

TODD COUNTY BOARD OF COMMISSIONERS

Regular Board Meeting Agenda

Date: March 7, 2017

Time: 9:00 AM

Meeting to be held in the County Board Room, Historic Courthouse, 215 1st Ave S, Long Prairie, MN.

Commissioners may be in the Commissioner's Board Room prior to the board meeting proceedings to perform routine business until the Public Comment period begins at 8:45 a.m..

| Item # | | Approx. Time |
|---------------|---|---------------------|
| 1 | Call to Order and Roll Call | 9:00 |
| 2 | Pledge of Allegiance | 9:01 |
| 3 | Amendments to the Agenda | 9:03 |
| 4 | Potential Consent Items | 9:04 |
| 4.1 | Approve February 21, 2017 Meeting Minutes | |
| 4.2 | 8's Pub & Grill - One Year Liquor License | |
| 4.3 | Little Sauk Legion - One Year Liquor License | |
| 4.4 | Midway Bar & Grill - One Year Liquor License | |
| 4.5 | Linwood Resort - 3.2 Malt Liquor License | |
| 4.6 | Rainbow Lodge - 3.2 Malt Liquor License | |
| 4.7 | Rainbow Lodge - Setup License | |
| 4.8 | Gambling Permit - Big Lake Sportsman's Club | |
| 5 | Auditor-Treasurer | 9:05 |
| 5.1 | Auditor Warrants | |
| 5.2 | Commissioner Warrants | |
| 5.3 | Health & Human Services Warrants | |
| 5.4 | Benson Air Ag - Aerial Spraying | |
| 5.5 | Tax Forfeited Land Auction - Set Date/Time/Location | |
| 6 | Sheriff's Office | 9:10 |
| 6.1 | Accept 2017 Boat and Water Safety Grant | |
| 7 | Health & Human Services | 9:15 |
| 7.1 | Approve 2017 Tobacco License | |
| 7.2 | Appoint Part-Time Intermittent Homemaker | |
| 7.3 | Appoint Child Support Supervisor | |
| | Standing Reports | |
| | Auditor-Treasurer Report | |
| | Commissioners' Report | |
| | Coordinator Report | |
| | Recess | |

Todd County, MN Board Action Form



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|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-01 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Meeting Minutes Approval | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Minutes for the following meeting are attached: February 21 st , 2017 | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve the Commissioner's Meeting Minutes for February 21 st , 2017 as presented. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 21, 2017*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21st day of February, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Kircher and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for February 7th, 2017 as presented.

To approve a one year Off Sale, On Sale, and Sunday Liquor License for the DT Lisson Inc dba Double Eagle Golf & Grille at the address of 31886 County 3, Eagle Bend, MN in Burleene Township effective April 1, 2017 through March 31, 2018.

To approve a one year On Sale and Sunday Liquor License for the Sauk Centre Country Club Inc dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective April 1, 2017 through March 31, 2018.

GAMBLING PERMIT FOR SAUK CENTRE MAIN STREET DUCKS UNLIMITED

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Main Street Ducks Unlimited through this resolution;
NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Sauk Centre Main Street Ducks Unlimited to hold a raffle at the Diamond Point Supper Club in Birchdale Township at the address 12818 Bayview Drive, Sauk Centre, MN on April 8, 2017.

GAMBLING PERMIT FOR WAHOO VALLEY CHAPTER OF MN DEER HUNTERS ASSOCIATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Wahoo Valley Chapter of Mn Deer Hunters Association through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Wahoo Valley Chapter of Mn Deer Hunters Association to hold a raffle at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on April 1, 2017.

Auditor-Treasurer

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 45440 through 45544 in the amount of \$46,635.97.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 512208 through 512286 in the amount of \$129,518.68.

On motion by Kneisl and second by Becker, the following resolution was introduced and adopted by unanimous vote:

APPROVAL OF ALL COUNTY DEPARTMENTAL CHANGE & PETTY CASH FUNDS

WHEREAS, there are several petty cash and change funds in various departments across the county, and; **WHEREAS**, the State Auditors have requested the Auditor-Treasurer's Office to confirm the County Board's approval for the petty cash and change funds for all County Departments.

NOW, THEREFORE BE IT RESOLVED, to approve the petty cash and change funds for the various departments as per attached list to be filed in the Auditor-Treasurer's Office.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

2017 PARKS AND TRAILS APPROPRIATION FUNDS TRANSFER

WHEREAS, the 2017 budget for Todd County's allocation of funds to the Todd County Parks and Trails Board has been approved at \$9,000; and

WHEREAS, a letter was received from the Todd County Parks and Trails Board requesting for the appropriation of funds from the General Fund for 2017.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$9,000 from the General Fund to the Parks and Trails Fund.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the recommendation of the Todd County Parks and Trails Board to appoint Commissioner Becker as an alternate to the Todd County Parks and Trails Board.

Assessor's Office

On motion by Becker and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the County Board hereby sets the Todd County Board of Appeal and Equalization meeting for June 19, 2017 commencing at 6:00 p.m. and not ending before 7:00 p.m.

Economic Development

Rick Utech presented the Todd County Development Corporation 2016 Annual Report.

Great River Regional Library

Karen Pundsack presented to the County Board the Great River Regional Library's update of activities.

Sheriff's Office

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To allow the Todd County Sheriff's Office to advertise for Temporary Seasonal Recreational Assistants.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve to post in-house and advertise for a Full-time Jailor/Dispatcher.

TODD COUNTY BOARD OF COMMISSIONERS

Todd County Ditch Authority

Commissioner Erickson recessed the regular board meeting at 9:42 a.m.

Commissioner Erickson opened the Todd County Ditch Authority meeting at 9:43 a.m.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: The Todd County Ditch Authority put the CD18 Repair Project out for rebid with bid opening being held February 16, 2017 at 2pm. Because of issues as outlined in Attachment 3, Kurt Deter, Ditch Attorney, has advised that the Ditch Authority can make a decision on the tree removal portion of the bid at a regular Commissioner Board Meeting. Therefore, the Todd County Ditch Authority approves the tree removal portion of the Repair Bid from Corbin Pickar Excavating in the amount of \$71,430.00. A Repair/Outlet Hearing will be held in mid-April 2017 to make a decision on the mobilization and ditch cleaning portion of the bid.

On motion by Becker and second by Kneisl, the Todd County Ditch Authority meeting was adjourned. Commissioner Erickson reopened the regular board meeting at 9:54 a.m.

MIS

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Travis Genty with an effective date of 02/17/2017.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve waiving the 90-day waiting period and allow Human Resources to begin the process of recruiting, interviewing and recommending hire to fill the GIS Specialist vacancy as recommended by the Personnel Committee.

Planning & Zoning

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the establishment of Ehlert Division Preliminary Plat as submitted on parcel 11-0076000 with no conditions.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a Conditional Use request from Mike Wolpert for mini-storage business on parcel 22-0023503 with four conditions recommended by the Planning Commission: 1.) Vegetative screening of three rows consisting of 1 row conifer, 1 row of deciduous, and one row of shrubs at 12 foot planted spacing. 2.) Exterior lighting must be shielded and elements directed to buildings, with more lights closer to the ground and not directly visible off site. 3.) That the Agricultural Compatibility Statement be included as a condition. 4.) If more storage buildings are planned for this parcel a CUP amendment must be obtained.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To accept the seven proposed Todd County Planning and Zoning Ordinance Revisions as presented effective March 1, 2017 with the full Ordinance on file in the Planning and Zoning Office.

Health & Human Services

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: Todd County renews the agreement to continue participation with Morrison-Todd-Wadena CHB and Cass CHB for the regional NRP program through September 30, 2019.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the hire of Courtney Day to the position of part-time intermittent home health aide/homemaker contingent upon successful completion of required background check and employee physical assessment.

Human Resources

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Lori Jorgensen retroactive to October 23, 2016.

Auditor-Treasurer's Report

Auditor-Treasurer Gaida has attended some planning meetings on the potential dissolution of ISD 2759.

Commissioner's Report

The Commissioners reported on the meetings that they had attended.

Closed Session

On motion by Neumann and second by Kneisl, the board meeting was closed to discuss pending litigation pursuant to MN Statute 13D.05 at 10:30 a.m. Closed Session was held within the small Commissioner's Room.

Commissioner Erickson reopened the meeting at 10:54 a.m.

Adjourn

On motion by Becker and second by Neumann, the meeting was adjourned for the month of February 2017.

COMMISSIONER WARRANTS

| <u>VENDOR NAME</u> | <u>AMOUNT</u> |
|-----------------------------|---------------|
| DESIGN ELECTRONICS | \$ 2,113.40 |
| LONG PRAIRIE LEADER | \$ 2,457.45 |
| NORTHERN STAR COOP | \$ 2,578.26 |
| STAPLES WORLD | \$ 4,818.08 |
| TURNKEY/THREE SQUARE MARKET | \$ 2,159.16 |
| WOLTERS BODY SHOP | \$ 3,115.59 |
| ZIEGLER INC | \$ 3,073.47 |
| 98 Payments less than 2000 | \$ 26,320.56 |
| Total: | \$ 46,635.97 |

HEALTH & HUMAN SERVICES WARRANTS

| <u>VENDOR NAME</u> | <u>AMOUNT</u> |
|--------------------------------|---------------|
| CARLSON/BARBARA | \$ 4,600.00 |
| COMMUNITY AND FAMILY SRVS LLC | \$ 6,049.04 |
| # 4453 | \$ 2,790.00 |
| GERARD TREATMENT POROGRAMS | \$ 3,877.48 |
| HOLISTIC FAMILY EDUCATION SRVS | \$ 5,478.89 |
| # 12512 | \$ 2,434.07 |

TODD COUNTY BOARD OF COMMISSIONERS

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|--------------------------------|---------------|
| KINDRED FAMILY FOCUS | \$ 2,731.05 |
| LUEBESMIER/HEATHER | \$ 2,635.00 |
| NORTHERN PINES MENTAL HLTH CTR | \$ 24,135.00 |
| NORTHWOOD CHILDRENS SERVICES | \$ 6,576.34 |
| PORT OF CROW WING BOYS HOME | \$ 6,787.14 |
| VILLAGE RANCH INC | \$ 19,642.22 |
| # 14480 | \$ 2,140.55 |
| Payments less than 2000 | \$ 39,641.90 |
| <hr/> | |
| Total: | \$ 129,518.68 |

Todd County, MN Board Action Form



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| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-02 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): 8's Pub & Grill - One Year Liquor License | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Application has been filed in the Auditor-Treasurer's Office | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year On Sale and Sunday Liquor License for the 8's Pub & Grill LLC at the address of 24148 US 71, Long Prairie, MN in Long Prairie Township effective April 1, 2017 through March 31, 2018. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

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| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

Todd County, MN Board Action Form



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|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-03 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Little Sauk Legion - One Year Liquor License | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Application has been filed in the Auditor-Treasurer's Office | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| to approve a one year On Sale and Sunday Liquor License for the American Legion 417 dba Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50, Long Prairie, MN in Little Sauk Township effective April 1, 2017 through March 31, 2018. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

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| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

Todd County, MN Board Action Form



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|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-04 | |

| | |
|---|-----------------------------|
| Title for Agenda (for publication): Midway Bar & Grill - One Year Liquor License | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Application has been filed in the Auditor-Treasurer's Office | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year Off Sale, On Sale and Sunday Liquor License for the Rohdes Midway Gas Bar & Grill Inc. dba Midway Bar & Grill at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township effective April 1, 2017 through March 31, 2018. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

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|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

Todd County, MN Board Action Form



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|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-05 | |

| | |
|---|-----------------------------|
| Title for Agenda (for publication): Linwood Resort - 3.2 Malt Liquor License | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Application has been filed with the Auditor-Treasurer's Office | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a Seasonal Off Sale & On Sale 3.2 Malt Liquor License for the Linwood Resort at the address of 17857 Lake St E, Osakis, MN in Gordon Township effective May 1, 2017 through October 1, 2017. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

Signatures

STATE OF MINNESOTA }
 COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-06 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Rainbow Lodge - 3.2 Malt Liquor License | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Application has been filed with the Auditor-Treasurer's Office | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a Seasonal Off Sale & On Sale 3.2 Malt Liquor License for the Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2017 through October 15, 2017. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

Signatures

STATE OF MINNESOTA }
 COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-07 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Rainbow Lodge - Setup License | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Application has been filed with the Auditor-Treasurer's Office | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a yearly Setup License for the Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 1, 2017 through March 31, 2018. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

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| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

Todd County, MN Board Action Form



| | |
|--|---|
| Action Requested | |
| <input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-08 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Gambling Permit - Big Lake Sportsman's Club | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Application has been filed in the Auditor-Treasurer's Office | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one day Gambling Permit for the Big Lake Sportsman's Club to hold a raffle at the Big Lake Sportman's Club in Turtle Creek Township at the address of 31974 County 16, Cushing, MN on August 19 th , 2017. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

Signatures

STATE OF MINNESOTA }
 COUNTY OF TODD }

I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

TODD COUNTY BOARD OF COMMISSIONERS

GAMBLING PERMIT FOR BIG LAKE SPORTSMAN'S CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Big Lake Sportsman's Club through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Big Lake Sportsman's Club to hold a raffle at the Big Lake Sportsman's Club in Turtle Creek Township at the address 31974 County 16, Cushing, MN on August 19, 2017.

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-09 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Approve Auditor Warrants | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| Printout has been sent to the Commissioners & Warrants for Publication are attached. | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| to approve the February 2017 Auditor Warrants number 229071 thru 229213 in the amount of \$1,261,962.70. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

Auditor Warrants for Publication
February 2017

| Vendor Name | Amount |
|--|---------------|
| ANOKA CO GOVERNMENT CENTER | \$ 14,956.75 |
| BROCK/JERRY | \$ 5,000.00 |
| COMPUTER PROFESSIONALS | \$ 6,017.00 |
| GENE-O'S COUNTRYSIDE REST LLC | \$ 6,992.45 |
| LONG PRAIRIE SANITATION INC | \$ 3,236.14 |
| 16 PAYMENTS LESS THAN 2000 | \$ 10,592.83 |
| AMERICAN HERITAGE BANK | \$ 33,284.04 |
| CARD SERVICES COBORNS | \$ 3,148.59 |
| CENTERPOINT ENERGY | \$ 2,530.29 |
| FLEET SERVICES/WEX BANK | \$ 4,924.41 |
| GOULD/RHONDA M | \$ 2,814.00 |
| INITIATIVE FOUNDATION | \$ 5,500.00 |
| METRO SALES INC | \$ 2,061.43 |
| MINNESOTA POWER & LIGHT | \$ 16,809.55 |
| MN DEPT OF FINANCE | \$ 5,960.00 |
| MORRISON COUNTY | \$ 3,383.90 |
| PFB LAW PROFESSIONAL ASSOCIATION | \$ 46,401.00 |
| Prairie Lakes Municipal Solid Waste Auth | \$ 74,141.67 |
| RESOURCE TRAINING AND SOLUTIONS | \$ 249,555.00 |
| SHIRLEY'S GAS & GROCERIES | \$ 2,392.50 |
| TODD CO AUD-TREAS | \$ 11,177.50 |
| TOWN OF BARTLETT | \$ 17,574.08 |
| TOWN OF BERTHA | \$ 19,272.70 |
| TOWN OF BIRCHDALE | \$ 19,303.98 |
| TOWN OF BRUCE | \$ 19,475.10 |
| TOWN OF BURLEENE | \$ 17,608.75 |
| TOWN OF BURNHAMVILLE | \$ 22,084.56 |
| TOWN OF EAGLE VALLEY | \$ 23,815.45 |
| TOWN OF FAWN LAKE | \$ 20,295.29 |
| TOWN OF GERMANIA | \$ 23,022.38 |
| TOWN OF GORDON | \$ 24,430.64 |
| TOWN OF GREY EAGLE | \$ 18,081.72 |
| TOWN OF HARTFORD | \$ 27,343.06 |
| TOWN OF IONA | \$ 23,798.96 |
| TOWN OF KANDOTA | \$ 15,032.07 |
| TOWN OF LESLIE | \$ 19,692.67 |
| TOWN OF LITTLE ELK | \$ 15,583.49 |
| TOWN OF LITTLE SAUK | \$ 22,900.59 |
| TOWN OF LONG PRAIRIE | \$ 21,449.99 |
| TOWN OF MORAN | \$ 22,651.82 |
| TOWN OF REYNOLDS | \$ 19,930.17 |
| TOWN OF ROUND PRAIRIE | \$ 25,970.77 |
| TOWN OF STAPLES | \$ 23,886.84 |
| TOWN OF STOWE PRAIRIE | \$ 24,902.71 |
| TOWN OF TURTLE CREEK | \$ 12,988.69 |
| TOWN OF VILLARD | \$ 23,701.11 |
| TOWN OF WARD | \$ 21,658.41 |

Auditor Warrants for Publication
February 2017

| Vendor Name | Amount |
|--------------------------------|-----------------|
| TOWN OF WEST UNION | \$ 13,255.47 |
| TOWN OF WYKEHAM | \$ 21,857.53 |
| 24 PAYMENTS LESS THAN 2000 | \$ 9,584.78 |
| ALLIANCE BUILDING CORPORATION | \$ 39,615.00 |
| AMERICAN HERITAGE | \$ 12,781.61 |
| LONG PRAIRIE OIL COMPANY | \$ 3,868.39 |
| MITCH'S FUEL SERVICE | \$ 14,775.00 |
| NOTERMANN/ANTHONY L. | \$ 3,794.37 |
| PETERS & CHURCHWELL | \$ 3,697.50 |
| RAINBOW RIDER | \$ 41,888.64 |
| STAPLES ADVANTAGE | \$ 2,935.62 |
| STEP | \$ 3,670.00 |
| THOMSON REUTERS - WEST | \$ 2,251.07 |
| VOYANT COMMUNICATIONS, LLC | \$ 3,467.66 |
| 24 PAYMENTS LESS THAN 2000 | \$ 5,898.21 |
| ABC CONSTRUCTION OF CENTRAL MN | \$ 7,429.56 |
| CENTERPOINT ENERGY | \$ 5,076.50 |
| VERIZON | \$ 2,967.82 |
| 17 PAYMENTS LESS THAN 2000 | \$ 5,812.92 |
| Total: | \$ 1,261,962.70 |

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-10 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Approve Commissioner Warrants | |
| Date of Meeting: 03/07/2017 | Total time requested: 2 min |
| Department Requesting Action: Auditor-Treasurer Office | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| Printout sent to Commissioners and Warrants for Publication attached. | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| To approve the Commissioner Warrants number 45545 through 45618 in the amount of \$40,559.98. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

**** Todd County ****

WARRANTS FOR PUBLICATION



Cutoff 2000

Report Sequence: 1 - Vendor Name

**** Todd County ****



WARRANTS FOR PUBLICATION
Warrants Approved On 3/07/2017 For Payment 3/10/2017

| <u>Vendor Name</u> | <u>Amount</u> |
|----------------------------|---------------|
| MN STATE AUDITOR | 5,102.00 |
| NUSS TRUCK & EQUIP | 5,455.07 |
| PHOENIX SUPPLY | 2,243.05 |
| 71 Payments less than 2000 | 27,759.86 |
| Final Total: | 40,559.98 |

Todd County, MN Board Action Form



| Action Requested | |
|---|--|
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-11 | |

| | |
|---|-----------------------------|
| Title for Agenda (for publication): Approve Health & Human Services Warrants | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor-Treasurer Office | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| Printout sent to Commissioners and Warrants for Publication are attached. | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| To approve the Health & Human Services Warrants number 700186 through 700319 in the amount of \$84,072.60 and Warrants number 512287 through 512317 in the amount of \$52,525.25. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|---|------|
| Signatures STATE OF MINNESOTA } COUNTY OF TODD } I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | Seal |
|---|------|

Warrants for Publication

Payment Date:

3/10/2017

Approval Date:

3/7/2017

| <u>Vendor name or #</u> | <u>Amount</u> | |
|---------------------------------------|---------------|------------------------|
| CARLSON/BARBARA | 5600.00 | |
| LUTHERAN SOCIAL SERVICE OF MN-ST PAUL | 4174.71 | |
| NORTHERN PINES MENTAL HLTH CTR INC | 9496.50 | |
| STEP | 7067.76 | |
| VILLAGE RANCH INC | 2685.22 | |
| WEST CENTRAL REG JUVENILE CTR | 13416.67 | |
| | <hr/> | |
| | \$10,084.39 | Pymts less than \$2000 |
| | <hr/> | |
| Final Total | \$52,525.25 | |

Warrants for Publication

Payment Date:

3/10/2017

Approval Date:

3/7/2017

| <u>Vendor name or #</u> | <u>Amount</u> |
|---|----------------------|
| BENSON FUNERAL HOME INC - ST CLOUD | 3,500.00 |
| DHS - MSOP- MN SEX OFFENDER PROGRAM | 5,735.00 |
| DHS - SWIFT | 9,916.94 |
| FRESHWATER EDUCATION DISTRICT | 16,930.00 |
| PERISH/ALAN | 4,813.40 |
| RURAL MN CEP INC | 12,792.54 |
| V#14568 - COST EFFECTIVE HEALTH INSURANCE | 2,277.66 |
| 127 PAYMENTS LESS THAN 2000 | 28,107.06 |
| FINAL TOTAL | 84,072.60 |

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-12 | |

| | |
|---|-----------------------------|
| Title for Agenda (for publication): Benson Air Ag - Aerial Spraying | |
| Date of Meeting: Marych 7, 2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor/Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| Todd County has received a request from Benson Air Ag, Inc for approval for Aerial Spraying of tent worms. At this time, the County is not aware of any public complaints or any reason why approval should not be granted for 2017. See attached letter. | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| to approve acknowledgement of Benson Air Ag, Inc. of Benson, MN for spraying of tent worms in Todd County in the Calendar year 2017 along with the Public shall be notified within 48 hours prior to spraying. | |
| Financial Implications: \$ | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

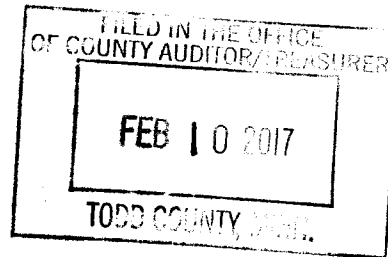
| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

Benson Air Ag, Inc.

330 20th St. NW Benson, MN 56215 - Phone 320-843-4300 - Fax 320-842-8441

~~March~~ Feb
7, 2017



Todd County of Minnesota
County Auditor/ Treasurer
215 1st Avenue South, Suite 201
Long Prairie, MN 56347

Attn: Denise Gaida

This letter is to request permission for Benson Air Ag, Inc of Benson, MN to spray the tent worm Caterpillars around the lakes in your county in the spring of 2017.

As you may recall, in 2008 the FAA advised us we needed the County Commissioners permission to do so. This is only one of the steps that are required of us in preparation for the caterpillar spraying.

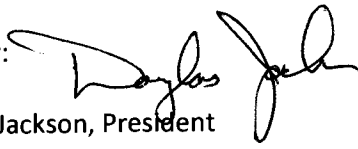
We also have to get permission slips signed by the property owners in charge of their area. We take out ads in the newspapers of each county notifying people of the impending spraying and also have ads broadcast by the radio the day before and day of the active spraying date.

All of the information that we acquire for the job is prepared and sent to the FAA for their approval.

All of our spraying program remains the same as in past years and is conducted with highest safety precautions.

We appreciate your consideration of our request and look forward to being of service in your area.

Sincerely:


Douglas Jackson, President
Benson Air Ag, Inc.

DJ/BG

Todd County, MN Board Action Form



| | |
|--|---|
| Action Requested | |
| <input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-13 | |

| | |
|--|-----------------------------|
| Title for Agenda (for publication): Set Date/Time/Location for Tax Forfeited Land Auction | |
| Date of Meeting: 03-07-2017 | Total time requested: 5 min |
| Department Requesting Action: Auditor/Treasurer | |
| Presenting Board Action/Discussion at Meeting: Denise Gaida | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To approve the date, time, and location of the Tax Forfeited Land Auction per the attached resolution. | |
| Financial Implications: \$NA | Comments |
| Funding Source: | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

TODD COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR A PUBLIC LAND AUCTION OF TAX-FORFEITED PARCELS IN TODD COUNTY

WHEREAS: Tax-Forfeited Parcels in Todd County have been reappraised and classified as provided by M.S. 282.01, and will be offered for sale by the Todd County Auditor/Treasurer at a public auction. Said land auction will commence at 10:00 A.M. on the 3rd day of April, 2017. The Todd County Auditor/Treasurer is hereby directed to publish a notice of the upcoming land auction as provided by law.

BE IT FURTHER RESOLVED, that the terms of sale are as follows:

All property is sold for cash or check only, no payment plans will be offered and full payment is due on the date of sale.

A charge of \$25.00 will be made for each State Deed issued.

A charge of \$46.00 will be made to record the State Deed.

State Deed Tax on the amount of purchase will be collected. (0.0033 x purchase price)

A \$50.00 fee for well certificate, if applicable, will be collected.

A Tax Forfeiture Administration fee of \$250.00 will be collected.

A 3% Assurance Fund charge will be made (as per M. S. 284.28, Subd. 8).

BE IT FURTHER RESOLVED, that Tax-Forfeited Parcels will be offered for sale subject to liens, existing roads, easements and leases, if any, and any special assessments canceled at forfeiture may be reassessed by the municipalities after the sale.

Adopted this 7th day of March 2017

(Seal)

Rodney Erickson, County Board Chairperson

Denise Gaida, County Auditor/Treasurer

Todd County Board of Commissioners

Barb Becker

Rod Erickson

David Kircher

Gary Kneisl

Randy Neumann

Yes No Other

____ _

____ _

____ _

____ _

____ _

Motion _____

Seconded _____

Adopted _____

Todd County, MN Board Action Form



| | |
|--|---|
| Action Requested | |
| <input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-14 | |

| | |
|--|---------------------------------|
| Title for Agenda (for publication): Accept 2017 Boat and Water Safety Grant | |
| Date of Meeting: March 7, 2017 | Total time requested: 5 Minutes |
| Department Requesting Action: Todd County Sheriff's Office | |
| Presenting Board Action/Discussion at Meeting: Sheriff Don Asmus | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| The State of Minnesota has awarded Todd County \$8,262.00 for a Boat and Water Safety Grant. This grant covers the time period of January 1, 2017 to June 30 th , 2018. | |
| Options <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| 1. Do not accept the 2017 Boat and Water Grant. 2. Accept the 2017 Boat and Water Grant. | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| The Todd County Board of Commissioners accept the 2017-2018 Boat and Water Safety Grant in the amount of \$8,262.00. | |
| Financial Implications: \$ 8262.00 | Comments |
| Funding Source: Grant | |
| Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

TODD COUNTY BOARD OF COMMISSIONERS

2017 BOAT AND WATER GRANT

WHEREAS, Todd County Sheriff Don Asmus has submitted the 2017 Boat and Water Safety Grant to the Todd County Board of Commissioners, and;

WHEREAS, in the Boat and Water Safety Grant it awards the amount of \$8,262.00 to Todd County to carry out Minnesota's Boat and Water Safety Rules.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the 2017 Boat and Water Safety Grant authorize Sheriff Don Asmus to carry out the conditions of the grant.



DEPARTMENT OF NATURAL RESOURCES

2017 STATE OF MINNESOTA ANNUAL COUNTY BOAT AND WATER SAFETY GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: **120415**

PO#: **3000108039**

State Accounting Information:

| | | | | |
|-------------------------|-----------------------------|--------------------------------|----------------------|---------------------------------|
| Dept. ID R29 | PC Bus. Unit R2901 | Fiscal Year 2017 | Source Type State | Vendor Number 0000197346-001 |
| Total Amount \$8,262 | Project ID R29G40CGFFY16 | Billing Location R297000221 | DUNS 139026608 | |

Accounting Distribution:

| | | | | | |
|--------------|---------------------------|-----------------------------|----------------------|-------------------|---------------------|
| Fund 2100 | Fin. Dept. ID R2937714 | Appropriation ID R297400 | Category 84101501 | Account 441302 | Activity A4CG002 |
|--------------|---------------------------|-----------------------------|----------------------|-------------------|---------------------|

| | |
|-------------------------------------|---------------------------------|
| Grant Begin Date January 1, 2017 | Grant End Date June 30, 2018 |
|-------------------------------------|---------------------------------|

Grantee Name and Address:

Todd Co. Sheriff
115 - 3rd St. S.
Long Prairie, MN 56347

Payment Address:
(where DNR sends the check)

Todd Co. Treasurer
215 - 1st Ave. S. #203
Long Prairie, MN 56347

**2017 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Todd Co. Sheriff, 115 - 3rd St. S., Long Prairie, MN 56347 ("Grantee"). The payment address for this grant agreement is Todd Co. Treasurer, 215 - 1st Ave. S., #203, Long Prairie, MN 56347.

Recitals

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** January 1, 2017 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** June 30, 2018. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A", which is attached and incorporated into this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B", which is attached and incorporated into this grant further defines the allowable expenditures. The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this grant contract. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing. Exhibit "B", which is attached and incorporated into this grant further defines reporting requirements.

Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

- 4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:
 - (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Eight thousand two hundred sixty-two dollars (\$8,262).
 - (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Eight thousand two hundred sixty-two dollars (\$8,262).
- 4.2 **Payment**
 - (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted in a form prescribed by the State within the dates previously noted in "Term of Grant Agreement" in this contract.
 - (b) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through Title NA CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:

- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
- (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
- (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
- (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
- (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5361, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Agreement Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9 **State Audits**

Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 **Government Data Practices and Intellectual Property**

10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 **Publicity and Endorsement**

12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 **Termination**

14.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:

- a) It does not obtain funding from the Minnesota Legislature
- b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 **Data Disclosure**

Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Invasive Species Prevention

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: garciaadmsc

Date: 1/27/17

SWIFT Contract # 120415

Purchase Order # 3000108039

2. GRANTEE:

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee - 2 (Sheriff's Office & Co. Board)
- 3. State's Authorized Representative

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-15 | |

| | |
|--|---------------------------------|
| Title for Agenda (for publication): Approve 2017 Tobacco License | |
| Date of Meeting: 3/07/2017 | Total time requested: 5 minutes |
| Department Requesting Action: Health & Human Services | |
| Presenting Board Action/Discussion at Meeting: Jackie Och/Katherine Mackedanz | |
| Background <input type="checkbox"/> Supporting Documentation enclosed | |
| Todd County Health and Human Services licenses establishments in Todd County to sell tobacco products. The following establishment has submitted an application and payment to sell tobacco products in 2017: Lakes Area Coop, LAC/Eagle Valley Express, Clarissa MN 56440 | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| To approve the above mentioned 2017 tobacco license application | |
| Financial Implications: \$ 70.00 | Comments |
| Funding Source: 21- Public Health | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-16 | |

| | |
|---|-----------------------|
| Title for Agenda (for publication): Appoint Part-Time Intermittent Homemaker | |
| Date of Meeting: 3/07/2017 | Total time requested: |
| Department Requesting Action: Health & Human Services | |
| Presenting Board Action/Discussion at Meeting: Jackie Och/Samantha Cofell | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| An opening for a part-time intermittent homemaker exists within the Health & Human Services department. | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| To approve the hire of Gloriann Bartels to the position of part-time intermittent homemaker contingent upon successful completion of required background check and employee physical assessment with the ability to reclassify as a home health aide/homemaker when the individual has received the appropriate certification and client needs arise. | |
| Financial Implications: \$14.04/hr Grade 1, Step 1 | Comments |
| Funding Source: 21-Public Health | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|------|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| | Seal |

Todd County, MN Board Action Form



| | |
|---|--|
| Action Requested | |
| <input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item | <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other |
| Board Action Tracking Number <i>(for Admin use)</i> : 20170307-17 | |

| | |
|--|-----------------------|
| Title for Agenda (for publication): Appoint Child Support Supervisor | |
| Date of Meeting: 3/07/2017 | Total time requested: |
| Department Requesting Action: Health & Human Services | |
| Presenting Board Action/Discussion at Meeting: Jackie Och/Lisa Chapin | |
| Background <input checked="" type="checkbox"/> Supporting Documentation enclosed | |
| On February 7, 2017, the Todd County Board of Commissioners approved the recruitment and hiring of a Child Support Supervisor. | |
| Options <input type="checkbox"/> Supporting Documentation enclosed | |
| Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: | |
| To approve the hire of Laura Lindner to the position of Child Support Supervisor, Grade 11, Step 1, as recommended by the Todd County Personnel Committee. | |
| Financial Implications: \$25.15/hr Grade 11, Step 1 | Comments |
| Funding Source: 11-Social Services | |
| Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |

| Action | Voting in Favor | Voting Against |
|---------------------------------|-----------------------------------|-----------------------------------|
| Motion: | <input type="checkbox"/> Erickson | <input type="checkbox"/> Erickson |
| Second: | <input type="checkbox"/> Neumann | <input type="checkbox"/> Neumann |
| <input type="checkbox"/> Passed | <input type="checkbox"/> Kneisl | <input type="checkbox"/> Kneisl |
| <input type="checkbox"/> Failed | <input type="checkbox"/> Kircher | <input type="checkbox"/> Kircher |
| <input type="checkbox"/> Tabled | <input type="checkbox"/> Becker | <input type="checkbox"/> Becker |

| | |
|--|--|
| Signatures | |
| STATE OF MINNESOTA } COUNTY OF TODD } | |
| I, Denise Gaida, County Auditor-Treasurer, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Auditor-Treasurer's Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal: | |
| Seal | |