canceled at forfeiture may be reassessed by the municipalities after the sale.

Ditch Inspector

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge receipts of a Hold Harmless Agreement to install a private crossing on CD32 from Brian Mick, Fawn Lake Twp section 33.

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – PRIVATE CROSSING – COUNTY DITCH 18

WHEREAS, Kimberly Stach is requesting to replace a bridge crossing with a 30" culvert on parcel 13-0033100 in Iona Twp, section 34. The project will be done by Doug Freie, and will be done at his own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection has been done; a Wetland Application has been submitted to the TEP, and;

WHEREAS, applicant is allowed to install a 30" culvert crossing to replace an existing bridge. The County Ditch 18 Maintenance Project is currently in progress. This culvert will be placed at the excavated ditch bottom elevation.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Kimberly Stach to replace an existing bridge crossing which is located on her property. The new crossing will be a 30" culvert. The project will be done by Doug Freie and will be at his own expense.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT – PRIVATE CROSSING – COUNTY DITCH 33

WHEREAS, Ken Hayes is requesting to install a 36" culvert on parcel 15-0028000 in Leslie Twp, section 24. The project will be done at his own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, a Wetland Application has been submitted to the TEP, and;

WHEREAS, applicant is allowed to install a 36" culvert crossing. The culvert will be installed at original ditch bottom elevation.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Ken Hayes to install a private culvert crossing on his own property at his own expense.

Planning and Zoning

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

ADOPTION OF M.S. 272.162 RESTRICTIONS ON PROPERTY SPLITS AND SUBDIVISIONS

TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, a split or subdivision of a parcel of land is defined as a separation of an area, parcel or tract of land that is less than a whole parcel, as identified in the current year tax lists, into two or more parcels; and

WHEREAS, M.S. 272.162, if adopted by resolution of the governing body, requires that all splits, or subdivisions of a current tax parcel of land outside of city limits be approved by the designated county planning official covering land under their jurisdiction before the transfer or split request can be recorded; and

WHEREAS, in Todd County the designated planning official would be the Planning & Zoning Office. **NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners hereby choose to adopt the provisions established in M.S. 272.162 and officially adopt M.S. 272.162 as a requirement for splitting of current tax parcels for property under their jurisdiction and control effective January 1, 2018.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To authorize acceptance and appropriate use of FY18 Riparian Protection Aid funds totaling \$113,583.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve accepting the bid for \$10,610.93 for the Chevy Equinox LT AWD from Phillip's Repairables and proceed with purchasing of the vehicle for use in the SWCD Division.

Health & Human Services

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request for Todd County Health & Human Services to recruit and hire an Eligibility Worker to fill the position left vacant by the resignation of Neva Volkman.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the request for Todd County Health & Human Services to create a Relative Search position in the Family Services Unit.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request for Todd County Health & Human Services to recruit and hire for the Relative Search Position in the Family Services Unit.

Clifton Larson Allen

Sarah Utsch, CPA, Manager from Clifton Larson Allen presented the report of findings of the Audit of the Year Ending December 31, 2016 for the Commissioner's review.

Auditor-Treasurer's Report

The Auditor-Treasurer gave an update regarding the upcoming Forfeited Land Auction, Internship completion, ISD 2759 tax file conversion progress, a new election equipment grant, and 2018 County Program Aid certifications.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

TODD COUNTY BOARD OF COMMISSIONERS

Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including status of current recruitments, Supervisor training, upcoming department head evaluations and a Sauk River Watershed report provided to the Commissioners for their review.

Adjourn

Chairperson Erickson recessed the meeting until August 15, 2017.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CENTRAL APPLICATORS INC	\$ 8,050.88
CENTRAL TODD COUNTY CARE CENTER	\$ 3,528.74
CORBIN PICKAR EXC INC	\$ 20,000.00
EPIPHANY COMMUNITY SERVICES	\$ 2,125.00
JOHNSON CONTROLS	\$ 2,456.94
MCCC, MI33	\$ 5,532.33
MN INDEPENDENT PETROLEUM SERVICE	\$ 5,673.50
MORRISON CO PUBLIC HEALTH SERV	\$ 5,342.57
NOSKA PLUMBING & HEATING INC	\$ 3,847.12
TURNKEY/THREE SQUARE MARKET	\$ 3,178.89
94 Payments less than 2000	\$ 28,799.16
Total:	\$ 88,535.13

HEALTH & HUMAN SERVICES WARRANTS

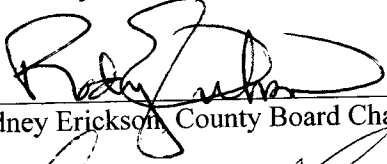
VENDOR NAME	AMOUNT
DHS - ANOKA METRO RTC - 412	\$ 111,416.00
DHS - FINANCIAL MANAGEMENT	\$ 2,437.46
DHS - MSOP- MN SEX OFFENDER PROGRAM	\$ 5,550.00
DHS - SWIFT	\$ 23,064.34
IMPACT TECHNOLOGY	\$ 2,750.00
PEOPLES EXPRESS INC	\$ 5,099.76
PERISH/ALAN	\$ 2,199.86
RURAL MN CEP INC	\$ 13,479.40
SCHULLER FAMILY FUNERAL HOMES - WADENA	\$ 4,250.00
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
145 Payments less than 2000	\$ 36,913.20
Total:	\$ 222,256.12

VENDOR NAME	AMOUNT
MID MINNESOTA DRUG TESTING INC	\$ 4,325.00
NORTHERN PINES MENTAL HLTH CTR	\$ 2,584.49
VILLAGE RANCH INC	\$ 6,750.00
Payments less than 2000	\$ 12,260.50
Total:	\$ 25,919.99

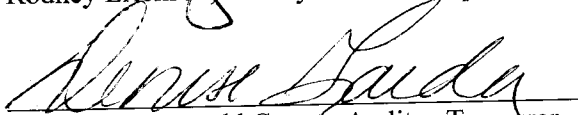
TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Neumann and second by Kneisl, the preceding minutes of the County Board meeting held August 1, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on August 15, 2017.

Witness my hand and seal:



Rodney Erickson, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer