

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 6, 2017*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 6th day of June, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Kneisl absent.

Approval of Agenda

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the addition of 9.3 Buffer Initiative Project – Grant Info Update.

Consent Agenda

On motion by Kircher and second by Becker, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for May 16th, 2017 as presented.

GAMBLING PERMIT – CHI HEALTH AT HOME

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for CHI Health at Home through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for CHI Health at Home to hold a raffle at Greystone Golf Club in Kandota Township at the address 10548 Andres Drive, Sauk Centre, MN on August 26th, 2017.

Auditor-Treasurer

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the May 2017 Auditor Warrants number 229481 thru 229746 in the amount of \$10,097,147.76.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 46143 through 46269 in the amount of \$114,638.69.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 512617 through 512649 in the amount of \$49,744.98 and Warrants number 700616 through 700786 in the amount of \$122,632.06.

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM GENERAL FUND TO COMMUNITY CORRECTIONS FUND

WHEREAS, The 2017 Budget for Todd County's participation in the Todd-Wadena Community Corrections system has been approved at \$352,873.00; and

WHEREAS, a letter was received asking for the appropriation of funds from the General Fund.

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NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of the funds in the amount of \$352,873.00 from the General Fund to Community Corrections Fund.

Facilities Committee

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To acknowledge the fairgrounds repairs in response to the MCIT summary report to restore the Todd County Fairgrounds complex within safety compliance standards.

County Attorney

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To increase the part-time legal assistance position from 24 hours per week to full-time, 40 hours per week and begin recruiting to fill the full-time legal assistant position.

Public Works

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Charles Thieschafer effective May 16, 2017.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Public Works Department to waive the 90 day waiting period to begin the internal and external recruitment process to fill the vacant Heavy Equipment Operator position.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Cooperative Construction Agreement for the Replacement of Bridge #R0408 (Iona Township).

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Cooperative Construction Agreement for the 2019 Angler Drive Project in Grey Eagle and Birchdale Townships.

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

MnDOT AGREEMENT 1027368 – TRUNK HIGHWAY 27/71 PROJECT IN LONG PRAIRIE
WHEREAS, the Minnesota Department of Transportation (MnDOT) plans on performing a bituminous mill and overlay, ADA improvements, signal revision construction, and other associated construction upon, along and adjacent to Trunk Highway 71 from 650 feet south of 6th Street SE to the south end of Long Prairie River Bridge and on Trunk Highway 27 from the north junction of Trunk Highway 27 and Trunk Highway 71 to 9th Street SE in Long Prairie, and;

WHEREAS, the State has requested the County to participate in the cost of the signal system revision construction and associated construction engineering, and;

WHEREAS, the County wishes to participate in the cost of the signal system revision construction and associated construction engineering under SAP 077-638-016, and;

WHEREAS, Agreement 1027369 between the State and the City of Long Prairie will address the City's associated cost share, and;

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WHEREAS, Agreement 69320 between the State, Todd County, and the City of Long Prairie addresses operation and maintenance obligations of the traffic signal, and;

WHEREAS, Minnesota Statute §161.20 subdivision 2(b) authorizes MnDOT and Todd County to enter into this agreement.

NOW, THEREFORE BE IT RESOLVED, that Todd County enter into MnDOT Agreement #1027368 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the traffic signal revision construction and other associated construction to be performed upon, along and adjacent to Trunk Highway 71 from 650 feet south of 6th Street SE to the south end of Long Prairie River Bridge and on Trunk Highway 27 from the north junction of Trunk Highway 27 and Trunk Highway 71 to 9th Street SE in Long Prairie under State Project 7704-14 (TH 27=135) and 7707-24 (TH 71=004).

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Chairperson of the Todd County Board of Commissioners and the Todd County Auditor/Treasurer are authorized to execute Agreement #1027368 and any amendments to the Agreement.

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

MnDOT MASTER PARTNERSHIP CONTRACT (AGREEMENT 1028415)

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, MnDOT and Todd County wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

NOW, THEREFORE BE IT RESOLVED, that Todd County enter into MnDOT Master Partnership Contract (Agreement 1028415) with the Minnesota Department of Transportation, a copy of which was before the County Board.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Chairperson of the Todd County Board of Commissioners and the Todd County Auditor/Treasurer are authorized to execute Agreement 1028415 and any amendments to the Agreement.

NOW, THEREFORE BE IT FURTHER RESOLVED, That the Todd County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the Todd County without further approval by this Board.

Ditch Inspector

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of a Hold Harmless Agreement for CD33 from Pete Bosl in Reynolds Township Sections 32 and 33.

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On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Brush Control project on County Ditch 19 to be performed by Central Applicators, Foley, MN at an estimated cost of \$15,024.90.

Soil & Water

Tim Stieber presented information on the impending implications of the new Buffer Law requirements and funding.

Administration

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the staff recommendation of hiring Gallagher Consulting to analyze our benefit plan and taking our health insurance plan out for bid.

Auditor-Treasurer's Report

The first half of Property Taxes have been processed and apportionments settled to taxing jurisdictions. Preparations are in the final stages for the Audit Presentation from CliftonLarsonAllen.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including updates concerning the Bonding Bill which included funding for the Eagle Bend High School Building and Debt repayment provisions extended to 6 years and are currently researching Grant Funding to repair the rock wall surrounding the Courthouse block.

Recess

Chairperson Erickson recessed the meeting until June 20th, 2017.

AUDITOR WARRANTS		
VENDOR NAME		AMOUNT
AMERICAN HERITAGE NAT'L BANK	\$	2,024.30
BADOURA STATE FOREST NURSERY	\$	2,452.00
CLIFTON LARSONALLEN, LLP	\$	32,500.00
MINNESOTA POWER & LIGHT	\$	3,644.33
NOSKA PLUMBING & HEATING INC	\$	3,847.12
SOLDO CONSULTING PC	\$	7,293.20
TODD TRAILS ASSOCIATION	\$	30,101.00
VERIZON	\$	2,740.70
16 Payments less than 2000	\$	6,254.62
AMERICAN HERITAGE BANK	\$	3,507.36
CENTERPOINT ENERGY	\$	3,160.05
COMPUTER PROFESSIONALS	\$	4,667.00
FLEET SERVICES/WEX BANK	\$	4,525.86
GENE-O'S COUNTRYSIDE REST LLC	\$	6,992.45
HARDRIVES INC	\$	158,473.16
LONG PRAIRIE OIL COMPANY	\$	5,305.21

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LONG PRAIRIE SANITATION INC	\$	3,347.29
MINNESOTA UI	\$	3,220.71
MORRISON COUNTY	\$	26,958.10
Prairie Lakes Municipal Solid Waste Auth	\$	74,141.67
RESOURCE TRAINING AND SOLUTIONS	\$	219,947.50
SCHUMACHER'S NURSERY & BERRY FARM	\$	9,815.25
STEP	\$	3,743.88
TODD CO AUD-TREAS	\$	8,063.00
WONDERLICH/SCOTT A	\$	6,936.25
28 Payments Less than 2000	\$	14,175.87
AMERICAN HERITAGE BANK	\$	28,797.91
CARD SERVICES COBORNS	\$	2,564.48
FARMERS ELEVATOR COMPANY	\$	4,261.99
GOULD/RHONDA M	\$	2,834.00
KEYL	\$	3,225.00
MINNESOTA POWER & LIGHT	\$	11,162.75
MN DEPT OF FINANCE	\$	5,825.00
PETERS LAW OFFICE, P.A.	\$	4,386.00
RESOURCE TRAINING AND SOLUTIONS	\$	243,035.00
TODD CO AUD-TREAS	\$	8,063.00
TRI CITY PAVING INC	\$	1,890,641.84
25 Payments less than 2000	\$	10,377.64
AMERICAN HERITAGE	\$	11,744.64
CLIFTON LARSONALLEN, LLP	\$	3,000.00
LATIMER LAKE ASSOCIATION	\$	2,691.15
Prairie Lakes Municipal Solid Waste Auth	\$	74,141.67
VOYANT COMMUNICATIONS, LLC	\$	3,443.68
66 Payments less than 2000	\$	14,162.38
BIG SWAN LAKE IMPROVEMENT DIST.	\$	8,517.00
CENTERPOINT ENERGY	\$	2,007.22
GUSTAFSON/JEAN M	\$	3,591.10
RESOURCE TRAINING AND SOLUTIONS	\$	242,713.50
TODD CO AUD-TREAS	\$	8,063.00
VERIZON	\$	2,723.84
WEST CENTRAL TECH SERVICE AREA	\$	6,550.00
24 Payments less than 2000	\$	12,088.50
AMERICAN HERITAGE BANK	\$	965,641.41
BIG SWAN LAKE IMPROVEMENT DIST.	\$	8,194.52
CITY OF BERTHA	\$	91,074.89
CITY OF BROWERVILLE	\$	128,685.37
CITY OF BURTRUM	\$	10,467.15
CITY OF CLARISSA	\$	98,022.60
CITY OF EAGLE BEND	\$	128,288.19
CITY OF GREY EAGLE	\$	47,630.06
CITY OF HEWITT	\$	32,950.96
CITY OF LONG PRAIRIE	\$	428,772.53
CITY OF OSAKIS	\$	72,169.49
CITY OF STAPLES	\$	374,552.00

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CITY OF WEST UNION	\$	5,246.99
REGION V DEVELOPMT COMMISSION	\$	12,593.15
SAUK RIVER WATER SHED DISTRICT	\$	36,143.11
SCHOOL DISTRICT 213	\$	363,699.08
SCHOOL DISTRICT 2170	\$	368,234.54
SCHOOL DISTRICT 2753	\$	886,856.46
SCHOOL DISTRICT 2759	\$	73,059.08
SCHOOL DISTRICT 486	\$	176,331.56
SCHOOL DISTRICT 487	\$	3,170.98
SCHOOL DISTRICT 740	\$	35,581.25
SCHOOL DISTRICT 743	\$	308,554.51
SCHOOL DISTRICT 786	\$	204,073.98
SCHOOL DISTRICT 787	\$	221,195.90
SCHOOL DISTRICT 818	\$	23,164.75
TOWN OF BARTLETT	\$	41,108.75
TOWN OF BERTHA	\$	35,919.66
TOWN OF BIRCHDALE	\$	66,203.60
TOWN OF BRUCE	\$	69,408.08
TOWN OF BURLEENE	\$	40,631.88
TOWN OF BURNHAMVILLE	\$	75,390.20
TOWN OF EAGLE VALLEY	\$	44,799.17
TOWN OF FAWN LAKE	\$	87,870.55
TOWN OF GERMANIA	\$	29,628.51
TOWN OF GORDON	\$	105,100.26
TOWN OF GREY EAGLE	\$	93,128.62
TOWN OF HARTFORD	\$	78,585.39
TOWN OF IONA	\$	41,578.84
TOWN OF KANDOTA	\$	41,087.00
TOWN OF LESLIE	\$	87,677.00
TOWN OF LITTLE ELK	\$	39,203.11
TOWN OF LITTLE SAUK	\$	59,558.19
TOWN OF LONG PRAIRIE	\$	65,318.05
TOWN OF MORAN	\$	51,182.15
TOWN OF REYNOLDS	\$	47,336.92
TOWN OF ROUND PRAIRIE	\$	87,801.34
TOWN OF STAPLES	\$	94,848.37
TOWN OF STOWE PRAIRIE	\$	44,170.81
TOWN OF TURTLE CREEK	\$	32,482.64
TOWN OF VILLARD	\$	116,023.75
TOWN OF WARD	\$	50,658.26
TOWN OF WEST UNION	\$	56,344.49
TOWN OF WYKEHAM	\$	47,571.59
6 Payments less than 2000	\$	3,725.90
Total:	\$	10,097,147.76

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COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BRITZ STORE EQUIPMENT INC	\$ 9,832.50
CENTRACARE CLINIC-LONG PRAIRIE	\$ 7,748.60
COMMISSIONER OF TRANSPORTATION	\$ 2,506.37
ELECTION SYSTEMS & SOFTWARE INC	\$ 16,452.50
ESRI	\$ 11,800.00
MORRISON CO PUBLIC HEALTH SERV	\$ 3,551.54
NUSS TRUCK & EQUIP	\$ 11,230.93
ROYAL TIRE	\$ 2,045.94
STAPLES WORLD	\$ 9,128.44
TURNKEY/THREE SQUARE MARKET	\$ 4,711.51
WIDSETH SMITH NOLTING INC	\$ 2,912.00
ZUERCHER TECHNOLOGIES LLC	\$ 3,038.00
115 Payments less than 2000	\$ 29,680.36
Total:	\$ 114,638.69

HEALTH & HUMAN SERVICES WARRANTS

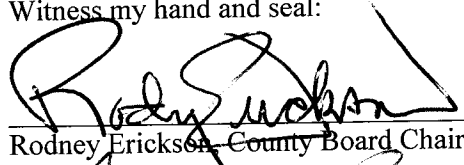
VENDOR NAME	AMOUNT
BRENNY FUNERAL CHAPEL - STAPLES	\$ 3,500.00
DANIEL FUNERAL HOME - ST CLOUD	\$ 3,500.00
DHS - MSOP- MN SEX OFFENDER PROGRAM	\$ 5,550.00
DHS - SWIFT	\$ 28,775.89
FRESHWATER EDUCATION DISTRICT	\$ 19,293.00
KARVONEN FUNERAL HOME - WADENA	\$ 3,500.00
PERISH/ALAN	\$ 2,213.46
RURAL MN CEP INC	\$ 12,800.79
163 PAYMENTS LESS THAN 2000	\$ 43,498.92
Total:	\$ 122,632.06

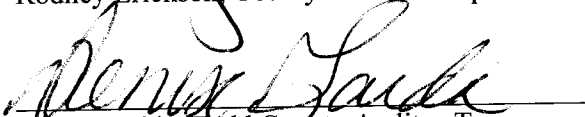
VENDOR NAME	AMOUNT
COMMUNITY AND FAMILY SRVS LLC	\$ 6,504.54
# 12714	\$ 3,113.99
LUTHERAN SOCIAL SRVS OF MN-ST PAUL	\$ 3,681.60
MID MINNESOTA DRUG TESTING INC	\$ 3,100.00
NEXUS INC - MILLE LACS ACADEMY	\$ 5,513.70
NORTHERN PINES MENTAL HLTH CTR	\$ 2,792.25
NORTHWOOD CHILDRENS SRVS	\$ 8,120.40
STEP	\$ 6,811.48
Payments less than 2000	\$ 10,107.02
Total:	\$ 49,744.98

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On a motion by Becker and second by Kircher, the preceding minutes of the County Board meeting held June 6, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on June 20, 2017.

Witness my hand and seal:


Rodney Erickson, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer