

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 7, 2017*

Public Comment

Sherry Kutter read a letter of concern of law regulation and violations by property owner Blake Elliott on Big Birch Lake.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of February, 2017 at 9:00 AM. The meeting was called to order by Chairperson Erickson. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Consent Agenda

On motion by Kircher and second by Neumann, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for January 17th, 2017 as presented.

GAMBLING PERMIT FOR SOCIETY OF SAINT PIUS X

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Society of Saint Pius X through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Society of Saint Pius X to hold a raffle at the St John Vianney Church and Academy in Round Prairie Township at the address 18910 Ellipse Loop, Long Prairie, MN on August 13, 2017.

To approve a Seasonal On Sale, Off Sale, and Sunday Liquor License for Birchwood Resort at the address of 22182 Birchwood Loop, Sauk Centre, MN in Birchdale Township effective April 15, 2017 through October 15, 2017.

To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club at the address of 406 6th Street Se, Long Prairie, MN in Long Prairie Township effective April 1, 2017 through March 31, 2018.

To approve a one year On Sale, Off Sale, and Sunday Liquor License for Full O Fun LLC dba Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective April 1, 2017 through March 31, 2018.

Auditor-Treasurer

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the January 2017 Auditor Warrants number 228864 through 229070 in the amount of \$1,912,350.39.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 45305 through 45439 in the amount of \$135,391.01.

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On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 700000 through 700185 in the amount of \$153,810.36 and Warrants number 512181 through 512207 in the amount of \$40,592.50.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the recommendation of the Todd County Parks and Trails Board to reappoint Al Loken, District 4 and Dave Determan, At-Large Member for new terms January 1, 2017 through December 31, 2018.

Public Works

On motion by Kneisl and second by Becker, the following motion resolution was introduced and adopted by unanimous vote:

MN DOT AGREEMENT #1027335 – TRUNK HIGHWAY #238 DETOUR

WHEREAS, the Minnesota Department of Transportation (MnDOT) plans on performing a full depth reclamation project on Trunk Highway #238 from Stearns County State Aid Highway #10 in Albany to Morrison County State Aid Highway #21 in Upsala in the summer of 2017, and;

WHEREAS, MnDOT requires a detour to carry Trunk Highway #238 traffic to County State Aid Highway #41 during the reclamation project, and;

WHEREAS, MnDOT is willing to reimburse Todd County \$2,321.78 for the road life consumed by the detour as hereinafter set forth, and;

WHEREAS, Minnesota Statute §471.59 subdivision 10, §161.25, and §161.20 subdivision 2(b) authorizes MnDOT and Todd County to enter into this agreement.

NOW, THEREFORE BE IT RESOLVED, that Todd County enter into MnDOT Agreement #1027335 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of Todd County State Aid Highway #41 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway #238 from 700 feet South of Stearns County, County State Aid Highway #10 in Albany to the junction of Morrison County, County State Aid Highway #21 in Upsala under State Project #7323-12 (T.H. 238=238).

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Chairperson of the Todd County Board of Commissioners and the Todd County Auditor/Treasurer are authorized to execute Agreement #1027335 and any amendments to the Agreement.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the County Engineer to purchase the equipment of a Mack Truck #GU713 from Nuss Truck Equipment for \$110,646.50, Box and Plow Equipment from Towmater, Inc for \$91,488.00, Dodge Ram 1500 Truck from Nelson Auto Center for \$25,080.89 and CAT 316 FL Excavator from Ziegler Equipment for \$136,320.00 with purchase agreements attached.

Sheriff's Office

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Sherry Bryniarski as a Jailor/Dispatcher effective February 3rd, 2017.

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On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To allow Sherry Bryniarski to work at a part-time capacity as a Jailer/Dispatcher.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve to advertise for a full-time Jail Program Coordinator position at a Grade 10 or subject to Springsted Placement.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve to advertise for a full-time Court Security position at a Grade 10.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Andrew Mattson as a part-time Jailer/Dispatcher effective February 7, 2017 at a Grade 6.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Jacob Fasching as a part-time Jailer/Dispatcher effective February 7, 2017 at a Grade 6.

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the updated Central Minnesota Violent Offender Task Force Joint Powers Agreement.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To allow the carryover of the Inmate Telephone and Texting Revenue of \$4,979.79.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To accept the resignation of Brandon Spanswick effective February 4th, 2017.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve to post in-house and advertise for part-time Deputy/Court Security personnel and to establish a pool for future employment needs.

Planning & Zoning

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: To carry forward \$81,359.82 in the Planning and Zoning budget from 2016 to 2017 fiscal year as indicated on the Budget Request Form submitted by the department 1-20-17.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To carry forward \$51,306.76 in the AIS Fund from 2016 to 2017 fiscal year as indicated on the Budget Request Form submitted by the department 1-20-17.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To carry forward \$10,000 in the Fund 605 budget from 2016 to 2017 fiscal year as indicated on the Budget Request Form submitted by the department on 1-26-17.

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On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To extend the period to complete final platting for Maple Hill, Pine Island Cove, and First Addition to Ivan Addition until six months from this meeting date being August 7, 2017.

Health & Human Services

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the 2017 delegation agreement between South Country Health Alliance and Todd County.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the request for TCHHS to recruit and hire a Child Support Supervisor to fill the position left vacant by the resignation of Beth Shell.

Todd County Board of Commissioners and Todd County SWCD Supervisory Joint Meeting

Separate minutes attached.

Auditor-Treasurer's Report

The setup of the Point & Pay credit card system is in the works. The Auditor's Office has been notified of the possible dissolution of ISD 2759 Eagle Valley and is heavily involved in building a work plan to proceed through these processes.

Commissioner's Report

The Commissioners reported on the meetings that they had attended. Loren Fellbaum gave an update on the new building construction project.

Recess

Commissioner Erickson recessed the meeting until February 21, 2017.

AUDITOR WARRANTS		AMOUNT
VENDOR NAME		
AMERICAN HERITAGE BANK	\$	9,261.00
ASSOC OF MN COUNTIES	\$	11,289.00
CLIFTON LARSONALLEN, LLP	\$	16,000.00
COMPUTER PROFESSIONALS	\$	4,618.00
FLEET SERVICES/WEX BANK	\$	4,203.75
GREAT RIVER REGIONAL LIBRARY	\$	84,348.25
LONG PRAIRIE OIL COMPANY	\$	14,699.68
LONG PRAIRIE SANITATION INC	\$	3,347.29
M & I LOCKBOX MCCC	\$	7,736.88
MCIT	\$	326,257.00
MN COUNTY ATTORNEY'S ASSOC	\$	3,135.00
MORRISON COUNTY	\$	23,462.40
MRCC	\$	2,100.00
Otter Tail County Treasurer	\$	24,193.40
STEP	\$	3,225.25

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TODD CO HISTORICAL SOCIETY	\$	8,500.00
TODD TRAILS ASSOCIATION	\$	54,181.80
WONDERLICH/SCOTT A	\$	7,800.00
30 Payments less than 2000	\$	14,107.90
AMERICAN HERITAGE BANK	\$	21,486.74
CITY OF BERTHA	\$	9,289.51
CITY OF BROWERVILLE	\$	4,029.96
CITY OF CLARISSA	\$	5,705.74
CITY OF EAGLE BEND	\$	7,039.37
CITY OF GREY EAGLE	\$	3,942.05
CITY OF HEWITT	\$	4,183.18
CITY OF LONG PRAIRIE	\$	7,156.95
CITY OF OSAKIS	\$	3,860.87
CITY OF STAPLES	\$	16,301.02
SAUK RIVER WATER SHED DISTRICT	\$	3,837.82
SCHOOL DISTRICT 213	\$	29,839.02
SCHOOL DISTRICT 2170	\$	24,545.82
SCHOOL DISTRICT 2753	\$	82,763.83
SCHOOL DISTRICT 2759	\$	18,867.88
SCHOOL DISTRICT 486	\$	14,414.28
SCHOOL DISTRICT 743	\$	18,866.43
SCHOOL DISTRICT 786	\$	32,591.27
SCHOOL DISTRICT 787	\$	21,035.96
SCHOOL DISTRICT 818	\$	2,483.56
TOWN OF BARTLETT	\$	4,548.65
TOWN OF BERTHA	\$	7,542.37
TOWN OF BIRCHDALE	\$	3,682.40
TOWN OF BRUCE	\$	6,779.55
TOWN OF BURLEENE	\$	2,710.99
TOWN OF BURNHAMVILLE	\$	4,661.17
TOWN OF EAGLE VALLEY	\$	7,479.88
TOWN OF FAWN LAKE	\$	4,375.04
TOWN OF GERMANIA	\$	3,686.15
TOWN OF GORDON	\$	13,012.83
TOWN OF GREY EAGLE	\$	6,935.46
TOWN OF HARTFORD	\$	11,177.40
TOWN OF IONA	\$	8,859.79
TOWN OF KANDOTA	\$	2,331.33
TOWN OF LESLIE	\$	4,743.15
TOWN OF LITTLE ELK	\$	2,538.13
TOWN OF LITTLE SAUK	\$	5,056.01
TOWN OF LONG PRAIRIE	\$	4,066.21
TOWN OF MORAN	\$	7,561.59
TOWN OF REYNOLDS	\$	2,271.62

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TOWN OF ROUND PRAIRIE	\$	7,746.36
TOWN OF STAPLES	\$	5,521.77
TOWN OF STOWE PRAIRIE	\$	8,160.39
TOWN OF VILLARD	\$	3,328.15
TOWN OF WARD	\$	4,963.64
TOWN OF WEST UNION	\$	4,746.40
TOWN OF WYKEHAM	\$	7,338.43
9 Payments less than 2000	\$	4,920.46
AMERICAN HERITAGE BANK	\$	42,451.91
ASSOC OF MN COUNTIES	\$	2,908.00
CARD SERVICES COBORNS	\$	2,984.14
GENE-O'S COUNTRYSIDE REST LLC	\$	6,125.75
GOULD/RHONDA M	\$	2,499.00
LONG PRAIRIE OIL COMPANY	\$	4,897.11
MASWCD	\$	3,112.06
MINNESOTA POWER & LIGHT	\$	17,486.45
MN DEPT OF FINANCE	\$	6,066.50
PETERS & CHURCHWELL	\$	4,743.00
Prairie Lakes Municipal Solid Waste Auth	\$	44,996.18
THOMSON REUTERS - WEST	\$	2,693.81
US BANK	\$	518,230.69
VOYANT COMMUNICATIONS, LLC	\$	3,427.06
40 Payments less than 2000	\$	20,027.03
ALLIANCE BUILDING CORPORATION	\$	49,305.00
AMERICAN HERITAGE	\$	8,070.87
LONG PRAIRIE OIL COMPANY	\$	2,318.24
MINNESOTA UI	\$	7,938.50
NEOGOV	\$	6,500.00
STAPLES ADVANTAGE	\$	3,904.40
19 Payments less than 2000	\$	5,106.85
CENTERPOINT ENERGY	\$	4,505.11
GESSELL AUTO SALES, INC	\$	9,908.00
STREAMWORKS	\$	5,410.00
21 Payments less than 2000	\$	11,281.55
Total:	\$	1,912,350.39

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CARGILL SALT DIVISION	\$ 46,750.95
COMPASS MINERALS AMERICA	\$ 10,251.80
ELLINGSON PLUMBING & HEATING INC	\$ 5,233.00
KRIS ENGINEERING	\$ 15,907.20
METRO SALES INC	\$ 9,223.01
RELIANCE TELEPHONE INC	\$ 2,000.00

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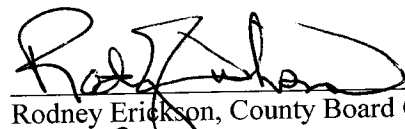
TURNKEY/THREE SQUARE MARKET	\$ 2,315.14
WIDSETH SMITH NOLTING INC	\$ 5,247.50
127 Payments less than 2000	\$ 38,462.41
Total:	\$ 135,391.01

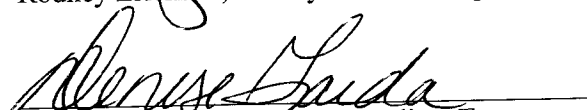
HEALTH & HUMAN SERVICES WARRANTS	
VENDOR NAME	AMOUNT
BRAINERD FUNERAL HOME INC DBA TAYLOR FUNERAL HOME- STAPLES	\$ 7,000.00
BRENNY FUNERAL CHAPEL - STAPLES	\$ 3,500.00
DHS - MSOP- MN SEX OFFENDER PROGRAM	\$ 11,285.00
DHS - ST PETER RTC - 472	\$ 12,152.00
DHS - SWIFT	\$ 21,092.53
ITEN FUNERAL HOME - BROWERVILLE	\$ 3,800.00
NORTHERN PINES MENTAL HLTH CTR	\$ 4,116.02
OTTER TAIL CTY HUMAN SERVICES	\$ 3,430.00
PERISH/ALAN	\$ 4,003.34
RURAL MN CEP INC	\$ 16,660.18
SCHULLER FAMILY FUNERAL HOMES - WADENA	\$ 4,250.00
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
174 PAYMENTS LESS THAN 2000	\$ 47,425.19
Total:	\$ 153,810.36

VENDOR NAME	AMOUNT
CARLSON/BARBARA	\$ 5,100.00
CENTRAL MN MENTAL HEALTH CTR	\$ 2,670.00
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 6,637.76
MERIDIAN SERVICES INC	\$ 2,038.16
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 7,745.65
STEP	\$ 6,586.46
PAYMENTS LESS THAN 2000	\$ 9,814.47
Total:	\$ 40,592.50

On a motion by Kircher and second by Neumann, the preceding minutes of the County Board meeting held February 7, 2017 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on February 21, 2017.

Witness my hand and seal:


 Rodney Erickson, County Board Chairperson


 Denise Gaida, Todd County Auditor-Treasurer