

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
April 18, 2017*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18<sup>th</sup> day of April, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present except Commissioner Kircher.

## Approval of Agenda

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote. To approve the agenda with the deletion of 8.1 Blonigen Abatement and addition of 14.2 Mooring Site at Battle Point Park and 14.3 Request to Waive Shoreland Alteration Fees.

## Consent Agenda

On motion by Kneisl and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for April 4<sup>th</sup>, 2017 as presented.

### **GAMBLING PERMIT – NWTf (STRUTTING BLACK BEARDS)**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the NWTf (Strutting Black Beards) through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the NWTf (Strutting Black Beards) to hold a raffle at Thunder Lodge in Long Prairie Township at the address 22056 US 71, Long Prairie, MN on August 3<sup>rd</sup>, 2017.

### **GAMBLING PERMIT – SAUK CENTRE COUNTRY CLUB**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Country Club dba Greystone Golf Club through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Sauk Centre Country Club dba Greystone Golf Club to hold a raffle at Greystone Golf Club in Kandota Township at the address 10548 Andrews Drive, Sauk Centre, MN on October 22<sup>nd</sup>, 2017.

## Auditor-Treasurer

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 45816 through 45941 in the amount of \$85,367.91.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 512422 through 512511 in the amount of \$139,427.72.

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## ISD 2759 – Eagle Valley Public Schools Dissolution

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To acknowledge receipts of the ISD 2759 (Eagle Valley Public Schools) Dissolution Resolution.

Discussion of the ISD 2759 Dissolution impending proceedings was held.

## Region V Development Commission

Cheryl Hills, Executive Director of Region V, provided an update of the Region V Development Commission's projects and activities.

## MIS

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the promotion of Doug Thom as GIS Specialist effective April 19, 2017, Grade 10 Step B, \$22.36 per hour.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve waiving the 90-day waiting period and allow Human Resources to begin the process of recruiting, interviewing and recommending hire to fill the GIS Technician vacancy.

## Sheriff's Office

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the development of the E-911 Committee.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the renewal of the Motorola Services Contract #S00001024941.

## Solid Waste

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION TO APPROVE A NEW HOOK TRUCK**

**WHEREAS**, Todd County Solid Waste is in the process of trying to replace one of the hook trucks, from state bids;

**WHEREAS**, the lowest bid came from Northland Truck Sales for \$144,780.00 and highest trade in for \$25,000.00 for the 2013 International from Northland Truck Sales.

**NOW, THEREFORE BE IT RESOLVED**, the Todd County Board of Commissioners hereby approves the following purchase for a new 2018 Freightliner and hook from Northland Truck Sales for a total \$144,780.00.

## Veteran's Service

On motion by Becker and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **RESOLUTION OF TODD COUNTY**

**WHEREAS**, The Minnesota Department of Veterans Affairs is again conducting the County Veterans Service Office Operational Enhancement Grant and;

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**WHEREAS**, The Todd County Veteran Service Office is eligible for the County Veterans Service Office Operational Enhancement Grant.

**NOW, THEREFORE BE IT RESOLVED**, by The Todd County MN Board, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2015 Chapter 77, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED**, by the Todd County Board, that Pete Berscheit, the Todd County Veteran Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

## Planning & Zoning

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve Danny Peyton as a regular Board of Adjustment member for District 3 and also Mike Soukup and Russell Vandenheuvell as alternate Board of Adjustment members for District 1 and District 2.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To grant the CUP for parcel #16-0009100 for Troy Larson with the following conditions: 1.) Prefer a set route for truck traffic : from business S on 315th Ave then use 310<sup>th</sup> Ave to County Road 14 2.) Post at least 2 signs indicating truck use of the road at landowner expense. 3.) Have business user adopt a 25 mph maximum speed limit for trucks. 4.) Donate \$4600 per year to be used for gravel to build up 310<sup>th</sup> annually or as needed as determined by the township. 5.) Review CUP annually to ensure conditions are followed. 6.) Only empty trucks allowed to business site during road restriction periods.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request for expanding existing CUP on parcel 22-0013700 without conditions for Kobliska Ideal Construction.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request by Central Specialties Inc for granting CUP to operate a hot mix plan on parcel 06-0008200 with the following conditions: 1. Maintain dust control on Fitz Road and in the pit area 2. Maintain Fitz Road in Burnhamville and Bruce townships.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a request by Central Specialties Inc for granting a CUP to operate a hot mix plant and a sand and gravel mine on parcel 17-0036800 with the following conditions: 1. Maintain dust control 2. Install signage along CR 96 while working this site 3. Maintain County Road 96 if impacted.

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On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a request by Tri-City Paving for granting a CUP for temporary hot mix plant on parcel 06-0007100 with the following conditions: 1. Maintain dust control on Fitz Road and in pit area 2. Maintain Fitz Road in Burnhamville and Bruce townships.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a request by Advanced Recovery Solutions Auto Sales for granting a CUP for retail auto sales on parcel 18-0050900 with the following conditions: 1. Proper signage related to customer parking to assure no drives are blocked or that people park along Highway 71 or in the 20' easement along front of lot 2. Number of vehicles limited to maximum of 20 3. Observed Side lot setback of 10 feet for parking lot and parking of vehicles 4. Lot not to extend past front face of existing building as indicated in sketch in staff report 5. Obtain permit for existing shed.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the request by Willard Borntreger for granting a CUP to establish a sawmill operation on parcel 13-0016200 without conditions.

## Soil & Water

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the board chair to sign the 2016 County Feedlot Officer Report.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To direct Board Chair signing of letter to SRWD from Todd County Commissioner's outlining project to impact 168 sq feet of project under SRWD contract and willingness to replace area impacted with a pollinator garden elsewhere in the park. Request is for SRWD concurrence of project to allow project to be completed prior to fishing season opener.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To allow Planning and Zoning to waive the shoreland alteration fee for repairing annual ridges within the parameters listed for the 2017 season.

## Health & Human Services

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Janel Toppari effective April 7, 2017.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the request for Todd County Health & Human Services to recruit and hire and Eligibility Worker to fill the position left vacant by the resignation of Janel Toppari.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve Teri Kuehne to fill the open Care Coordinator position.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the request for Health & Human Services to recruit and hire a registered nurse to fill the position left vacant by Teri Kuehne.

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On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To write off a total amount of \$1,920.78 for uncollectable debts for years 2014 thru 2016.

## Auditor-Treasurer's Report

CliftonLarsenAllen audit was completed last week with the exit interview anticipated to be scheduled for a May board meeting. State Election Audit Review will be conducted this week. A worksession has been scheduled for April 25, 2017 to discuss the ISD 2759 Dissolution.

## Commissioner's Report

The Commissioners reported on the meetings that they had attended.

## Coordinator's Report

The Coordinator reported on the meetings attended and shared a reminder of the Severe Weather Awareness week and planned tornado drill.

## Adjourn

On motion by Neumann and second by Kneisl, the meeting was adjourned for the month of April, 2017.

### COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BLUETARP FINANCIAL INC	\$ 2,149.98
BRAATEN SAND & GRAVEL	\$ 17,396.14
FAUST/MARK	\$ 2,287.00
FRIEDRICH'S TIRE & OIL CO	\$ 4,279.95
MN DEPT OF TRANSPORTATION	\$ 3,366.20
NOW MICRO INC	\$ 2,901.00
OLSON'S TRUCK & TRACTOR SER	\$ 4,606.72
SHI CORP	\$ 3,355.00
STAPLES WORLD	\$ 10,714.23
TURNKEY/THREE SQUARE MARKET	\$ 3,226.54
WIDSETH SMITH NOLTING INC	\$ 2,719.50
WOLTERS BODY SHOP	\$ 4,048.52
114 PAYMENTS LESS THAN 2000	\$ 24,317.13
Total:	\$ 85,367.91

### HEALTH & HUMAN SERVICES WARRANTS

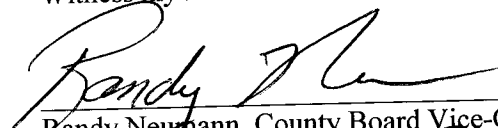
VENDOR NAME	AMOUNT
CARLSON/BARBARA J	\$ 3,500.00
# 4453	\$ 2,790.00
# 14593	\$ 2,207.04
GERARD TREATMENT POROGRAMS	\$ 3,877.48
GREATER MN FAMILY SRVS INC	\$ 4,886.49
HOLISTIC FAMILY EDUCATION SRVS	\$ 7,059.36
# 1911	\$ 2,578.58
# 12512	\$ 2,383.40

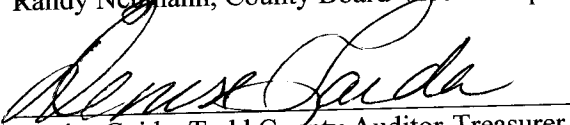
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KINDRED FAMILY FOCUS	\$ 2,854.74
LUNSER/ROBERT	\$ 2,108.45
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 5,360.45
# 10746	\$ 4,030.05
MID MINNESOTA DRUG TESTING INC	\$ 2,295.00
NORTHERN PINES MENTAL HLTH CTR	\$ 2,842.00
NORTHWOOD CHILDRENS SERVICES	\$ 6,624.08
PORT OF CROW WING BOYS HOME	\$ 5,035.62
PORT OF CROW WING GIRLS HOME	\$ 3,721.98
STEP	\$ 7,857.66
VILLAGE RANCH INC	\$ 17,199.73
# 14618	\$ 3,113.99
WEST CENTRAL REG JUVENILE CTR	\$ 3,479.17
# 14480	\$ 2,140.55
PAYMENTS LESS THAN 2000	\$ 41,481.90
Total:	\$ 139,427.72

On a motion by Becker and second by Kneisl, the preceding minutes of the County Board meeting held April 18, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on May 2, 2017.

Witness my hand and seal:

  
Randy Neumann, County Board Vice-Chairperson

  
Denise Gaida, Todd County Auditor-Treasurer